

OFFICIAL PROCEEDINGS
Pope County Housing and Redevelopment Authority Board
August 26, 2019

The August 26, 2019, Regular Meeting was called to order by Chairperson Vaadeland at 11:01 a.m. with the following members present Allan Rutter, Commissioner Cody Rogahn, Commissioner Paul Gerde, Lori Vaadeland, and Jason Rupp. Also, present was Barry Hegg and Jason Murray.

Vaadeland asked for any additional items. Murray indicated he would like to add the Border to Border Grant Application for Starbuck Telephone to the agenda. Vaadeland indicated would add this to the agenda following public comment. A motion by Gerde, seconded by Rogahn, to approve the Board Agenda as amended, motion carried unanimously.

Official Proceedings: A motion by Gerde, seconded by Rupp, to approve the August 7, 2019, meeting minutes as presented, motion carried unanimously.

Monthly Bills: A motion by Rupp, seconded by Gerde, to approve the following list of bills as presented, having been duly audited and ordered them paid, motion carried unanimously:

Bill	Amount
Pope County Auditor	\$ 2.00
Nelson Kuhn Nordmeyer	\$ 250.00
Xcel Energy	\$ 95.23
SR Perspective	\$ 670.32
Viking Garage Door	\$ 207.00
North Star Mutual	\$ 492.00
City of Glenwood	\$ 25.00
Johnshoy Plumbing	\$ 1,360.36
Lonewolf Handyman Services	\$ 250.00
Total	\$ 2,334.36

July Financials: Murray reviewed the financials with the Board, consisting of the monthly balance sheet, profit and loss, check and deposit registers. A motion by Rutter, seconded by Gerde, to approve the month financials as presented, motion carried unanimously.

Board Per Diems: A motion by Rogahn, seconded by Rupp, to approve the board per diems, motion carried unanimously.

Public Comments: Rogahn and Gerde discussed committee appointments with Nan Haggerty being elected for Commissioner District #1.

Border to Border Grant Application – Starbuck Telephone: Commissioner Gerde shared that Bryan Gate, IT Director for Pope County, is working with Townships and other entities for letters of support for a large fiber project for Langhei, Rolling Forks, Gilchrist, Barsness, Chippewa Falls, Leven, Reno, and east Glenwood

Townships. Gerde shared that the Border to Border grant application is available to assist rural providers assistance for extending telecommunications to meet federal and state minimum standard speeds. Gerde requested the HRA-EDA provide a letter of support. The Board discussed the importance of telecommunications and high-speed access for economic development. Gerde indicated that the letter is due by September 6th to Mr. Gates.

A motion by Rogahn, seconded by Rupp, to authorize staff to draft a letter of support for the grant application, motion carried unanimously.

Bay Meadows Items: Murray shared the following items:

708 Cabinets: Murray shared a quote for \$1,975.78 from Hilltop Lumber to have under the sink cabinets inserted in the kitchen and main bathroom for the unit.

A motion by Gerde, seconded by Rutter, to approve the ordering of the cabinets, motion carried unanimously.

Unit 103 Siding: Murray shared that the siding on 103 was damaged earlier this year and has been working with Hilltop Lumber to find the match. Due to a custom original, Hilltop Lumber can order a case for roughly \$250. Murray indicated that just a few sheets would be needed to repair unit 703 but we would additional inventory for any future repairs to the Phase 1 units (units 103 through 708).

A motion by Rogahn, seconded by Rutter, to order the case of siding estimated at \$250 for repairs to unit 103, motion carried unanimously.

Additional Tenant for 718: Murray shared that unit 718 had requested that a friend be allowed to live at the unit but would not be on the lease. Murray shared with the Board a background check on the individual with no derogatory information or concerns. Murray shared that the current tenant and leaseholder is in good standing, with no issues reported by the Property Manager for the unit.


Consensus of the Board was to allow the new tenant without amending the lease.

Community Land Trusts: Hegg shared information from a Community Land Trust meeting sponsored by West Central Community Action Council. Hegg indicated land trusts have been used for a longtime to address affordable housing. Hegg reviewed the handout, discussing the land control, mortgage financing, and next steps West Central addressed at the meeting.

Adjourn: A motion by Rogahn, seconded by Rutter, to adjourn the meeting at 11:47 a.m., motion carried unanimously.

ATTEST:


Lori Vaadeland, Chair


Cody Rogahn, Secretary