

P O P E MINNESOTA
C O U N T Y

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OFFICIAL PROCEEDINGS
Pope County Board of Commissioners
August 17, 2021

The August 17, 2021 Regular Board meeting was called to order at 9:02 a.m. by Board Chair Paul Gerde with the following members present: Commissioners Nan Haggerty, Larry Lindor, Cody Rogahn and Gordy Wagner. Kersten Kappmeyer, County Administrator was present and Neil Nelson, County Attorney was absent.

On motion by Haggerty, seconded by Rogahn and unanimously carried, the Board approved the agenda as presented.

On motion by Lindor, seconded by Haggerty and unanimously carried, the Board approved the official proceedings for August 3, 2021 as presented.

Duane Krautbauer, Fiscal Officer presented Human Services Bills and Reports. On motion by Rogahn, seconded by Wagner and unanimously carried, the Board approved the Human Services Bills in the amount of \$143,880.00.

Kersten Kappmeyer, County Administrator for Stephanie Rust, Auditor-Treasurer presented July 2021 Trial Balance and Fund Balance Analysis; Auditor Bills – July 14 – August 10, 2021 (informational) and Pay Bills and Supplemental Bills. On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board approved the July 2021 Trial Balance and Fund Balance Analysis. On motion by Wagner, seconded by Lindor and unanimously carried, the Board approved the payment of bills of \$81,890.42 plus supplemental bills of \$3,657.16 totaling \$85,547.58.

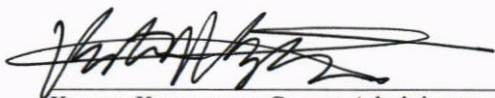
Brian Giese, County Engineer presented Highway Monthly Report (informational) and Equipment Purchase for 2022 – Motorgrader. On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board approved the purchase of a 2021 John Deere 672 GP motorgrader from RDO Equipment of Sauk Rapids, MN as specified in the amount of \$302,075.68 with a front plow option to be considered separately at a future date and the authorization to sell the current motorgrader to Westport Township for \$75,000.00.

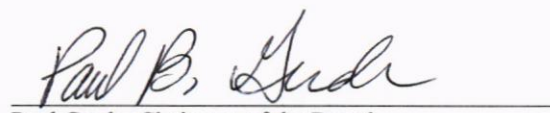
Kersten Kappmeyer, County Administrator presented Consider Approval of Permission Forms for Trail Use on County-Owned and Right-of-Way Property; Authorize the Solicitation of Bids for Annex Renovation Project and Discussion of **Pope County's Ongoing Response** to COVID-19 Pandemic. On motion by Lindor, seconded by Rogahn and unanimously carried, the Board approved the presented Permission Forms for Trail Use on County-Owned and Right-of-Way Property, and authorized these forms to be executed on behalf of the County administratively. On motion by Lindor, seconded by Haggerty and unanimously carried, the Board authorized solicitation of formal bids for the purposes of renovation of the Pope County Annex Building in accordance with County Policy and the Minnesota Municipal Contracting Law upon completion of the construction documents prepared by Klein McCarthy.

Informational updates on various meetings and events were given by the County Commissioners.

Board Chair Gerde recessed the Board meeting for a break at 11:00 a.m. and reconvened with the full Board at 11:05 a.m. to discuss Departmental Budget reports for 2022.

Board Chair Gerde adjourned the meeting at 12:50 p.m.


Kersten Kappmeyer, County Administrator


Paul Gerde, Chairman of the Board