

**POPE COUNTY
E911 RURAL ADDRESSING APPLICATION**

Pope Rural Addressing Coordinator
130 E. Minnesota Ave, Suite 107
Glenwood, MN 56334
Office: (320) 634-7787

Print and fill out each blank completely. If not completely filled out, the form may be returned which will delay the processing time. Once this office receives the application and the **\$145.00 fee**, the processing time is normally 7-10 days. **Make checks payable to: POPE COUNTY.**

*******PLEASE FILL OUT FORM COMPLETELY*******

OCCUPANT(S): (Person(s) who will reside at this location)

Last Name: _____ First Name: _____

Current Mailing address: _____ State: ___ Zip Code: _____

Telephone: Home: (____) _____ Other: (____) _____

PROPERTY INFORMATION

Tax Parcel # (**REQUIRED**): _____ Township: _____ Section: _____
(Example: 00-0000-000)

YES ___ NO ___ Have you recently purchased this property?
If Yes what is the name of the previous owner: _____

YES ___ NO ___ Is there any buildings on the property? Please describe: _____
What are you building on this property? _____

YES ___ NO ___ Will you receive mail at this location?

YES ___ NO ___ Is the primary approach to your driveway built? *If no we will not be able to assign an address until we have been notified that this has been built, as your address is specific to the location of the driveway.*

YES ___ NO ___ Is this a shared driveway. (Does another address use the same driveway entrance)
If Yes, list address(s) on shared driveway: _____

Driveway is accessed from: _____ House Direction from Road: N E S W
(Road Name driveway comes off) (Circle One)

Give Address of closest neighbor and the direction they are from your driveway.

| Direction | Name and E911 Address |
|-----------|-----------------------|
| | |

*On the back of this form draw **detailed** directions to the property to be addressed*

RETURN THIS FORM AND \$145 FEE TO: (Make checks payable to Pope County)

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| FOR OFFICE USE ONLY (Do not write in this area) | | | | [] FLAGGED |
|--|--|-------------------|--------|--|
| Date Application Received: | | Payment Received: | Check | Cash |
| New Address Assigned: | | | | |
| Date Owner Notified: | | REC [] | PO [] | GSOC [] HWY [] GEO [] INSTALLED [] |
| Notes: | | | | |
| | | | | |