

P O P E MINNESOTA
C O U N T Y

*Enhancing quality of life by providing innovative
services for our community every day.*

OFFICIAL PROCEEDINGS
Pope County Board of Commissioners
December 9, 2021

The December 9, 2021 Regular Board meeting was called to order at 9:00 a.m. by Board Chair Paul Gerde with the following members present: Commissioners Nan Haggerty, Larry Lindor, Cody Rogahn and Gordy Wagner. Kersten Kappmeyer, County Administrator and Neil Nelson, County Attorney were present.

On motion by Rogahn, seconded by Lindor and unanimously carried, the Board approved the agenda as presented with the following additions: #23 Discussion and Consideration of Proposed Minnesota Opioid Settlement – Resolution 202139 and #24 County Attorney Authorization to Litigate Proceeding Subsequent for Highway Land Purposes.

On motion by Haggerty, seconded by Wagner and unanimously carried, the Board approved the official proceedings for November 16, 2021 as presented. On motion by Lindor, seconded by Wagner and unanimously carried, the Board approved the official proceedings for the November 23, 2021 Special Board meeting as presented. On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board approved the Truth-in-Taxation hearing minutes for December 2, 2021 as presented.

Tim Riley, County Sheriff presented Joint Powers Agreement and Court Services Amendment Renewal with State of Minnesota. On motion by Haggerty, seconded by Rogahn and unanimously carried, the Board approved the Joint Powers Agreement Renewal with the State of Minnesota through its Department of Public Safety on behalf of the Bureau of Criminal Apprehension (“BCA”).

Brian Giese, County Engineer presented Out of State Travel. On motion by Lindor, seconded by Wagner and unanimously carried, the Board approved the Out of State Travel for County Engineer, Brian Giese to attend the Iowa County Engineer’s Conference in Des Moines, Iowa.

David Green, Land and Resources Director presented Conditional Use Permit (CUP): Accessory Structure Larger than 1,100 square feet side walls in excess of 12 feet; Rescind CUP #21314; FY22-23 BWSR-NRBG Grants Agreement; AIS Action Plan 2022 and Annual Licensing Approvals: Solid Waste Haulers. On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board approved the CUP for John and Jennie Stone to construct a 2,400 square foot (40’ x 60’) accessory structure with 14’ side walls located at Lot 4, Block 1, Meadow Heights Plat Five, Section 36, Township 125 (Glenwood), Range 38 as presented. On motion by Lindor, seconded by Rogahn and unanimously carried, the Board declared CUP #21314 to be abandoned, null and void, and to record notice thereof in the official records of the County Recorder. On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board authorized the Chairman to sign the FY22-23 BWSR Grant Agreement document. On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board approved the AIS Action Plan for 2022. Pope County is scheduled to receive \$85,622.00 in 2022 from the State of Minnesota to address issues related to Aquatic Invasive Species. On motion by Lindor, seconded by Haggerty and unanimously carried, the Board authorized the Chairman to sign the completed individual 2022 Solid Waste Collection and Transportation License applications for Engebretson Sanitary Disposal Service, Inc., Mattheisen Disposal Inc., Waste Management and West Central Sanitation Inc., and for Alex Rubbish and Recycling when complete and received.

Mike Wacker, County Assessor presented Clerical Change Annual Notice Report (informational).

Stephanie Rust, Auditor-Treasurer presented TriMin Contract for Maintenance and Support of IFS; Resolution 202138 Approving the Application for Funding from the Voting Equipment Grant (VEGA-3); Pay Bills and Supplemental Bills. On motion by Wagner, seconded by Rogahn and unanimously carried, the Board ratified the Professional Services Agreement between TriMin Systems Inc. and the Minnesota Counties Computer Cooperative (MnCCC) for the maintenance and support of the Integrated Financial System. On motion by Lindor, seconded by Rogahn and unanimously carried, the Board approved Resolution 202138 approving Pope County’s application for funding from the Voting Equipment Grant (VEGA-3) in the amount of \$4,868.00 which is currently included in the 2022 budget, but will be reduced by half due to applying

for this grant. On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board approved the payment of bills of \$170,627.39 plus supplemental bills of \$59,165.21 totaling \$229,792.60.

Jackie Stevens, Human Resources Director presented Clerical Error in 2021 Law Enforcement Labor Services (LELS) Wage Schedule; Revised 2022 Highway Council Wage Schedule; Revised 2022 Law Enforcement Labor Services (LELS) Wage Schedule and Revised 2022 Teamsters Wage Schedule. On motion by Lindor, seconded by Rogahn and unanimously carried, the Board approved correction of an error in the 2021 LELS wage schedule and backpay in the amount of \$0.01 per hour for all hours worked in 2021 for affected employees, and approved an amendment to the 2021 LELS Wage Schedule to reflect this change. On motion by Rogahn, seconded by Wagner and unanimously carried, the Board approved the Revised 2022 Highway Council Wage Schedule. On motion by Lindor, seconded by Rogahn and unanimously carried, the Board approved the Revised 2022 LELS Wage Schedule. On motion by Haggerty, seconded by Rogahn and unanimously carried, the Board approved the Revised 2022 Teamsters Wage Schedule.

On motion by Wagner, seconded by Rogahn and unanimously carried, the Board entered the Per Diem Expense Reports for November into the record.

Kersten Kappmeyer, County Administrator presented Discussion of Pope County's Ongoing Response to COVID-19 Pandemic and Discussion and Consideration of Proposed Minnesota Opioid Settlement – Resolution 202139. On motion by Rogahn, seconded by Lindor and unanimously carried, the Board adopted Resolution 202139 Authorizing Pope County staff to execute all necessary documents to ensure County participation in the multistate settlements relating to opioid distributors and manufacturers, and in the Minnesota Opioids State-Subdivision Memorandum of Agreement, and declaring support of an amendment to Minn. Stat. 256.043 subd. 3(d) as presented.

Neil Nelson, County Attorney presented Authorization to Litigate Proceeding Subsequent for Highway Land Purposes. On motion by Lindor, seconded by Rogahn and unanimously carried, the Board authorized the County Attorney to enter into litigation on a Proceeding Subsequent related to Highway land purposes.

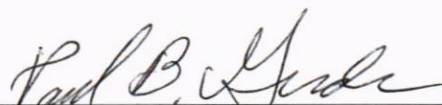
Holly Kovarik, District Manager, Pope County Soil and Water Conservation District presented Consider Resolution 202137 for Recognition of 2021 Outstanding Conservationists of the Year. On motion by Lindor, seconded by Rogahn and unanimously carried, the Board adopted Resolution 202137 recognizing Nathan and Angie Walter of Westport, Minnesota as 2021 Outstanding Conservationists by Pope County SWCD and the Pope County Board as presented.

Informational updates on various meetings and events were given by the County Commissioners.

Board Chair Gerde adjourned the meeting at 11:03 a.m.



Kersten Kappmeyer, County Administrator



Paul Gerde, Chairman of the Board