POPE COUNTY
MINNESOTA

MEETING MINUTES
POPE COUNTY PLANNING ADVISORY COMMISSION
Thursday, June 27, 2024

The Planning Advisory Commission convened in regular session on Thursday, June 27, 2024 at the Pope County Courthouse, 3rd floor Meeting Room.

Members Present: John Messenger, Roger Isdahl, Ted Kannegiesser, Russell Barkeim, and Paul Gerde (County Commissioner)

Other Officials Present: David Green (Land & Resource Management, Director), Jessica Hill (Zoning Administrator) and Shelley Retrum (Sr. Administrative Associate)

Call to Order

The meeting was called to order by Chairman Messenger at 6:19 p.m.

Acceptance of Agenda

There were no additions or corrections to the agenda noted. Gerde made a motion to approve the agenda as presented. Motion seconded by Barkeim. Motion carries unanimously.

Review minutes of May 23, 2024 and June 6, 2024

The minutes of the Planning Advisory Commission meetings held on Thursday, May 23, 2024 and June 6, 2024 were submitted for approval. Motion by Isdahl to accept the minutes as written. Motion seconded by Gerde. Motion carried unanimously.

Tabled/Old Business/Other Business:

There was no Tabled/Old Business to discuss.

New Business

Conditional Use Permit (C.U.P.) #24128 Construct/locate a non-farm residence in the Agriculture Protection (A-2) zoning district.

Application by Casey Ritter (PID #12-0146-000)

Applicant is seeking the right to construct/locate a non-farm residence in the Agriculture Protection (A-2) zoning district. The forty (40) acre parcel is located on the west side of County Road 29 in the Northeast Quarter of the Northeast Quarter of Section 24 in Chippewa Falls Township. Historically, there had been a home located on this site associated with the farming operation. The most recent home was uninhabitable and had been removed over a year ago.

Chairman Messenger summarizes the application and information contained in the staff prepared report Applicant Casey Ritter and Creighanna Knight were in attendance and were offered an opportunity to defend their application. Creighanna comments *that it has been their dream to build in a location like this and for our family to grow up in the country.* There is discussion by the Board as to location of the proposed home versus the original house located on the property. Casey Ritter responds that the original home has been removed and this is where the new house will be located as well.

A public hearing was called. With no one providing comment in support of or against the application, the Chairman closed the public hearing.

Board members who were on site, Messenger, Kannegiesser, and Barkeim, provided comments on site conditions and offered no objection to proposed location of a home and further noted, it previously had a home on site and you are not taking any valuable farmland out of agricultural use.

Gerde made a motion to recommend approval of the Conditional Use Permit provided that the conditions as identified in the staff report are complied with. This motion is seconded by Isdahl. Motion carried unanimously. Conditions as follows:

1. That the property owner is responsible for reaching out to the Township to assure compliance with any Township standards.
2. That prior to any construction activities, all necessary permits are secured from County and State agencies.

Old Business

Proposed Land Use Controls Ordinance Amendments and Floodplain Management Ordinance Amendments:

Director Green recapped the Commission's previous discussion and action taken on the proposed ordinance amendments. There was extended discussion relating to accessory structures involving a newly developed chart that identified setback standards. At the conclusion of the discussion, Director Green comments that he welcomes any feedback from the Board.

Adjournment At 6:47 p.m. a motion was made by Barkeim to adjourn the Planning Advisory Commission meeting. Motion seconded by Kannegiesser. Motion carried with no dissenting votes noted.

Respectfully submitted,

Shelley Retrum, Sr. Administrative Associate
Pope County Land & Resource Management

Jessica Hill, Zoning Administrator
Pope County Land & Resource Management

David Green, Director
Pope County Land & Resource Management