

P O P E MINNESOTA
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OFFICIAL PROCEEDINGS
Pope County Board of Commissioners
February 1, 2022

The February 1, 2022 Regular Board meeting was called to order at 9:00 a.m. by Vice-Chair Nan Haggerty with the following members present: Commissioners Paul Gerde, Cody Rogahn and Gordy Wagner. Commissioner Larry Lindor was absent. Kersten Kappmeyer, County Administrator and Neil Nelson, County Attorney were present.

On motion by Rogahn, seconded by Gerde and unanimously carried, the Board approved the agenda as presented with the following addition: #9a Consider Appointment to Pope County Extension Committee, District 5.

On motion by Wagner, seconded by Rogahn and unanimously carried, the Board approved the official proceedings for January 18, 2022 with revisions as presented.

Brian Giese, County Engineer presented Highway Department Monthly Update (informational); Ad for Bids – SAP 061-601-014, SAP 061-603-033, and SAP 061-603-034; Ad for Bids SAP 061-618-035 and Construction Material Purchase Approval. On motion by Gerde, seconded by Rogahn and unanimously carried, the Board authorized the advertisement for bids for the construction of SAP 061-601-014, SAP 061-603-033, and SAP 061-603-034 under a single contract presented by the County Engineer. On motion by Rogahn, seconded by Gerde and unanimously carried, the Board authorized the advertisement of bids for the construction of SAP 061-618-035 as presented by the County Engineer. On motion by Gerde, seconded by Wagner and unanimously carried, the Board authorized the purchase of 5,610 gallons of BASE ONE from Team Laboratory Chemical Company for the construction of SAP 061-603-034, SAP 061-603-033, and SAP 061-618-035 at a total cost of \$119,625.00.

Ralph Hanson, Land Use Specialist presented Clearwater Bay Service Contract: Consider Contract with Elwood Septic Professionals LLC for 2022 Maintenance Services for the Clearwater Bay Cluster Septic System. On motion by Rogahn, seconded by Wagner and unanimously carried, the Board approved the Service Agreement between Pope County and Elwood Septic Professionals LLC for the Clearwater Bay Subordinate Service District.

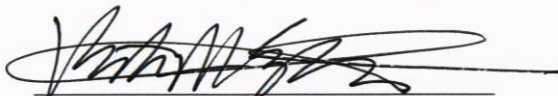
Stephanie Rust, Auditor-Treasurer presented Pay Bills and Supplemental Bills. On motion by Gerde, seconded by Rogahn and unanimously carried, the Board approved the payment of bills of \$56,563.96 plus supplemental bills of \$40,121.18 totaling \$96,685.14.

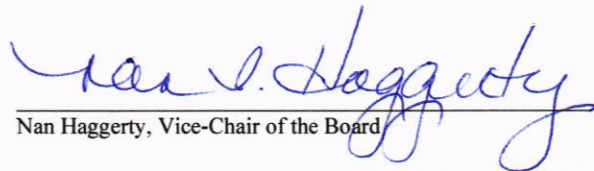
On motion by Wagner, seconded by Gerde and unanimously carried, the Board entered the Per Diem Expense Reports for January into the record.

Kersten Kappmeyer, County Administrator presented Consider Appointment to Pope County Extension Committee, District 3; Consider Appointment to Pope County Extension Committee, District 5; Consider Resolution 202205 – An Application for Pope County Membership in Counties Providing Technology and COVID-19 Update and Policy Discussion. On motion by Gerde, seconded by Wagner and unanimously carried, the Board appointed Sharon Braaten as a member of the County Extension Committee upon recommendation of the Commissioner from District 3, to be seated and serve upon the vacation of the incumbent's current term. On motion by Rogahn, seconded by Wagner and unanimously carried, the Board appointed Angela Walter as a member of the County Extension Committee upon recommendation of the Commissioner for District 5, to be seated and serve upon the vacation of the incumbent's current term. On motion by Gerde, seconded by Rogahn and unanimously carried, the Board adopted Resolution 202205 An Application for Pope County Membership in Counties Providing Technology, agreeing to the terms of the organization's joint powers agreement and authorizing contribution of capital in the amount of \$170,000.00 as presented.

Informational updates on various meetings and events were given by the County Commissioners.

Vice-Chair Haggerty adjourned the meeting at 10:57 a.m.


Kersten Kappmeyer, County Administrator


Nan Haggerty, Vice-Chair of the Board