

OFFICIAL PROCEEDINGS  
Pope County Housing and Redevelopment Authority Board  
February 17, 2021

The February 17, 2021, regular meeting of the Pope County HRA-EDA was held at via teleconference and was called to order by Chairperson Lori Vaadeland at 11:02 a.m. with the following members present; Allan Rutter, Greg Vold, Commissioner Paul Gerde, Lori Vaadeland, Jason Rupp, and Commissioner Cody Rogahn. Staff present was Barry Hegg and Jason Murray.

Vaadeland asked for any additional items. Seeing no additions, a motion by Vold, seconded by Rogahn, to approve the agenda as presented, with Vaadeland calling the following roll call vote:

Rutter:	Yes	Vold:	Yes
Rupp:	Yes	Gerde:	Yes
Rogahn:	Yes		

Vaadeland noted the motion carried.

Meeting Minutes: Gerde noted the February 10, 2021 meeting minutes should change from being noted as a teleconference meeting to a meeting held at the Pope County Courthouse in the opening paragraph. A motion by Rogahn, seconded by Gerde, to approve the February 3, 2021, and February 10, 2021, meeting minutes as amended, with Vaadeland calling the following roll call vote:

Rutter:	Yes	Vold:	Yes
Rupp:	Yes	Gerde:	Yes
Rogahn:	Yes		

Vaadeland noted the motion carried.

Monthly Bills: A motion by Rupp, seconded by Rutter, to approve the following list of bills as presented, having been duly audited and ordered them paid:

<b>Bill</b>	<b>Amount</b>
David Drown Associates	\$ 2,500.00
Minnesota Counties (Insurance)	\$ 1,755.00
Eco Water	\$ 200.73
Verizon	\$ 41.50
City of Glenwood	\$ 25.00
State Farm	\$ 2,354.40
<b>Total</b>	<b>\$ 6,876.63</b>

Vaadeland called the following roll call vote:

Rutter:	Yes	Vold:	Yes
Rupp:	Yes	Gerde:	Yes
Rogahn:	Yes		

Vaadeland noted the motion to approve the bills carried

January Financials: Murray reviewed the financials with the Board, consisting of the monthly balance sheet, profit, and loss, check detail, and deposit registers. A motion by Rutter, seconded by Rupp, to approve the preliminary January 2021 monthly financials, with Vaadeland calling the following roll call vote:

Rutter:	Yes	Vold:	Yes
Rupp:	Yes	Gerde:	Yes
Rogahn:	Yes		

Vaadeland noted the motion carried.

Board Per Diem: A motion by Vold, seconded by Rutter, to approve the board per diems, with Vaadeland calling the following roll call vote:

Rutter:	Yes	Vold:	Yes
Rupp:	Yes	Gerde:	Yes
Rogahn:	Yes		

Vaadeland noted the motion carried.

Public Comment: No public comment was received.

Audit Engagement Letter - Minnesota Office of State Auditor: Murray shared the annual engagement letter with the Office of State Auditor. A motion by Rogahn, seconded by Gerde to authorize the 2020 Audit engagement letter with the Minnesota Office of State Auditor, with Vaadeland calling the following roll call vote:

Rutter:	Yes	Vold:	Yes
Rupp:	Yes	Gerde:	Yes
Rogahn:	Yes		

Vaadeland noted the motion carried.

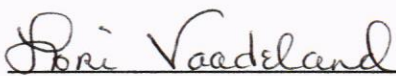
Upcoming Board Meeting: The Board discussed the need to hold a work session and regular board meeting for Wednesday, March 3. The Board decided to hold a work session at 10 am on the 3<sup>rd</sup> to meet with Cody Nelson.

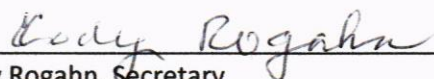
Adjourn: A motion by Rupp, seconded by Gerde, to adjourn the meeting at 11:18 a.m., with Vaadeland calling the following roll call vote:

Rutter:	Yes	Vold:	Yes
Rupp:	Yes	Gerde:	Yes
Rogahn:	Yes		

Vaadeland noted the motion carried.

ATTEST:

  
Lori Vaadeland, President

  
Cody Rogahn, Secretary