

OFFICIAL PROCEEDINGS
Pope County Housing and Redevelopment Authority Board
April 3, 2019

The April 3, 2019, Regular Meeting was called to order by Chairperson Lori Vaadeland at 11:04 a.m. with the following members present; Allan Rutter, Commissioner Cody Rogahn, Commissioner Paul Gerde, Lori Vaadeland, Jason Rupp and Greg Vold. Also, present was Barry Hegg, Jason Murray, Celeste Rapp, and Justin Zavadil.

Vaadeland asked for any additional items. Murray requested to add Bay Meadows item. A motion by Gerde, seconded by Rogahn, to approve the Board Agenda as amended, motion carried unanimously.

Official Proceedings: A motion by Gerde, seconded by Rutter, to approve the March 20, 2019, meeting minutes as presented, motion carried unanimously.

Monthly Bills: A motion by Vold, seconded by Rupp, to approve the following list of bills as presented, having been duly audited and ordered them paid, motion carried unanimously:

Bill	Amount
Angela Kroeger	\$ 12.30
City of Glenwood	\$ 25.00
Glenwood HRA	\$ 3,149.16
Wangsness Ogdahl	\$ 505.30
Mediacom	\$ 635.48
Quinlivan and Hughes	\$ 1,173.20
City of Starbuck	\$ 810.92
Total	\$ 6,311.36

Public Comment: Zavadil introduced himself to the Board and requested the Board to support the redevelopment of the Fremad Building. Zavadil shared that American Business Solutions is interested in the site to construct a three-story office building (basement plus an additional two levels). Zavadil shared this new facility will allow the company to consolidate locations, hold all company meetings onsite for the 220+ employees, and redevelop an eyesore for downtown. Zavadil indicated they have interest in the adjacent Kuhn and Buysse properties as part of this project. Zavadil shared that additional parking would be created by the removal of the house (which they own). Zavadil indicated that total project is estimated at \$6 million. Zavadil felt it was important to stay downtown.

Zavadil shared that he is in support of Glenwood participating in the County HRA-EDA and disappointed in the Commission's decision to deny participation. Zavadil indicated he is in support of all entities participating and would support the HRA-EDA in securing the City's support. Zavadil thanked the HRA-EDA for their time and would appreciate their involvement in the redevelopment of the site.

The Board discussed the project. Members of the Board applauded the decision to stay downtown. Zavadiil shared that they own property up by Shopko but would not move the office staff to the site. Zavadiil strongly supported staying downtown.

Fremad Building Action: Murray shared a letter of support from the County Coordinator, along with the County's resolution supporting the transition of the property to the HRA-EDA. Murray felt two actions were necessary to continue this process:

1. A motion to authority staff to request the County to withhold the property from public sale. Murray cited the County resolution noting the specific request.
2. A motion to authorize staff to negotiate the conveyance of the property with County staff to the HRA-EDA.

The Board discussed the process of conveyance.

A motion by Rogahn, seconded by Rutter, to authorize staff to request the County to withhold the property from public sale, motion carried unanimously.

A motion by Vold, seconded by Rogahn, to authorize staff to negotiate the conveyance of the property to the HRA-EDA with the County, motion carried unanimously.

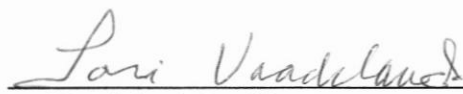
Member Rogahn had to leave at 11.25 am for a leadership conference.

Bay Meadows: Murray indicated that microwaves in 706 and 708 were malfunctioning. Murray requested authorization to order two new microwaves from Cullen's Home Center, estimated at \$200 each. A motion by Gerde, seconded by Rupp, to order two new microwaves, motion carried unanimously.


Pope County Expo: Murray shared an email from the Chamber with setup and closing instructions. The Board discussed the display area and general layout. Hegg indicated he would setup on Saturday morning. Board discussed booth coverage and closing responsibilities.

Adjourn: A motion by Gerde, seconded by Rutter, to adjourn the meeting at 11:35 p.m., motion carried unanimously.

ATTEST:



Lori Vaadeland, President



Cody Rogahn, Secretary