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OFFICIAL PROCEEDINGS  
Pope County Board of Commissioners  
February 19, 2019

The February 19, 2019 Regular Board meeting was called to order at 9:00 a.m. by Board Chair Cody Rogahn with the following members present: Commissioners Larry Lindor, and Gordy Wagner. Commissioner Paul Gerde was absent at call to order. Kersten Kappmeyer, County Coordinator was present and Neil Nelson, County Attorney was absent.

On motion by Lindor, seconded by Wagner and unanimously carried, the Board approved the agenda as presented.

On motion by Wagner, seconded by Lindor and unanimously carried, the Board approved the official proceedings for February 5, 2019.

Cody Rogahn, Board Chair read Pope County Resolution 201903 recognizing the retirement of long-term employee, Joanna Campbell, Appraiser, Assessor Department. On motion by Lindor, seconded by Wagner and unanimously carried, the Board approved Resolution 201903 recognizing the retirement of Joanna Campbell and thanking her for her 22 years and 8 months of service to Pope County in the Assessor Department.

On motion by Lindor, seconded by Wagner and unanimously carried, the Board adopted Resolution 201904 declaring March 1-3, 2019 as International Hetteen Cup Weekend.

Bryan Gates, Information Technology Director presented Exchange Server Upgrade from 2010 to 2019. On motion by Lindor, seconded by Wagner and unanimously carried, the Board approved the Exchange Server upgrade. The new Exchange Server will be virtualized, have a much-improved web interface, better security and better tools to manage remote device access. The IT Department had budgeted for \$13,943.31 in 2019 and will bill back Human Services, Glenwood Police Department and Starbuck Police Department.

Commissioner Paul Gerde joined the meeting at 9:20 a.m.

Brian Giese, County Engineer presented Ad for Bids – SAP 061-619-010; Ad for Bids – SAP 061-610-009; LRIP Application – CSAH 25 – Resolution 201905; LRIP Application – CSAH 18 – Resolution 201906 and Town Road Account Funding Distribution. On motion by Lindor, seconded by Wagner and unanimously carried the Board authorized the County Engineer to proceed with the Advertisement for Bids as presented for the construction of SAP 061-619-010. On motion by Wagner, seconded by Lindor and unanimously carried, the Board authorized the County Engineer to proceed with the Advertisement for Bids as presented for the construction of SAP 061-610-009. On motion by Wagner, seconded by Gerde and unanimously carried, the Board adopted Resolution 201905 to support the application for local road improvement program (LRIP) funding for the improvement of CSAH 25. On motion by Gerde, seconded by Lindor and unanimously carried, the Board approved Resolution 201906 to support the application for local road improvement program (LRIP) funding for the improvement of CSAH 18. On motion by Wagner, seconded by Lindor and unanimously carried, the Board approved the Township Road Account funding distributions in the amount of \$438,851 as presented.

Stephanie Rust, Auditor-Treasurer presented Appoint Special Election Canvassing Board Members; State Auditor's 2018 Audit Engagement Letter; January 2019 Trial Balance and Fund Balance Analysis and Pay Bills and Supplemental Bills. On motion by Lindor, seconded by Gerde and unanimously carried, the Board appointed Commissioners Lindor and Wagner to serve on the Canvassing Board at the Special Primary Election which will be held on April 12, 2019 at 9:00 a.m. in the Pope County Boardroom, and Commissioners Wagner and Rogahn to serve on the Canvassing Board at the Special General Election which will be held on August 16, 2019 at 9:00 a.m. in the Pope County Boardroom. On motion by Lindor, seconded by Wagner and unanimously carried, the Board approved the State Auditor's 2018 Audit Engagement Letter agreement. On motion by Wagner, seconded by Gerde and unanimously carried, the Board approved the January 2019 Trial Balance and Fund Balance Analysis. On motion by Lindor, seconded by Wagner and unanimously carried, the Board approved the payment of bills \$550,912.71 plus supplemental bills \$4,719.65 totaling \$555,632.36.

Duane Krautbauer, Fiscal Officer presented the Human Services Bills and Reports. On motion by Lindor, seconded by Wagner and unanimously carried, the Board approved the Human Services Bills in the amount of \$103,386.11.

Kersten Kappmeyer, County Coordinator presented Consider Resolution 201907 Authorizing Removal of Certain Tax Forfeiture Property from the Public Sale List (Fremad); Consider Resolution 201908 Authorizing Third Amended Pope-Douglas Solid Waste Joint Powers Agreement; Consider Resolution 201909 on Financing Certain Pope Douglas Solid Waste Disposal Projects and Compliance with Reimbursement Bond Regulations; Authorize Coordinator to Extend Interim Human Services Director Contract with Grant County Pending

Permanent Contract Negotiation; Consider Amending 2019 County Fee Schedule Related to Certain Land and Resource Management Department Items and Appointment of Pope County Member to Region 4 South Adult Mental Health Consortium Executive Board.

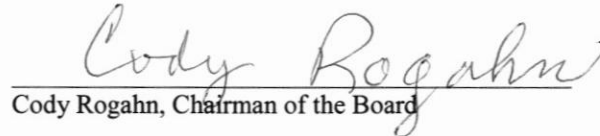
On motion by Wagner, seconded by Lindor and unanimously carried, the Board adopted Resolution 201907 authorizing removal of the tax forfeiture property at 20 South Franklin Avenue in Glenwood, commonly known as the Fremad Building, from the public sale list for purposes of reassessment of reevaluation of potential public uses, market value and conveyance. On motion by Gerde, seconded by Lindor and unanimously carried, the Board adopted Resolution 201908 authorizing the Chair to sign the Third Amended Pope-Douglas Solid Waste Joint Powers Agreement as presented. On motion by Lindor, seconded by Wagner and unanimously carried, the Board adopted Resolution 201909 on financing certain Pope Douglas Solid Waste Disposal Projects and Compliance with Reimbursement Bond Regulations as presented. On motion by Lindor, seconded by Wagner and unanimously carried, the Board authorized the Coordinator to extend the Interim Human Services Director and Supervisor contract with Grant County for a period up to March 31, 2019. On motion by Lindor, seconded by Gerde and unanimously carried, the Board authorized revision of the 2019 County Fee Schedule to Certain Land and Resource Management Items, including commercial structures and additions, communication towers, water oriented accessory structures, and attached garages as presented. The Coordinator's Office received communication from Region 4 South Adult Mental Health Consortium that its executive board will be holding its annual meeting on February 20, 2019. Larry Kittelson served as the Pope County member on the Board last year and Region 4 is requesting that Pope County designate one of its Board Members to fill this position. Cody Rogahn, Board Chair will fill the position until a new commissioner has been elected.

Informational updates on various meetings and events were given by the County Commissioners.

Chair Rogahn adjourned the meeting at 11:33 a.m.



Kersten Kappmeyer, County Coordinator



Cody Rogahn, Chairman of the Board