

OFFICIAL PROCEEDINGS
Pope County Housing and Redevelopment Authority Board
January 22, 2020

The January 22, 2022, Regular Meeting was called to order by Chairperson Lori Vaadeland at 11:01 a.m. with the following members present: Allan Rutter, Greg Vold, Commissioner Paul Gerde, Lori Vaadeland, Jason Rupp, and Commission Cody Rogahn. Also, present was Barry Hegg and Jason Murray.

Vaadeland asked for any additional items. A motion by Rogahn, seconded by Rupp, to approve the Board Agenda as presented, motion carried unanimously.

Meeting Minutes: A motion by Gerde, seconded by Rutter, to approve the January 8, 2020, meeting minutes as presented, motion carried unanimously.

Monthly Bills: A motion by Rupp, seconded by Gerde, to approve the following list of bills as presented, having been duly audited and ordered them paid, motion carried unanimously:

Bill	Amount
Angela Kroeger	\$ 5.35
Lone Wolf Handyman Services	\$ 75.00
Glenwood HRA	\$ 2,877.66
IRS - Federal Employment Tax	\$ 647.54
MN Department of Revenue (Withholding Taxes)	\$ 5.00
Total	\$ 3,610.55

December Financials: Murray reviewed the financials with the Board, consisting of the monthly balance sheet, profit and loss, check and deposit registers. A motion by Gerde, seconded by Vold, to approve the monthly financials as presented, motion carried unanimously.

Board Per Diems: A motion by Rupp, seconded by Rogahn, to approve the board per diems, motion carried unanimously.

Public Comment: Gerde provided an update on the Broadband grant, indicating the Pope County application was not approved for funding during this grant cycle. The Board discussed the project and the need for improved broadband telecommunications in Pope County.

Bay Meadows: Murray noted no report.

Pope County Annual Township Association Meeting: Murray shared the invite to the annual Township meeting for Friday, January 31st, 2020, at 9:30 am, at the Minnewaska House. Vaadeland, Rogahn and Gerde will be attending. Murray indicated he would send the Secretary the RSVP for the members attending.

Cyrus-Nelson Townhomes TIF: Murray shared a proposed schedule and list of activities for the creation of the TIF district. Murray indicated that the Cyrus City Council will need to hold the related public hearings for the TIF process. Murray requested the Board to authorize David Drown Associates to draft the TIF plan and to make a formal request to the City of Cyrus to begin the TIF process.

A motion by Rogahn, seconded by Gerde, to authorize the creation of Redevelopment Project Area #2 and TIF Plan #1 for the project in Cyrus, motion carried unanimously.


Gold Sponsor Video – Pope County Expo: Murray shared the announcement regarding gold sponsor videos with the Glenwood Chamber of Commerce and the Expo Committee. The Board discussed the topics, information shared and requested Murray to find out more on content, video length and use of video.

Pope County Revolving Loan Fund Discussion: Murray shared a number of policies with the Board, outlining use of funds, term, collateral, process, application procedures, and funds availability. The Board discussed the use of RLF, discussing past RLF activities for the organization, policy development, and loan priorities.

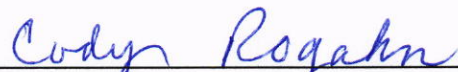
The Board requested Murray draft a formal policy, outlining the priorities and use of funds for a potential revolving loan fund program for the HRA-EDA.

Adjourn: A motion by Rutter, seconded by Vold, to adjourn the meeting at 11:52 a.m., motion carried unanimously.

ATTEST:



Lori Vaadeland, President



Cody Rogahn, Secretary