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OFFICIAL PROCEEDINGS  
Pope County Board of Commissioners  
January 7, 2020

The January 7, 2020 Regular Board meeting was called to order at 9:02 a.m. by County Coordinator Kersten Kappmeyer with the following members present: Commissioners Nan Haggerty, Larry Lindor, Paul Gerde, Gordy Wagner, Cody Rogahn and Neil Nelson, County Attorney. County Coordinator, Kersten Kappmeyer called for nominations and election of the Pope County Board Chairman. Commissioner Gerde nominated Commissioner Wagner to the position of Board Chair for 2020, which Commissioner Rogahn seconded. No other nominations were offered. On a motion by Lindor, seconded by Haggerty, nominations were closed and a unanimous ballot was cast by the Board electing Commissioner Wagner to the position of Board Chair.

Chair Wagner called for nominations and election of the Pope County Board Vice-Chair. Commissioner Rogahn nominated Commissioner Gerde to the position of Board Vice-Chair for 2020, which Commissioner Lindor seconded. No other nominations were offered. On a motion by Lindor, seconded by Haggerty, nominations were closed and a unanimous ballot was cast by the Board electing Commissioner Gerde to the position of Board Vice-Chair.

On motion by Gerde, seconded by Haggerty and unanimously carried, the Board approved the agenda as presented with the following addition: #29 Approval of Per Diem Reports.

On motion by Rogahn, seconded by Lindor and unanimously carried, the Board approved the official proceedings for December 17, 2019.

Kersten Kappmeyer, County Coordinator presented County Board and Officer Committee Assignments for 2020; Association of Minnesota Counties Policy Committees and Voting Delegate Appointments; Appointment of the Pope County Surveyor; Board Appointment to the Pope County HRA-EDA and Snowmobile Safety Enforcement (SSE) Grant. Chair Wagner led discussion on and made appointments of County Commissioners and officials to various County committees and to AMC delegate and policy committee membership, a record of which will be kept at the County Coordinator's Office as clerk for the Board. Chair Wagner led discussion on the Association of Minnesota Counties Policy Committee and Voting Delegate Appointments to keep the appointments the same as 2019. On motion by Gerde, seconded by Haggerty and unanimously carried, the Board appointed Rodney Eldevik as Pope County Surveyor effective January 1, 2020 for a four-year term, and directed that the oath of office be administered to the appointee, and authorized County staff to negotiate any agreements with the appointee for the purpose of carrying out the duties of the office. On motion by Rogahn, seconded by Gerde and unanimously carried, the Board appointed Jason Rupp as the District 5 Representative on the Pope County HRA-EDA Board, effective January 1, 2020. On motion by Lindor, seconded by Gerde and unanimously carried, the Board approved the Snowmobile Safety Enforcement (SSE) Grant for 2020 and 2021 for \$3,752 for each year.

Stacy Hennen, Human Services Director and Crystal Zaviska, Financial Assistance Supervisor presented Pope and Grant County Licensing Fee Changes; 2020 Employment and Training Contract; Presbyterian Family Foundation (PFF) Guardianship and Conservatorship Agreement; 2020 Lakeland Mental Health Contracts; 2020 Fathers Program MOU for County Shares; Comprehensive Civil Rights Plan with Addendum and Contractor Civil Rights Assurance Agreement and Human Service Case Counts. On motion by Haggerty, seconded by Rogahn and unanimously carried, the Board approved the Proposed Licensing fees for Grant and Pope Counties. The County then maintains the right to reduce or waive fees if in need of home to be developed and are recruiting the provider. On motion by Lindor, seconded by Gerde and unanimously carried, the Board approved the 2020 Employment and Training Contract and with revisions as presented. Pope County contracts with Rural MN CEP to provide the service and this is a renewal of that contract. On motion by Lindor, seconded by Haggerty and unanimously carried, the Board approved the Presbyterian Family Foundation (PFF) Guardianship and Conservatorship Agreement with amended corrections as presented and with the County Attorney's approval. PFF acts as guardian for most of the Pope County residents in need of support without family or friends able to act in that capacity. On motion by Rogahn, seconded by Gerde and unanimously carried, the Board approved the 2020 Lakeland Mental Health Purchase of Service Contracts as presented. On motion by Gerde, seconded by Lindor and unanimously carried, the Board approved the 2020 Fathers Program MOU. The Fathers Resource program provides an advocate who helps non-custodial parents file child support modifications, custody changes and any other changes to their child support orders that do not meet the threshold for modification. On motion by Lindor, seconded by Rogahn and unanimously carried, the Board approved the Comprehensive Civil Rights Plan with Addendum and Contractor Civil Rights Assurance Agreement as presented. Pope County has made changes to the plan to update the Civil Rights Coordinator Contact to Stacy Hennen, Human Services Director.