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OFFICIAL PROCEEDINGS
Pope County Board of Commissioners
January 18, 2022

The January 18, 2022 Regular Board meeting was called to order at 9:00 a.m. by Board Chair Larry Lindor with the following members present: Commissioners Paul Gerde, Nan Haggerty, Cody Rogahn and Gordy Wagner. Kersten Kappmeyer, County Administrator was present and Neil Nelson, County Attorney was absent.

On motion by Gerde, seconded by Haggerty and unanimously carried, the Board approved the agenda as presented.

On motion by Haggerty, seconded by Rogahn and unanimously carried, the Board approved the official proceedings for January 4, 2022 with revisions as presented.

Mike Wacker, Pope County Assessor presented Setting the County Board of Appeal and Equalization Date and Time. On motion by Rogahn, seconded by Gerde and unanimously carried, the Board set the Board of Appeal and Equalization for Monday, June 13, 2022 at 6:30 p.m. in the County Commissioners Room.

Tim Riley, Pope County Sheriff presented Equipment Order for New Patrol Cars and Purchase for Two (2) Mobile Radios. On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board approved the equipment needs for the three new patrol cars in 2022. On motion by Rogahn, seconded by Wagner and unanimously carried, the Board approved the purchase of two mobile radios for the Sheriff's office patrol cars.

Stephanie Rust, Auditor-Treasurer presented Private Sale of Tax Forfeited Lands – Parcel 21-1027-003; Private Sale of Tax Forfeited Lands – Parcel 21-1029-004; Private Sale of Tax Forfeited Lands – Parcel 27-0590-004; Public Sale of Tax Forfeited Lands; December 2021 Trial Balance and Fund Balance Analysis; 4th Quarter 2021 Journal Entries and Billing; 4th Quarter 2021 Revenue Expenditure Budget Report; Auditor Bills – November 10 – December 14, 2021 (informational); Human Services Supplemental Bills and Pay Bills and Supplemental Bills. On motion by Wagner, seconded by Gerde and unanimously carried, the Board set the terms of sale, minimum sale price of \$50.00 and approved the private sale to adjoining landowners of Parcel 21-1027-003 for February 3, 2022 at 9:00 a.m. in the Pope County Auditor-Treasurer's Office. On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board set the terms of sale, minimum sale price of \$50.00 and approved the private sale to adjoining landowners of Parcel 21-1029-004 for February 3, 2022 at 9:15 a.m. in the Pope County Auditor-Treasurer's Office. On motion by Gerde, seconded by Wagner and unanimously carried, the Board set the terms of sale, minimum sale price of \$1,350.00 and approved the private sale to adjoining landowners of Parcel 27-0590-004 for February 3, 2022 at 9:30 a.m. in the Pope County Auditor-Treasurer's Office. On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board set the terms of sale, minimum sale price of \$8,100.00 and approved the public sale of Parcel 08-0382.002. On motion by Wagner, seconded by Rogahn and unanimously carried, the Board set the terms of sale, minimum sale price of \$10.00 and approved the public sale of Parcel 10-0078-001. On motion by Gerde, seconded by Haggerty and unanimously carried, the Board set the terms of sale, minimum sale price of \$1,500.00 and approved the public sale of Parcel 10-0189-001. A motion was made by Wagner to set the terms of sale, minimum sale price of \$100.00 and approved the public sale price of Parcel 24-0142-001 which was seconded by Rogahn. Gerde made a motion to the main motion to amend the public sale price of Parcel 24-0142-001 to \$50.00 which was seconded by Rogahn and unanimously passed. On motion by Wagner, seconded by Rogahn and unanimously carried, the Board set the public sale of Parcels 08-0382-002, 10-0078-001, 10-0189-001 and 24-0142-001 for February 10, 2022 at 9:00 a.m. in the Pope County Board Room. On motion by Haggerty, seconded by Wagner and unanimously carried, the Board approved the December 2021 Trial Balance and Fund Balance Analysis. On motion by Rogahn, seconded by Gerde and unanimously carried, the Board approved the 4th Quarter Journal Entries and Billing. On motion by Wagner, seconded by Gerde and unanimously carried, the Board approved the 4th Quarter Revenue Expenditure Budget Report. On motion by Haggerty, seconded by Rogahn and unanimously carried, the Board approved the payment of Human Services bills of \$63,334.64. On motion by Gerde, seconded by Rogahn and unanimously carried, the Board approved the payment of bills of \$390,679.31 plus supplemental bills of \$2,116.25 totaling \$392,795.56.

Kersten Kappmeyer, County Administrator presented Update on ARPA State and Local Recovery Funds Final Rule Adoption by US Treasury (informational); COVID-19 Update and Policy Discussion and Closed Session under the Attorney-Client Privilege Pursuant to Minn. Stat. 13D05 Subd. 3(b) to Discuss Potential Litigation and Strategy in the matter of In Re the Pope County Annex Building Renovation and Occupancy. A motion was made by Wagner to mandate masks for all publicly-accessible indoor locations in Pope County. The motion failed for lack of a second. On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board authorized to continue with the current COVID Preparedness Plan and to follow the MDH (Minnesota Department of Health) recommendations by directing the County Administrator to update the Plan with any new recommendations on quarantine and isolation periods if they change.


The Board recessed at 10:30 a.m. for a break and reconvened at 10:42 a.m.


Informational updates on various meetings and events were given by the County Commissioners.

On motion by Wagner, seconded by Gerde and unanimously carried, the Board entered into a closed session under the Attorney-Client Privilege Pursuant to Minn. Stat. 13D05 Subd. 3(b) to Discuss Potential Litigation and Strategy in the matter of In Re the Pope County Annex Building Renovation and Occupancy at 11:05 a.m. County Attorney Neil Nelson joined this portion of the meeting telephonically.

On motion by Wagner, seconded by Rogahn and unanimously carried, the Board ended its closed session at 11:35 a.m.

Board Chair Lindor adjourned the meeting at 11:36 a.m.


Kersten Kappmeyer, County Administrator


~~Larry Lindor, Chairman~~ of the Board
Nan Haggerty, Vice Chair