



AQUATIC INVASIVE SPECIES (AIS) GRANT GUIDELINES

The mission of the grant program of the Pope County AIS Action Plan is to provide enhancement of the county's lake resources through actions aimed at prevention of the spread of Aquatic Invasive Species (AIS). The goal is to leverage the existing capacity of local organizations through cost sharing and grants targeted specifically toward AIS prevention. The grant program will assist in the funding of selected activities which promote quality community programs that are defined by the IRS as charitable activities.

The Pope County AIS Action Plan has been adopted by the Pope County Board of Commissioners in response to state legislation establishing grants to counties for AIS Prevention Aid. Pope County receives funding from the state based on the number of watercraft trailer launches and parking spaces at lake access points in the county.

Applicant Guidance

1. Eligible Organizations:
 - a. The proposal must be submitted by an organization exempt from taxation under Section 501(c)(3) of the Internal Revenue Code, by a unit of government, or by a public agency. Other types of organizations must apply through an eligible organization willing to take responsibility for the project.
2. Eligible Projects:
 - a. The types of project proposals that will be considered for funding can be various, as long as the focus is on AIS prevention. Possible projects include, but are not limited to:
 - i. Public information and education efforts
 - ii. Youth education
 - iii. Watercraft inspection and decontamination
 - iv. Management of current infestations
 - v. Signage, advertising, other media
 - b. For project proposals that deal with water quality but are not targeted toward AIS (e.g. pollution control, watershed protection, biological monitoring etc.), another possible source of local grant funding is the Glacial Lakes Environmental Trust Fund.
3. Length of Funding Commitments:
 - a. This fund will generally make commitments for funding projects for no more than a single year at a time. Programs generally will be limited to receiving funding once per year.
4. Application Deadlines:
 - a. Applications for grants should be received by March 1st. Later applications will also be considered if funds remain available.

Application Procedures

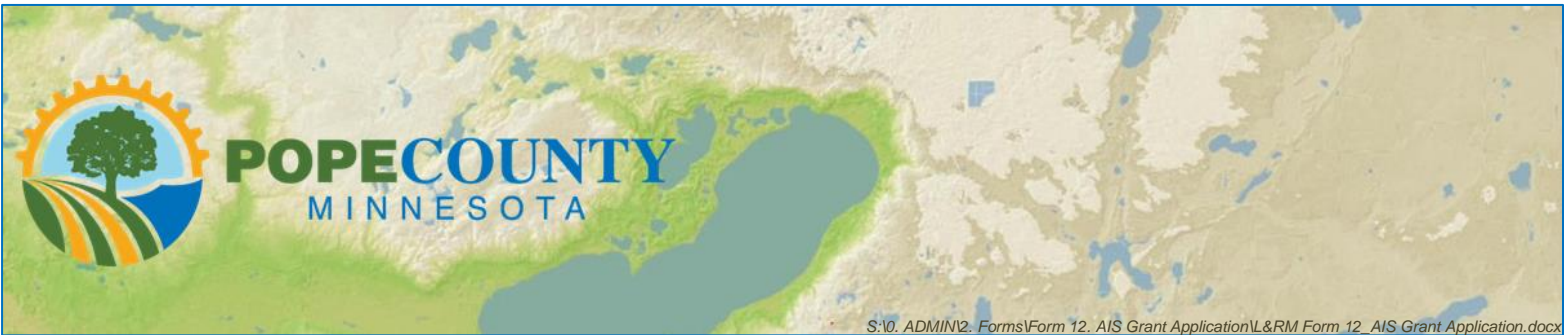
Applicants should complete the enclosed application form and submit it with the required attachments to:

Pope County Land & Resource Management
130 East Minnesota Ave, Suite 113
Glenwood, MN 56334

Electronic submissions may be sent to: pub.lrm@popecountymn.gov

Required Attachments:

1. If your organization is a 501(c)(3) nonprofit organization, please submit a copy of your letter from the Internal Revenue Service recognizing your 501(c)(3) status.
2. Please attach a list of the governing board members for your organization.
3. Please submit a copy of the enclosed "Project Budget Form."



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AIS GRANT APPLICATION

Applicant Information

Today's Date:	Organization Name		
Contact Person	Title/Position		
Phone	Email		
Mailing Address	City	State	Zip

Project Details

Project Title	
Project Time Period	
Total Project Cost	\$
Amount of Grant Sought	\$

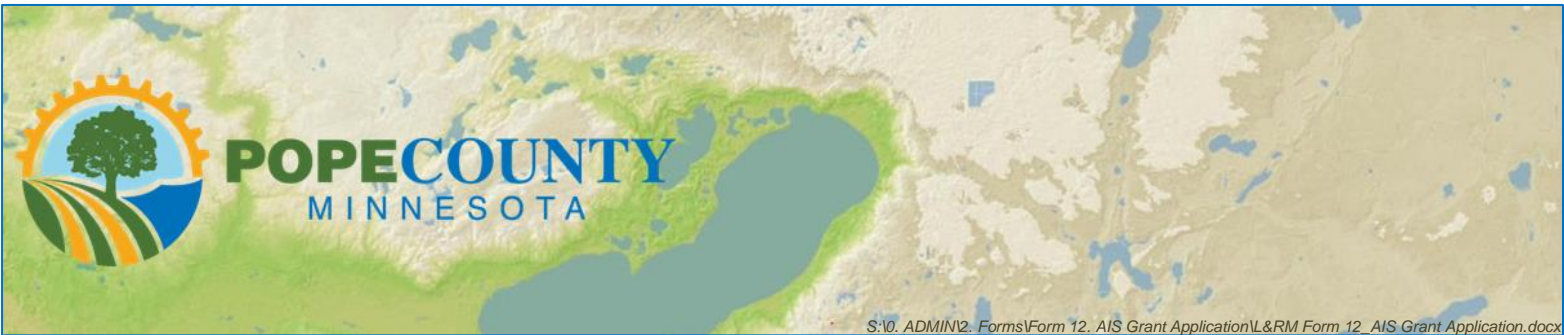
Project Description

On a separate page (or in the space below if submitting electronically), please describe the project, what you expect to accomplish with the requested grant, and why you feel it is important for AIS prevention in Pope County.

Applicant Certification

I certify that the information contained in this grant application is true and correct to the best of my knowledge and that I have the authority to apply for the funds requested on behalf of the organization named above:

Applicant Name	Signature	Date
Applicant Title		



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PROJECT BUDGET FORM

Funding Sources

Organization Name		
Project Title		
Amount of Grant Requested from AIS Prevention Aid Fund		\$
Amount Supplied by Your Organization		\$
Amounts from other sources (other grants, cooperating groups or agencies, donations, fees, etc. – <u>please itemize</u>)		\$
		\$
		\$
		\$
		\$
		\$
		\$
Total Projected Revenue		\$

Itemized Budget Worksheet

<i>Please specify project expenses, e.g., equipment, materials, contractor fees, labor, administration, monitoring, publicity, etc.</i>	
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
Total Project Expenses	\$



POPE COUNTY MINNESOTA

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Application Status

Application Complete	Yes / No
Applicant Qualified	Yes / No
Funding Amount Approved	\$

I have reviewed and approved the application and find the practice applied for is within the guidelines of the grant.

Director's Name David J. Green	Signature	Date
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