

OFFICIAL PROCEEDINGS  
Pope County Housing and Redevelopment Authority Board  
December 2, 2020

The December 2, 2020, regular meeting, held by teleconference, was called to order by Chairperson Lori Vaadeland at 11:02 a.m. with the following members present Allan Rutter, Commissioner Paul Gerde, Lori Vaadeland, Jason Rupp, and Commissioner Cody Rogahn. Also, present was Jason Murray and Barry Hegg.

Vaadeland asked for any additional items. Murray noted he would like to add to the agenda the recommendation to reappoint Rutter to the HRA-EDA Board of Commissioners. Vaadeland noted we will add this item after Bay Meadows items. A motion by Gerde, seconded by Rupp, to approve the Board Agenda as amended with Vaadeland calling the following roll call vote:

Rutter:	Yes	Vold:	Absent
Rupp:	Yes	Gerde:	Yes
Rogahn:	Yes	Vaadeland:	Yes

The motion to approve the agenda carried unanimously.

Meeting Minutes: Vaadeland asked for any comments on the meeting minutes. A motion by Rogahn, seconded by Rutter, to approve the meeting minutes as presented with Vaadeland calling the following roll call vote:

Rutter:	Yes	Vold:	Absent
Rupp:	Yes	Gerde:	Yes
Rogahn:	Yes	Vaadeland:	Yes

The motion to approve the meeting minutes carried unanimously.

Monthly Bills: A motion by Rutter, seconded by Rupp, to approve the following list of bills as presented, having been duly audited and ordered paid:

Bill	Amount
David Drown Associates	\$ 7,000.00
City of Glenwood	\$ 25.00
Ecowater	\$ 93.62
Quinlivan and Hughes	\$ 322.00
Verizon Cell Phone	\$ 63.45
<b>Total</b>	<b>\$ 7,504.07</b>

For the motion on the bills, Vaadeland called the following roll call vote:

Rutter:	Yes	Vold:	Absent
Rupp:	Yes	Gerde:	Yes
Rogahn:	Yes	Vaadeland:	Yes

The motion to approve the bills carried unanimously.

Public Comment: No comments were received.

Bay Meadows Items: Murray noted that David and Mona Gregerson had applied for a rental unit for 2021. Murray shared their background and criminal checks all came back clean, with no concerns. Once a unit is available, Murray noted it will be offered to the Gregerson's.

Board Terms: Murray reviewed the HRA-EDA Board of Directors listing, noting Rutter is up for reappointment in 2021. Rutter noted he is interested in serving another term on the Board.

A motion by Rogahn, seconded by Gerde, to recommend to the Pope County Commissioners the reappointment of Allan Rutter to the HRA-EDA Board, serving Commissioner District #4, motion carried unanimously.

Rutter:	Abstain	Vold:	Absent
Rupp:	Yes	Gerde:	Yes
Rogahn:	Yes	Vaadeland:	Yes

The motion to reappoint Rutter carried unanimously.

Vold joined the meeting at 11:21 am.

2021 Memorandum of Understanding – David Drown Associates: Murray shared the proposed 2020 Memorandum with the Board, highlighting the term of the agreement and monthly fee. Murray noted no increase in management fee – remaining at \$2,950.

The Board discussed the memorandum. Vaadeland and Rogahn thanked Murray for his work with the organization. Gerde shared his and the Commissioners appreciate for the work with the CARES program. The Board discussed budget and compensation.

A motion by Rogahn, seconded by Rupp, to approve the memorandum with David Drown Associates for 2021 with Vaadeland calling the following roll call vote:

Rutter:	Yes	Vold:	Yes
Rupp:	Yes	Gerde:	Yes
Rogahn:	Yes	Vaadeland:	Yes

The motion to approve the 2021 MOU carried unanimously.

The Board briefly discussed the Fremad EAW and Central Square.

Adjourn: Vaadeland asked for any additional comments/items. A motion by Rutter, seconded by Gerde, to adjourn the meeting at 11:36 a.m., with Vaadeland calling the following roll call vote:

Rutter:	Yes	Vold:	Yes
Rupp:	Yes	Gerde:	Yes
Rogahn:	Yes	Vaadeland:	Yes

The motion to adjourn carried unanimously.

ATTEST:

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Lori Vaadeland, President

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Cody Rogahn, Secretary

Adjourn: Vaadeland asked for any additional comments/items. A motion by Rutter, seconded by Gerde, to adjourn the meeting at 11:36 a.m., with Vaadeland calling the following roll call vote:

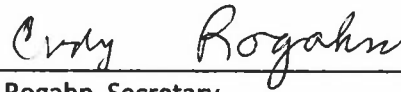
Rutter:	Yes	Vold:	Yes
Rupp:	Yes	Gerde:	Yes
Rogahn:	Yes	Vaadeland:	Yes

The motion to adjourn carried unanimously.

ATTEST:



Lori Vaadeland, President



Cody Rogahn, Secretary