

P O P E MINNESOTA
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OFFICIAL PROCEEDINGS
Pope County Board of Commissioners
April 20, 2021

The April 20, 2021 Regular Board meeting was called to order at 9:00 a.m. by Board Chair Paul Gerde with the following members present: Commissioners Nan Haggerty, Larry Lindor, Cody Rogahn and Gordy Wagner. Kersten Kappmeyer, County Administrator was present and Neil Nelson, County Attorney was absent.

On motion by Wagner, seconded by Rogahn and unanimously carried, the Board approved the agenda as presented.

On motion by Lindor, seconded by Haggerty and unanimously carried, the Board approved the official proceedings for April 6, 2021 as presented with revisions.

Tim Riley, County Sheriff presented Purchase Body Worn Cameras and Purchase of Total Response Call Handling Solution. On motion by Rogahn, seconded by Wagner and unanimously carried, the Board approved the purchase of body worn cameras in the amount of \$21,812, this would include 10 units along with the necessary equipment. On motion by Lindor, seconded by Rogahn and unanimously carried, the Board approved the purchase of Total Response Call Handling Solution. This will assist Dispatch in the handling of 911 calls as well as giving the opportunity for on-line training. The price is \$48,731 and will include the additional cost of \$5,000 for the interface to the current CAD system.

Bryan Gates, Information Technology Director presented ESRI GIS Enterprise Agreement 2021-2024 and Door Controller and Key Fob Access for Horizon building. On motion by Lindor, seconded by Rogahn and unanimously carried, the Board approved the ESRI Enterprise Agreement for 2021-2024. This cost did go up 10%. It was previously \$25,000/annually to \$27,500/annually. On motion by Lindor, seconded by Haggerty and unanimously carried, the Board approved the purchase of a door controller and key fob access for the Horizon building. The quoted cost is \$6,086. If this is finished in one day the cost will be reduced by about \$750.

Duane Krautbauer, Fiscal Officer presented the Human Services Bills and Reports. On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board approved the Human Services bills in the amount of \$125,732.

Brian Giese, County Engineer presented Award Contract – SAP 061-618-034 and the 2020 Annual Highway Department Report (informational). On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board awarded a contract to Riley Bros. Construction, Inc. of Morris, MN for the construction of SAP 061-618-034 in the amount of \$499,447.33 based on estimated project quantities and provided unit prices. The 2020 Annual Highway report contains various information pertaining to activities, accomplishments, assets, equipment, construction projects and financial reports. This report is available for public for review upon request.

Stephanie Rust, Auditor-Treasurer presented March 2021 Trial Balance and Fund Balance Analysis; 1st Quarter 2021 Journal Entries and Billing; 1st Quarter 2021 Revenue Expenditure Budget Report; Auditor Bills – March 10 – April 13, 2021 (informational) and Pay Bills. On motion by Wagner, seconded by Rogahn and unanimously carried, the Board approved the March 2021 Trial Balance and Fund Balance Analysis. On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board approved the 1st Quarter 2021 Journal Entries and Billing. On motion by Lindor, seconded by Wagner and unanimously carried, the Board approved the 1st Quarter 2021 Revenue Expenditure Budget Report. On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board approved the payment of bills in the amount of \$155,202.75.

David Green, Land and Resource Director presented Request from Grove Lake Lakeshore Association for Project Grant Funds from County AIS Prevention Aid Fund for Watercraft Inspections. On motion by Haggerty, seconded by Rogahn and unanimously carried, the Board approved the grant request from Grove Lake Lakeshore Association to help pay for AIS watercraft inspections in the amount of \$4,980.

Kersten Kappmeyer, County Administrator presented Consider Resolution 202118 to Support the Chippewa River Watershed One Watershed, One Plan Project; Consider Resolution 202119 to Amend the 2021 Pope County Fee Schedule; Authorize Acceptance of Proposal for Replacement of Main Boiler System at Courthouse and Periodic Review and Consider Revisions to Pope County COVID-19 Preparedness and Phased Reopening Plans. On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board adopted Resolution 202118 to Support the Chippewa River One Watershed, One Plan Project as presented. On motion by Lindor, seconded by Haggerty and unanimously carried, the Board adopted Resolution 202119 amending the Pope County Fee Schedule. On motion by Wagner, seconded by Rogahn and unanimously carried, the Board authorized the acceptance of a proposal from Ellingson Plumbing, Heating, Air Conditioning & Electrical of Alexandria, MN of \$34,226 for purchase and installation of a main boiler for the Courthouse (and \$452 for valve replacement if necessary), to be paid from (general fund balance) as presented.

Informational updates on various meetings and events were given by the County Commissioners.

Board Chair Gerde adjourned the meeting at 11:28 a.m.



Kersten Kappmeyer, County Administrator



Paul Gerde, Chairman of the Board