

P O P E MINNESOTA
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OFFICIAL PROCEEDINGS
Pope County Board of Commissioners
January 22, 2019

The January 22, 2019 Regular Board meeting was called to order at 9:00 a.m. by Board Chair Cody Rogahn with the following members present: Commissioners Larry Lindor, Paul Gerde and Gordy Wagner. Kersten Kappmeyer, County Coordinator was present and Neil Nelson, County Attorney was absent.

On motion by Gerde, seconded by Lindor and unanimously carried, the Board approved the agenda as presented.

On motion by Wagner, seconded by Lindor and unanimously carried, the Board approved the official proceedings for January 8, 2019 with the addition of Commissioner Larry Lindor as in attendance, 2nd paragraph, 2nd sentence.

Nathan Brecht, Chief Deputy Auditor presented the Purchase of 2 Patrol Cars. On motion by Lindor, seconded by Wagner and unanimously carried, the Board approved the purchase of 2 new patrol cars for 2019. The new cars will be put into full-time patrol and the two cars being replaced will go to the part-time fleet. The part-time cars will be traded-in at a value of \$5,500 and \$7,000, and with a trade-in, the total cost of this purchase will be \$91,768.04 which is within the budget.

Brian Giese, County Engineer presented the Agency Agreement for SP 061-619-010, Resolution 201901; Ad for Bids SAP 061-613-009 and Final Payment – CP 061-018-001. On motion by Wagner, seconded by Gerde and unanimously carried, the Board approved Resolution 201901 with the Minnesota Department of Transportation MnDOT Contract Number 1033075. The Board Chair and County Auditor-Treasurer are hereby authorized and directed for an on behalf of Pope County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation. On motion by Gerde, seconded by Lindor and unanimously carried, the Board authorized the County Engineer to proceed with the Advertisement for Bids as presented for the construction of SAP 061-613-009. On motion by Lindor, seconded by Gerde and unanimously carried, the Board accepted the work performed under CP 061-018-001 and authorize the final payment in the amount of \$26,066.50 to Hard Rock Screening LLC of Little Falls, MN.

David Green, Land and Resource Management Director, presented Appointment of Ivie Cooley to the Board of Adjustment/Planning Committee; Appointment of Brian Jergenson to the Board of Adjustment/Planning Committee; Resolution 201902 Recognizing Long Term Public Service by Daniel Jenniges; Appointment at Large Commissioner to Planning Commission and Member to Board of Adjustment; US Solar Monarch Solar System, Application for a Conditional Use Permit to Construct a 1 Megawatt Community Solar Garden and Consider Contract with Elwood Septic Professionals LLC for 2019 Maintenance Service for the Clearwater Bay Cluster Septic System. On motion by Lindor, seconded by Wagner and unanimously carried the Board approved the appointment of Ivie Cooley to the Board of Adjustment/Planning Committee. On motion by Wagner, seconded by Gerde and unanimously carried, the Board approved the appointment of Brian Jergenson to the Board of Adjustment/Planning Committee. On motion by Lindor, seconded by Gerde and unanimously carried, the Board approved Resolution 201902 recognizing the long-term public service by Daniel Jenniges who served on the Board of Adjustment and the Planning Committee of Pope County since January of 2010. On motion by Gerde, seconded by Lindor and by the following vote: Ayes: Gerde, Lindor, Rogahn; Nays: Wagner, the Board appointed Mark Halls to serve as at-large Planning Commission and Board of Adjustment member for a three-year term concluding at the end of the 2021 calendar year. On motion by Lindor, seconded by Gerde and unanimously carried, the Board approved the Conditional Use Permit for US Monarch Solar, LLC, to construct a 1 megawatt community solar garden on 63.5 acre parcel site located in Bangor township. The solar garden will encompass approximately 10 acres of the site. On motion by Gerde, seconded by Wagner and unanimously carried, the Board approved the Contract with Elwood Septic Professionals LLC for 2019 maintenance service for the Clearwater Bay Cluster Septic System.

