

OFFICIAL PROCEEDINGS
Pope County Housing and Redevelopment Authority Board
December 16, 2020

The December 16, 2020, regular meeting of the Pope County HRA-EDA was held at via teleconference and was called to order by Chairperson Lori Vaadeland at 11:04 a.m. with the following members present; Allan Rutter, Commissioner Paul Gerde, Lori Vaadeland, Greg Vold, Jason Rupp and Commissioner Cody Rogahn. Staff present was Barry Hegg and Jason Murray. Guests included Dick Dreher, representing Habitat.

Vaadeland asked for any additional items. Seeing no additions, a motion by Rogahn, seconded by Vold, to approve the agenda as presented, with Vaadeland calling the following roll call vote:

Rutter:	Yes	Vold:	Yes
Rupp:	Yes	Gerde:	Yes
Rogahn:	Yes	Vaadeland:	Yes

Vaadeland noted the motion carried unanimously.

Habitat for Humanity – Loan Agreement for Starbuck Home: Murray noted the loan agreement in the packet, noting the budget of \$45,000 for the Habitat loan program. Vaadeland introduced Dreher and thanked him for participating in the call. Dreher reviewed the partnership with the school, the Starbuck home, provided background on the family who was awarded the home in Starbuck, and the future build partnership with the School moving into 2021 and 2022. Dreher noted that with distance learning in the schools, Habitat has not committed to a home yet for 2021. Dreher noted that the organization is seeking additional tax forfeited lots throughout the County for placement of homes. The Board discussed the partnership with the School District. Gerde thanked Dreher for resurrecting the construction trades program with the district, noting the need for workers.

A motion by Rogahn, seconded by Rupp, to approve the Habitat loan agreement for \$45,000, with Vaadeland calling the following roll call vote:

Rutter:	Yes	Vold:	Yes
Rupp:	Yes	Gerde:	Yes
Rogahn:	Yes	Vaadeland:	Yes

Vaadeland noted the motion to approve the agreement carried unanimously.

Meeting Minutes: Gerde noted one correction, that Vold is shown as voting on the bills but was noted absent until 11:21 am. A motion by Vold, seconded by Gerde, to approve the December 2, 2020, meeting minutes as amended, with Vaadeland calling the following roll call vote:

Rutter:	Yes	Vold:	Yes
Rupp:	Yes	Gerde:	Yes
Rogahn:	Yes		

Vaadeland noted the motion carried.

Monthly Bills: A motion by Rutter, seconded by Rupp, to approve the following list of bills as presented, having been duly audited and ordered them paid:

Bill	Amount
Wangsness Ogdahl	\$ 505.71
Pope County IT	\$ 44.00
Mediacom	\$ 683.86
McCrory Maintenance	\$ 100.00
City of Starbuck	\$ 986.49
Verizon	\$ 41.45
Total	\$ 2,361.51

Vaadeland called the following roll call vote:

Rutter:	Yes	Vold:	Yes
Rupp:	Yes	Gerde:	Yes
Rogahn:	Yes		

Vaadeland noted the motion to approve the bills carried.

November Financials: Murray reviewed the financials with the Board, consisting of the monthly balance sheet, profit and loss, check detail, and deposit registers. A motion by Rutter, seconded by Gerde, to approve the November 2020, bills as listed, with Vaadeland calling the following roll call vote:

Rutter:	Yes	Vold:	Yes
Rupp:	Yes	Gerde:	Yes
Rogahn:	Yes		

Vaadeland noted the motion carried.

Board Per Diem: A motion by Gerde, seconded by Rupp, to approve the board per diems, with Vaadeland calling the following roll call vote:

Rutter:	Yes	Vold:	Yes
Rupp:	Yes	Gerde:	Yes
Rogahn:	Yes		

Vaadeland noted the motion carried.

Public Comment: No public comment was received.

Bay Meadows Items: Murray noted that another water heater was replaced in unit 105. Due to the recent failures and replacements, the Board discussed replacing the remaining waters this spring.

2021 Tentative Meeting Dates: Murray shared a list of dates for the 1st and 3rd Wednesdays in 2021. The Board reviewed the dates. Gerde noted that September dates listed are for the 2nd and 4th Wednesdays and should be corrected. Murray noted the change.

Consensus of the Board was to keep the 1st and 3rd meeting dates at 11 am.

Resolution #20-10 Calling a Public Hearing on the Sale of HRA-EDA owned Land to John Riley: Murray reviewed the resolution, along with a proposed schedule for publication, terms letter approved at the November 18th meeting, and the plans and specs letter submitted by Mr. Riley. The Board discussed the proposed project and resolution.

A motion by Rogahn, seconded by Rupp, to approve Resolution #20-10 Calling the Public Hearing, with Vaadeland calling the following roll call vote:

Rutter:	Yes	Vold:	Yes
Rupp:	Yes	Gerde:	Yes
Rogahn:	Yes		

Vaadeland noted the motion carried.

Adjourn: A motion by Rogahn, seconded by Gerde, to adjourn the meeting at 11:42 a.m., with Vaadeland calling the following roll call vote:

Rutter:	Yes	Vold:	Yes
Rupp:	Yes	Gerde:	Yes
Rogahn:	Yes		

Vaadeland noted the motion carried.

ATTEST:



Lori Vaadeland, President



Cody Rogahn, Secretary