

OFFICIAL PROCEEDINGS  
Pope County Housing and Redevelopment Authority Board  
January 9, 2019

The January 9, 2019, Annual Meeting was called to order by Chairperson Lori Vaadeland at 10:59 a.m. with the following members present: Allan Rutter, Commissioner Cody Rogahn, Commissioner Paul Gerde, Lori Vaadeland, Jason Rupp and Greg Vold. Also, present was Barry Hegg, Celeste Rapp, and Jason Murray.

Vaadeland asked for any additional items. Murray indicated he had one additional item which is the Annual Pope County Township Association meeting. A motion by Gerde, seconded by Rutter, to approve the Board Agenda as amended, motion carried unanimously.

Meeting Minutes: A motion by Rogahn, seconded by Rupp, to approve the December 19, 2018, meeting minutes, motion carried unanimously.

Monthly Bills: A motion by Rutter, seconded by Vold, to approve the following list of bills as presented, having been duly audited and ordered them paid, motion carried unanimously:

<b>Bill</b>	<b>Amount</b>
Bond Trust Services (Bay Meadows bond payment)	\$ 88,761.25
Bond Trust Services (pay agent fee)	\$ 575.00
Bond Trust Services (Law Enforcement Center)*	\$ 2,542,635.00
City of Starbuck	\$ 848.25
Wangsness Ogdahl	\$ 504.91
Mediacom	\$ 1,221.26
Midwest Lock and Door	\$ 161.68
Quinlivan and Hughes	\$ 1,008.00
MCIT	\$ 1,539.00
US Treasury	\$ 524.78
State of Minnesota	\$ 1.00
Travis McCrory	\$ 600.00
<b>Total</b>	<b>\$ 2,638,380.13</b>

\*NOTE: This payment is made by Pope County. This will pay off the Law Enforcement Center bond through the HRA-EDA.

Public Comment: None

Resolution 19-01: Election of Officers and approval of Bylaws: Murray introduced the by-laws and reviewed several points. Gerde requested that we include or note in the name that Economic Development Authority should be added. Murray indicated he would make the change.

A motion by Rutter, seconded by Rogahn, to appoint Lori Vaadeland as Chair, Allan Rutter as Vice Chair, and Cody Rogahn as Secretary, and to approve the By-laws as presented, motion carried unanimously.

Resolution 19-02 Designation of Depositories: A motion by Gerde, seconded by Vold, to designate Glenwood State Bank and Eagle Bank as depositories for the Authority, motion carried unanimously. During discussion, Gerde noted that the County has a blanket statement in their annual resolution to include all banking institutions in the County. Gerde recommended that we include the language on future resolutions.

Resolution 19-03 Official Newspaper: A motion by Rutter, seconded by Rupp, to designate Pope County Tribune as the official newspaper for the Authority, motion carried unanimously.

Resolution 19-04 Official Posting Place: A motion by Rutter, seconded by Gerde, to designate Pope County Courthouse as the official posting place for the Authority, motion carried unanimously.

Resolution 19-05 Annual Per Diem: A motion by Rogahn, seconded by Rutter, to set the per diem for Commissioners at \$70 per meeting, motion carried unanimously.

Resolution 19-06 2019 Meeting Dates: A motion by Gerde, seconded by Vold, to designate annual and regular meetings of the Authority, motion carried unanimously.

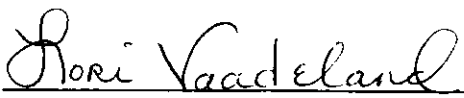
Bay Meadows Repairs: Murray noted the locksmith was onsite to make an additional set of keys for the units. The additional set was given to the Starbuck Police Department.

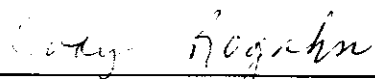
Pope County Annual Township Association Meeting: Murray noted that he spoke to the Chair, Allan Nygaard, regarding the HRA attending the meeting. Murray shared that the Board could participate prior to lunch for County Department updates or participate in a roundtable discussion following lunch. Murray shared that meeting is Tuesday, February 12, beginning at 10 am. Consensus of the Board was to participate in the roundtable discussion.

2019 Legislative Priorities: Murray shared the Association of MN Counties and League of MN Cities 2019 legislative priorities. Murray noted that there are a couple of League priorities that affect County EDA. The Board discussed several of the Leagues initiatives, including the County EDA two-mile activity, tax abatement and TIF changes. Gerde shared AMC priorities, including broadband.

Adjourn: A motion by Rutter, seconded by Vold, to adjourn the meeting at 11:39 a.m., motion carried unanimously.

ATTEST:

  
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Lori Vaadeland, President

  
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Cody Rogahn, Secretary