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**OFFICIAL PROCEEDINGS**  
**Pope County Board of Commissioners**  
**January 19, 2021**

The January 19, 2021 Regular Board meeting was called to order at 9:00 a.m. by Board Chair Paul Gerde with the following members present: Commissioners Nan Haggerty, Larry Lindor, Cody Rogahn and Gordy Wagner. Kersten Kappmeyer, County Coordinator and Neil Nelson, County Attorney were present. The meeting was conducted telephonically by the County Coordinator from the County Board Room pursuant to Minnesota Statute 13D.021, as in-person attendance of the members or public was imprudent and/or impractical under the current Minnesota COVID-19 State of Emergency.

On motion by Rogahn, seconded by Wagner and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board approved the agenda as presented.

On motion by Haggerty, seconded by Lindor and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board approved the official proceedings for January 5, 2021 as presented. On motion by Wagner, seconded by Rogahn and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board approved the special meeting minutes from January 8, 2021 with revisions.

Mike Wacker, County Assessor presented Setting the County Board of Appeal and Equalization Date and Time. On motion by Rogahn, seconded by Haggerty and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board set the Board of Appeal and Equalization date and time for Monday, June 14<sup>th</sup>, 2021 at 6:30 pm in the County Boardroom, for now as a virtual meeting, but may later be changed to an in-person meeting if conditions warrant.

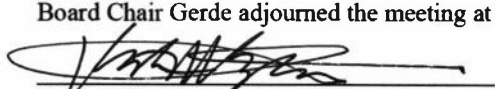
Duane Krautbauer, Fiscal Officer presented Human Services Bills and Reports. On motion by Wagner, seconded by Rogahn and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board approved the Human Services bills in the amount of \$205,869.


Stephanie Rust, Auditor-Treasurer presented December 2020 Trial Balance and Fund Balance Analysis; 4<sup>th</sup> Quarter 2020 Journal Entries and Billing; 4<sup>th</sup> Quarter 2020 Revenue Expenditure Budget Report; Auditor Bills – December 9, 2020 – January 12, 2021 (informational) and Pay Bills and Supplemental Bills. On motion by Lindor, seconded by Rogahn and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board approved the December 2020 Trial Balance and Fund Balance Analysis. On motion by Wagner, seconded by Lindor and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board approved the 4<sup>th</sup> Quarter 2020 Journal Entries and Billing. On motion by Haggerty, seconded by Lindor and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board approved the 4<sup>th</sup> Quarter 2020 Revenue Expenditure Budget Report. On motion by Rogahn, seconded by Wagner and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board approved the payment of bills of \$320,412.41 plus supplemental bills of \$1,422.98 totaling \$321,835.39.

Kersten Kappmeyer, County Coordinator presented Authorizing the Pope County Business Relief Program Criteria and Application for Business and Non-Profit Grants; Consider Pope County Layperson Appointment to Lakeland Mental Health Center Board and Periodic Review of Pope County COVID-19 Phased Reopening and Preparedness Plans. On motion by Rogahn, seconded by Haggerty and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board authorized the creation of the Pope County Business Relief Program, and approved the program criteria and application materials for public distribution as presented with modifications. On motion by Wagner, seconded by Haggerty and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board appointed Bentley Peters as the Pope County Lay Member representative on the Lakeland Mental Health Center Board for a three-year term beginning on February 22, 2021, the date of the Lakeland Mental Health Center Board's next annual meeting.

Informational updates on various meetings and events were given by the County Commissioners.

Board Chair Gerde adjourned the meeting at 11:20 a.m.

  
Kersten Kappmeyer, County Coordinator

  
Paul Gerde, Chairman of the Board