

P O P E MINNESOTA
C O U N T Y

*Enhancing quality of life by providing innovative
services for our community every day.*

OFFICIAL PROCEEDINGS
Pope County Board of Commissioners
January 8, 2019

At 8:50 a.m. on Tuesday, January 8, 2019 The Honorable Judge Melissa Listug, Pope County chambered Judge of the 8th Judicial District, provided the oath of office to the following Pope County elected officials for the term beginning January 7, 2019: County Commissioner Larry Lindor, County Commissioner Cody Rogahn; County Auditor-Treasurer, Stephanie Rust; County Recorder, Sarah Pavek; County Sheriff, Tim Riley; County Attorney, Neil Nelson; Pope County Soil and Water Conservation District Supervisors Thomas Talle, Randy Mitteness and Keith Nygaard.

The January 8, 2019 Regular Board meeting was called to order at 9:03 a.m. by County Coordinator Kersten Kappmeyer with the following members present: Commissioners Larry Lindor, Paul Gerde, Gordy Wagner, Cody Rogahn and Neil Nelson, County Attorney. County Coordinator, Kersten Kappmeyer called for nominations and election of the Pope County Board Chairman. Commissioner Lindor nominated Commissioner Rogahn to the position of Board Chair for 2019, which Commissioner Gerde seconded. There being no other nominations offered, the Board unanimously elected Commissioner Rogahn to the position of Board Chair.

Chair Rogahn called for nominations and election of the Pope County Board Vice-Chair. Commissioner Gerde nominated Commissioner Wagner to the position of Board Vice-Chair for 2019, which Commissioner Lindor seconded. There being no other nominations offered, the Board unanimously elected Commissioner Wagner to the position of Board Vice-Chair.

On motion by Wagner, seconded by Gerde and unanimously carried, the Board approved the agenda as presented.

On motion by Lindor, seconded by Wagner and unanimously carried, the Board approved the official proceedings for December 26, 2018.

The Honorable Judge Melissa Listug introduced herself to the full Board and presented information regarding the Court Facilities future improvement items.

Brian Giese, County Engineer presented the Monthly Highway Update; City of Farwell Construction Contract Agreement and Ad for Bids SAP 061-594-001. On motion by Wagner, seconded by Gerde and unanimously carried, the Board authorized the County Engineer to proceed and sign the City of Farwell Construction Contract Agreement. On motion by Lindor, seconded by Gerde and unanimously carried, the Board authorized the County Engineer to proceed with the advertisement for bids for the construction of SAP 061-594-001, contingent on concurrence by the City of Farwell.

Stacy Hennen, Human Services Director presented Lakeland Contracts for 2019; System of Care Grant Participation; Children's Mental Health Screening Grant 2019 and Case Counts and Out of Home Placements information. On motion by Wagner, seconded by Gerde and unanimously carried, the Board approved the Outpatient/Psychiatry/Nursing Services and Emergency Services contract. On motion by Lindor, seconded by Gerde and unanimously carried, the Board approved the Social Work Services Contract. On motion by Gerde, seconded by Lindor and unanimously carried, the Board approved the Rule 25 Chemical Health Assessments Contract. On motion by Gerde, seconded by Wagner and unanimously carried, the Board approved the Case Management Services for Adults Contract. On motion by Lindor, seconded by Wagner and unanimously carried, the Board approved the Case Management Services for Children and Children's Therapeutic Support Services Contract. On motion by Gerde, seconded by Lindor and unanimously carried, the Board approved the Community Support Program Services contract. On motion by Wagner, seconded by Gerde and unanimously carried, the Board approved the System of Care Grant Participation. The County's maximum contribution in 2019 would be \$12,511, \$28,624 in 2020, and \$32,212 in 2021. On motion by Gerde, seconded by Lindor and unanimously carried, the Board approved the Children's Mental Health Screening Grant for 2019. The County will receive a maximum of \$1,565 when the staff completes the required assessments.

