

OFFICIAL PROCEEDINGS
Pope County Housing and Redevelopment Authority Board
February 20, 2019

The February 20, 2019, Regular Meeting was called to order by Chairperson Lori Vaadeland at 11:06 a.m. with the following members present: Commissioner Cody Rogahn, Commissioner Paul Gerde, Lori Vaadeland, Jason Rupp and Greg Vold. Also, present was Celeste Rapp, Gary Swenson, Dick Dreher, Derek Bluhm, Amanda Bluhm, and Jason Murray.

Vaadeland asked for any additional items. A motion by Gerde, seconded by Rogahn, to approve the Board Agenda as presented, motion carried unanimously.

Official Proceedings: A motion by Rupp, seconded by Gerde, to approve the February 6, 2019, meeting minutes as presented, motion carried unanimously.

Monthly Bills: A motion by Rogahn, seconded by Rupp, to approve the following list of bills as presented, having been duly audited and ordered them paid, motion carried unanimously:

Bill	Amount
McCrary Maintenance	\$ 700.00
Pope County Tribune	\$ 120.64
City of Glenwood	\$ 50.00
State Farm	\$ 2,086.12
Total	\$ 2,956.76

January Financials: Murray reviewed the January financials with the Board, consisting of the monthly balance sheet, profit and loss, check and deposit registers. A motion by Rogahn, seconded by Rupp, to approve the month financials as presented, motion carried unanimously.

Board Per Diems: A motion by Gerde, seconded by Rupp, to approve the January board per diems, motion carried unanimously.

Public Hearing – Proposed land sale of HRA-EDA owned property to Beachside RV Park LLC.

Vaadeland asked for a motion to temporarily suspend the HRA-EDA Board meeting and move to the public hearing on the proposed land sale. A motion by Rogahn, seconded by Gerde to suspend the regular meeting and open the public hearing, motion carried unanimously.

Vaadeland opened the public hearing at 11:12 am, requesting Murray to provide a summary of the proposed sale. Murray shared with the public a summary of the sale, which consists of parcel 27-0580-012, currently owned by Mr. Larry Mozey, with the sale of the property to the HRA-EDA scheduled for the week of March 25 through April 1, 2019, with the HRA agreeing to sell the property to Beachside RV Park LLC for \$103,000 on a contract for deed. Murray noted the formal contract with all terms is included in the public packet.

Vaadeland recognized Derek and Amanda Bluhm, thanking them for their commitment to this project. Derek and Amanda thanked the Board for their support and encouragement.

Vaadeland opened the floor to the public, asking that if anyone wanted to speak to please come forward, state their name and address for the record. Vaadeland again asked if anyone was speaking to please come forward. Vaadeland noted for the record that this is the third and final request for anyone wishing to speak to please come forward.

Citing no public comments, Vaadeland asked for a motion to close the public hearing. A motion by Rogahn, seconded by Vold, to close the public hearing and reconvene the regular HRA-EDA Board meeting, motion carried unanimously.

Audit Engagement Letter: A motion by Gerde, seconded by Rogahn to authorize the 2018 Audit engagement letter with the Minnesota Office of State Auditor, motion carried unanimously.

Habitat for Humanity: Vaadeland welcomed Mr. Dick Dreher to the meeting. Dreher thanked the HRA-EDA for their past support for Habitat. Dreher indicated that Habitat and Minnewaska School District are working to partner on a new home, building the home at the High School, moving it to the proposed site. Dreher indicated that there will be an opportunity to enhance volunteers, address construction career training for high school students, and leverage additional funding support from the surrounding communities. Dreher indicated that he does not anticipate additional funding costs with the partnership and hoped the HRA-EDA Board would continue to support Habitat.

The Board thanked Dreher and commented in support of the new collaboration between the School and Habitat.

Sidewalk/Walking Path Discussion: Vaadeland welcomed Starbuck Mayor Gary Swenson and Derek Bluhm to the discussion. Mayor Swenson indicated that the City would like to partner with the HRA and property owners for a Highway 29 crossing near the park and public beach for the Bay Meadows, Airport, new RV park and adjacent property owners. Mayor Swenson shared with the Board the discussion with MNDOT, a preliminary WSN design and cost estimate, noting that depending on the type of sidewalk/pathway construction, costs are between \$58,000 and \$109,000.

Mayor Swenson indicated that he would like the HRA-EDA Board to participate in the cost of the construction of the sidewalk/pathway upon approval by MNDOT. The Board discussed the proposed pathway and related properties, the need for a flashing crosswalk sign, and the use of golf carts on the proposed path.

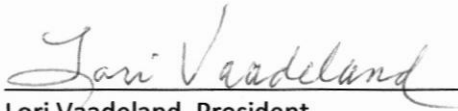
No formal action was taken by the Board, but the Board encouraged further dialogue with MNDOT and the City. Consensus of the Board was to continue to discuss the proposed pathway/sidewalk for the area.

Pope County Annual Township Association Meeting: Murray noted that the meeting was moved to February 21. Rogahn and Vaadeland noted they would try to attend.

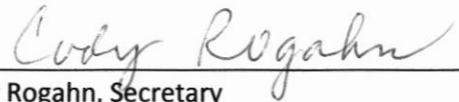
Bay Meadows Repairs: Murray noted some plumbing and heating challenges with unit 716.

Adjourn: A motion by Gerde, seconded by Rogahn, to adjourn the meeting at 11:52 a.m., motion carried unanimously.

ATTEST:



Lori Vaadeland, President



Cody Rogahn, Secretary