

P O P E MINNESOTA
C O U N T Y

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OFFICIAL PROCEEDINGS
Pope County Board of Commissioners
April 7, 2020

The April 7, 2020 Regular Board meeting was called to order at 9:03 a.m. by Board Chair Gordy Wagner with the following members present: Commissioners Paul Gerde, Nan Haggerty, Larry Lindor and Cody Rogahn. Kersten Kappmeyer, County Coordinator and Neil Nelson, County Attorney were present. The meeting was conducted telephonically pursuant to Minnesota Statute 13D.021, as in-person attendance of the members or public was imprudent and/or impractical under the current Minnesota COVID-19 State of Emergency.

On motion by Rogahn, seconded by Gerde and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board approved the agenda as presented.

On motion by Rogahn, seconded by Haggerty and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board approved the official proceedings for March 17, 2020 with the changes as presented. On motion by Gerde, seconded by Haggerty and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board approved the official proceedings for March 27, 2020 with the changes as presented.

Vicki Clayton, representative from the United States Census Bureau presented the local census activities update.

Stacy Hennen, Human Services Director presented Prairie Community Services CSP Contract and Human Services Case Counts. On motion by Rogahn, seconded by Gerde and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board approved the Prairie Community Services CSP Contract as presented and requesting any grammatical and spelling errors be addressed and citing errors on next year's contract.

Kersten Kappmeyer, County Coordinator presented Consideration of Flexible Schedule and Normal Work Week Polices in the Pope County Personnel Management Policy and Addition of Provision of Families First Coronavirus Relief Act to Personnel Management Policy. On motion by Lindor, seconded by Rogahn and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board adopted revisions of the Pope County Personnel Management Policy (PMP), in the Sections on Definitions, 5.04 on Normal Work Weeks, and Section 5.05 on Flexible Schedules. A motion was made by Haggerty, seconded by Rogahn to approve the Addition of Families First Coronavirus Relief Act to the Personnel Management Policy. A motion to amend the main motion was then made by Haggerty, seconded by Rogahn and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board adopted revisions of the Pope County Personnel Management Policy, adding new section 6.17 regarding Families First Coronavirus Relief Act provisions with additional revisions as presented.

David Green, Land and Resource Director presented 2019 Annual County Feedlot Officer Performance Credit Report and Conditional Use Permit: Stavem Solar. On motion by Rogahn, seconded by Gerde and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board accepted the 2019 Annual County Feedlot Officer Performance Credit Report and authorized the Chairman to sign the report. On motion by Rogahn, seconded by Gerde and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board approved the Conditional Use Permit: Stavem Solar: Applicant: Sam Falk with Novel Energy on behalf of Darryl Stavem, located at Part of the South Half (S ½) of the Northwest Quarter (NW ¼), Section 1, Township 125 (Minnewaska), Range 38 with the set conditions as presented.

Stephanie Rust, Auditor-Treasurer presented Pay Bills and Supplemental Bills. On motion by Rogahn, seconded by Haggerty and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board approved payment of bills of \$137,226.95 plus supplemental bills \$7,965.10 totaling \$145,192.05.

Kersten Kappmeyer, County Coordinator presented Authorization of Leases with Enterprise Fleet Management for Two Vehicles for General Fleet. On motion by Gerde, seconded by Lindor and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board approved execution of acceptance of lease quotes provided by Enterprise Fleet Management for two vehicles described as one 2020 Chevrolet Equinox and one 2020 Chevrolet Malibu. The replacement