

P O P E MINNESOTA
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OFFICIAL PROCEEDINGS
Pope County Board of Commissioners
April 6, 2021

The April 6, 2021 Regular Board meeting was called to order at 9:00 a.m. by Board Chair Paul Gerde with the following members present: Commissioners Nan Haggerty, Larry Lindor, Cody Rogahn and Gordy Wagner. Kersten Kappmeyer, County Administrator and Neil Nelson, County Attorney were present.

On motion by Wagner, seconded by Rogahn and unanimously carried, the Board approved the agenda as presented and moved Board Item #12 to #4a.

On motion by Lindor, seconded by Haggerty and unanimously carried, the Board approved the official proceedings for March 16, 2021 as presented.

On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board adopted Resolution 202113 On the Conduct of Public Meetings During the Declared Local State of Emergency in Pope County as presented.

On motion by Rogahn, seconded by Lindor and unanimously carried, the Board opened the Public Hearing at 9:05 a.m. on the Amendment to the Pope County Land Use Controls, Section 10.25; Rezonings and Text Amendments to the Land Use Controls Ordinance. Board Chair Gerde solicited public comments, but there were no public comments offered.

On motion by Haggerty, seconded by Rogahn and unanimously carried, the Public Hearing was closed at 9:23 a.m.

Chair Gerde reconvened the Board meeting at 9:23 a.m.

Kersten Kappmeyer, County Administrator presented Consider Declaration of Surplus Property, Parcel #08-0020-001, Minnewaska Township, and Directing Its Sale Pursuant to Minn. Stat. 373.01. On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board adopted Resolution 202117 declaring Parcel #08-0020-001 as surplus property, authorizing its sale to the public under Minn. Stat. 373.01, subd. 1(b), finding the property capable of being improved and finding its fair market value and minimum sale price to be \$17,200.00.

David Green, Land and Resources Director presented Amendment-Subdivision Controls, Section 10.25 Land Use Controls Ordinance – Resolution 202114; Amending the Official Zoning Map of Pope County – Resolution 202115 and Amending the Pope County Land Use Ordinance Sections 2.2, 4.6, 5.6, 10.8, 10.15 and 11.5 – Resolution 202116. On motion by Rogahn, seconded by Wagner and unanimously carried, the Board adopted Resolution 202114 to amend the Pope County Land Use Controls Ordinance Section 10.25 (Subdivision Controls Ordinance) as presented. On motion by Rogahn, seconded by Lindor and unanimously carried, the Board adopted Resolution 202115 to amend the Official Zoning Map of Pope County as presented. On motion by Lindor, seconded by Rogahn and unanimously carried, the Board adopted Resolution 202116 amending the Pope County Land Use Ordinance Sections 2.2, 4.6, 5.6, 10.8, 10.15 and 11.5 as presented.

Tim Riley, County Sheriff presented Acceptance of \$100.00 Donation to Pope County Sheriff from Lakeside for the DARE Program. On motion by Haggerty, seconded by Lindor and unanimously carried, the Board approved the \$100.00 donation to the Pope County Sheriff's Office DARE Program from Lakeside.

Brian Giese, County Engineer presented Highway Monthly Report (informational); Award Contract – SAP 061-633-010 and Ad for Bids – CP 2021:24. On motion by Wagner, seconded by Rogahn and unanimously carried, the Board awarded a contract to Mark Sand and Gravel Company of Fergus Falls, MN for the construction of SAP 061-633-010 in the amount of \$1,727,046.25 based on the estimated quantities and unit prices provided. On motion by Lindor, seconded by Haggerty and unanimously carried, the Board authorized the County Engineer to advertise for bids for the construction of CP 2021:24, a sealcoat project on CSAH 24 between TH 114 and TH 28.

Stacy Hennen, Human Services Director presented Request for Out-of-State Training; Human Services Performance Management Update (informational) and Human Services Case Counts (informational), Board Item #13 Semi Independent Living Skills (SILS) Contract was removed from the agenda at the presenter's request. On motion by Haggerty, seconded by Rogahn and unanimously carried, the Board approved the out-of-state travel for a Social Worker to attend training in Salt Lake City, Utah from May 16-21, 2021 and agreed to pay up to the budgeted amount.

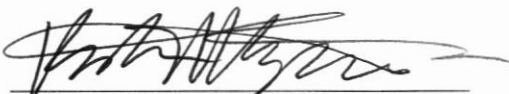
Stephanie Rust, Auditor-Treasurer presented Tax Abatement – Parcel 05-0163-002; Tax Abatement – Parcel 07-0239-000 and Pay Bills and Supplemental Bills. On motion by Rogahn, seconded Haggerty and by the following vote: Ayes: Gerde, Haggerty, Lindor, Wagner; Nays: Rogahn, the Board approved a 2021 tax abatement in the amount of \$264.00 for US Fish & Wildlife on Parcel #05-0163-0002. On motion by Lindor, seconded by Haggerty and unanimously carried, the Board approved a 2021 tax abatement in the amount of \$8.00 for US Fish & Wildlife on Parcel #07-0239-000. On motion by Wagner, seconded by Rogahn and unanimously carried, the Board approved the payment of bills of \$90,518.05 plus supplemental bills of \$3,111.82 totaling \$93,629.87.


On motion by Haggerty, seconded by Wagner and unanimously carried, the Board entered the Per Diem Expense Reports into the record.

Kersten Kappmeyer, County Administrator presented Request to Advertise for Applicants to the North Fork Crow River Watershed District Board; Request to Advertise for Appointment to the Office of Pope County Coroner and Periodic Review and Consider Revisions to Pope County COVID-19 Preparedness and Phased Reopening Plans. On motion by Lindor, seconded by Rogahn and unanimously carried, the Board directed the County Administrator to publish a notice advertising for applicants for the position of Board Member on the North Fork Crow River Watershed District in the Pope County Tribune and through the Pope County website, with a closing date of April 30, 2021. On motion by Rogahn, seconded by Wagner and unanimously carried, the Board directed the County Administrator to publish a notice advertising for applicants for the position of Pope County Coroner in the Pope County Tribune and through the Pope County website, and authorize correspondence on the same with local medical providers, with a closing date of April 30, 2021.

Informational updates on various meetings and events were given by the County Commissioners.

Board Chair Gerde adjourned the meeting at 12:30 p.m.


Kersten Kappmeyer, County Administrator


Paul Gerde, Chairman of the Board