Mike Wacker, County Assessor presented Manufactured Home Value Abatements for Select Parcels in Cyrus City and New Prairie Township; Setting the County Board of Appeal and Equalization Date and Time and Appraisal Contract for City of Cyrus. On motion by Lindor, seconded by Gerde and unanimously carried, the Board approved the Manufactured Home Value Abatements for select parcels in Cyrus City and New Prairie Township that had been valued as Modular Homes, correcting the January 2, 2018 assessment for taxes payable in 2019 for the following parcels:

- 06-0158-000 (\$28,100)
- 06-0105-004 (\$27,000)
- 22-0094-000 (\$34,700)
- 22-0113-000 (\$29,200)
- 22-0127-000 (\$25,500)
- 22-0134-000 (\$1,400)

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- 22-0149-000 (\$26,100)
- 22-0195-000 (\$47,500)
- 22-0202-000 (\$50,400)

Reductions for New Prairie Township (\$55,100) and Cyrus City (\$213,800). On motion by Wagner, seconded by Gerde and unanimously carried, the Board set the Pope County Board of Appeal and Equalization meeting for Monday, June 17th, 2019, from 6:30 p.m. to at least 7:00 p.m., in the Courthouse Boardroom. On motion by Lindor, seconded by Gerde and unanimously carried, the Board approved the Appraisal Contract with the City of Cyrus for local assessment duties. This is a minimum term of three years with an annual renewal thereafter.

Stacy Hennen, Human Services Director presented the Village Family Services Contract and Contract with Department of Human Services to Receive Reimbursement for Providing Community Support Services. On motion by Gerde, seconded by Wagner and unanimously carried, the Board approved the contract with the Village Family Services for intensive in-home services, diagnostic assessments and individual or family therapy or skills training. On motion by Lindor, seconded by Gerde and unanimously carried, the Board approved the Contract with Department of Human Services to receive reimbursement for providing Community Support Services. Pope County pays the vendors and then submit our expenses to Department of Human Services on a quarterly basis for reimbursement.

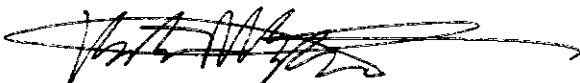
Duane Krautbauer, Fiscal Officer presented the Human Services Bills and Reports. On motion by Lindor, seconded by Wagner and unanimously carried, the Board approved the Human Services Bills in the amount of \$109,291.92.

Stephanie Rust, Auditor-Treasurer presented Pay Bills and Supplemental Bills. On motion by Wagner, seconded by Gerde and unanimously carried, the Board approved the payment of bills of \$439,597.09 plus supplemental bills of \$8,314.68 totaling \$447,911.77.

Kersten Kappmeyer, County Coordinator presented Consider the Appointment of the Pope County Information Technology Director; Consider Adoption of the Pope County Continuity of Operations Plan (COOP) and Proposed Correspondence to Pope County Governmental Officials on Intergovernmental Summit. On motion by Lindor, seconded by Gerde and unanimously carried, the Board appointed Bryan Gates as Pope County Information Technology Director contingent on the acceptance of the candidate and directed the Coordinator/Human Resources Director to extend an offer of employment consistent with County policy. On motion by Wagner, seconded by Gerde and unanimously carried, the Board approved adoption of the Pope County Continuity of Operations Plan (COOP) as presented. On motion by Gerde, seconded by Wagner, and unanimously carried, the Board authorized correspondence to be sent on their behalf by the Coordinator to Pope County government officials for the purpose of organizing an intergovernmental meeting to exchange information and explore opportunities for collaboration and cooperation.

Informational updates on various meetings and events were given by the County Commissioners.

Chair Rogahn adjourned the meeting at 10:57 a.m.



Kersten Kappmeyer, County Coordinator



Cody Rogahn, Chairman of the Board