David Green, Land and Resource Management Director, presented Conditional Use Permit: Expand an Existing Feedlot – Applicant: Pamela Gierke on behalf of Pine Grove; 2018 Permitting Update; Solid Waste Collection and Transportation for Alex Rubbish & Recycling, Inc., Engebretson Sanitary Disposal, West Central Sanitation, Inc., Mattheisen Disposal, Inc. and Waste Management, Inc. On motion by Lindor, seconded by Gerde and by the following vote: Ayes: Gerde, Lindor and Rogahn; Nays: Wagner; the Board approved the Conditional Use Permit to expand an existing feedlot, Applicant: Pamela Gierke located at Part of SE1/4 SW1/4, Section 17, Township 125 (Grove Lake), Range 36 with the conditions stated. An update was given on the permitting totals for 2018 and comparisons to previous years. On motion by Lindor, seconded by Gerde and unanimously carried, the Board approved the Solid Waste Collection and Transportation license for Alex Rubbish & Recycling, Inc. On motion by Gerde, seconded by Lindor and unanimously carried, the Board approved the Solid

Waste Collection and Transportation license for Engebretson Sanitary Disposal. On motion by Wagner, seconded by Lindor and unanimously carried, the Board approved the Solid Waste Collection and Transportation license for West Central Sanitation, Inc. On motion by Gerde, seconded by Wagner and unanimously carried, the Board approved the Solid Waste Collection and Transportation license for Mattheisen Disposal, Inc. On motion by Lindor, seconded by Wagner and unanimously carried, the Board approved the Solid Waste Collection and Transportation license for Waste Management, Inc.

Sarah Green, County Recorder presented Leave of Absence – Elected Official. On motion by Gerde, seconded by Lindor and unanimously carried, the Board approved a leave of absence as Property Records Specialist for Sarah Green to allow her to serve as the elected Recorder for Pope County. The request for reinstatement must be not made later than ten years from January 8, 2019.

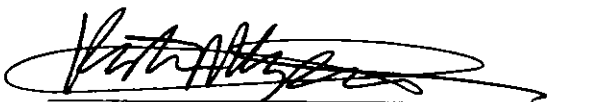
Stephanie Rust, Auditor-Treasurer presented Leave of Absence – Elected Official; Designate Official Depositories for Pope County Funds for 2019; 1st Half Appropriations and Pay Bills and Supplemental Bills. On motion by Gerde, seconded by Lindor and unanimously carried, the Board approved a leave of absence as Deputy Auditor for Stephanie Rust to allow her to serve as the elected Auditor-Treasurer for Pope County. The request for leave of absence must not be made later than ten years from January 8, 2019. On motion by Gerde, seconded by Lindor and unanimously carried, the Board designated all Pope County banks as official Pope County Depositories for 2019 and when necessary the Auditor-Treasurer is directed to invest in the Magic Fund. On motion by Wagner, seconded by Gerde and unanimously carried, the Board approved the payment of the first half of 2019 appropriations over \$1,000 and full payment of appropriations under \$1,000. On motion by Lindor, seconded by Gerde and unanimously carried, the Board approved the payment of bills of \$668,406.03.


Kersten Kappmeyer, County Coordinator presented the committee assignment changes for 2019; Association of Minnesota Counties Delegate appointments for 2019; Consider Bids and Designate Official Pope County Newspaper for 2019; Designation of County Mileage Rate. Chair Rogahn led discussion on and made appointments of County Commissioners and officials to various County committees and to AMC delegate and policy committee membership, a record of which will be kept at the County Coordinator's Office as clerk for the Board. On motion by Gerde, seconded by Wagner and unanimously carried, the Board designated the Pope County Tribune as Pope County's official newspaper for required legal publications, accepting the proposed bid of \$.88 cents per line for publishing of the proceedings and HRA legal notices of Pope County in 2019. Second and subsequent publications of the same notice will be published at the rate of \$.58 cents per line. On motion by Gerde, seconded by Wagner and unanimously carried, the Board sets the mileage allowance rate to payable to Pope County officials and employees to mirror the rate set by the Internal Revenue Service, currently \$.58 cents per mile, with the intent that the County rate shall change to mirror any future changes in the IRS rate unless and until the Board directs otherwise.

On motion by Lindor, seconded by Gerde and unanimously carried, the Board entered the per diem expense reports into the record.

Informational updates on various meetings and events were given by the County Commissioners.

Chair Rogahn adjourned the meeting at 11:30 a.m.


Kersten Kappmeyer, County Coordinator


Cody Rogahn, Chairman of the Board