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OFFICIAL PROCEEDINGS
Pope County Board of Commissioners
February 5, 2019

The February 5, 2019 Regular Board meeting was called to order at 9:00 a.m. by Board Chair Cody Rogahn with the following members present: Commissioners Larry Lindor, Paul Gerde and Gordy Wagner. Kersten Kappmeyer, County Coordinator and Neil Nelson, County Attorney were present.

On motion by Gerde, seconded by Lindor and unanimously carried, the Board approved the agenda as presented.

On motion by Wagner, seconded by Gerde and unanimously carried, the Board approved the official proceedings for January 22, 2019.

Pope County's newest employee was introduced to the Board: Erika McIver, Eligibility Worker, Human Services.

Stacy Hennen, Human Services Director presented the Contract for Medical Assistance Transportation. On motion by Lindor, seconded by Gerde and unanimously carried, the Board approved the Contract for Medical Assistance Transportation with National Home Health Care Transportation as presented.

Duane Krautbauer, Fiscal Officer presented the Human Services Bills and Reports. On motion by Lindor, seconded by Wagner and unanimously carried, the Board approved the Human Services Bills in the amount of \$109,291.92.


Stephanie Rust, Auditor-Treasurer presented 4th Quarter 2018 Journal Entries and Billing; December 2018 Trial Balance and Fund Balance Analysis; 4th Quarter Revenue Expenditure Budget Report and Pay Bills and Supplemental Bills. On motion by Gerde, seconded by Wagner and unanimously carried, the Board approved the 4th Quarter 2018 Journal Entries and Billing. On motion by Wagner, seconded by Lindor and unanimously carried, the Board approved the December 2018 Trial Balance and Fund Balance Analysis. On motion by Lindor, seconded by Gerde and unanimously carried, the Board approved the 4th Quarter Revenue Expenditure Budget Report. On motion by Wagner, seconded by Lindor and unanimously carried, the Board approved the payment of bills of \$133,163.87 plus supplemental bills of \$41,580.13 totaling \$174,744.00.


On motion by Gerde, seconded by Wagner and unanimously carried, the Board entered the per diem expense reports into the record.

Kersten Kappmeyer, County Coordinator presented Emergency Hire Barb Gades, Child Support Officer Appointment; Facilities Director Job Description Evaluation; Consider Elevator Cabling Proposals from MEI for Courthouse and Law Enforcement Elevators and Presentation and Discussion Regarding Amendment of Joint Powers Agreement on Pope-Douglas Solid Waste (PDSW) and Associated Bonding with PDSW Officials and Ehlers Public Finance. On motion by Lindor, seconded by Wagner and unanimously carried, the Board approved the period of the appointment to not exceed 67 days. On motion by Lindor, seconded by Gerde and unanimously carried, the Board approved the revised Facility Director job description and grade assignment effective 2/5/2019. On motion by Gerde, seconded by Wagner and unanimously carried, the Board authorized the County Coordinator to approve the proposals from MEI as vendor for courthouse elevator systems cabling installation to facilities interface with the current camera systems. Presentation of information and discussion regarding potentially amending the Pope/Douglas Solid Waste (PDSW) Joint Powers Agreement with Douglas County on recommendation of bond counsel to define ownership interests and facilitate potential bonding of repairs and construction at the PDSW facility, with the item anticipated to be brought back for discussion and potential action at the February 19, 2019 regular Board meeting.

Informational updates on various meetings and events were given by the County Commissioners.

Chair Rogahn adjourned the meeting at 11:03 a.m.


Kersten Kappmeyer, County Coordinator


Cody Rogahn, Chairman of the Board