

OFFICIAL PROCEEDINGS
Pope County Housing and Redevelopment Authority Board
July 17, 2019

The July 17, 2019, Regular Meeting was called to order by Chairperson Vaadeland at 11:05 a.m. with the following members present Allan Rutter, Commissioner Cody Rogahn, Commissioner Paul Gerde, Lori Vaadeland, and Jason Rupp. Also, present was Celeste Rapp and Jason Murray.

Vaadeland asked for any additional items. Murray indicated he would like to add the Audit Entrance Meeting notes drafted by Office of State Auditor. A motion by Rutter, seconded by Rupp, to approve the Board Agenda as amended, motion carried unanimously.

Official Proceedings: A motion by Gerde, seconded by Rupp, to approve the July 3, 2019, meeting minutes as presented, motion carried unanimously.

Monthly Bills: A motion by Rogahn, seconded by Rutter, to approve the following list of bills as presented, having been duly audited and ordered them paid, motion carried unanimously:

Bill	Amount
T & B Lawn Care	\$ 152.83
Xcel Energy (unit 708)	\$ 25.10
Xcel Energy (unit 706)	\$ 20.28
Phillip Johnsrud	\$ 243.69
MN Department of Revenue	\$ 16.00
Total	\$ 457.90

June Financials: Murray reviewed the financials with the Board, consisting of the monthly balance sheet, profit and loss, check and deposit registers. A motion by Rogahn, seconded by Gerde, to approve the month financials as presented, motion carried unanimously.

Board Per Diems: A motion by Gerde, seconded by Rupp, to approve the board per diems, motion carried unanimously.

Public Comments: No public comments.

Bay Meadows Items: Murray provided an update on advertising and showing for units 706 and 708. Murray also updated the repairs for each unit.

Extension of Option Agreement – DW Jones: Murray shared with the Board the original option agreement with DW Jones. Murray shared that he had spoken with Skip Duchesneau regarding the option. Mr. Duchesneau did not request a specific term but has interest in extending the option.

The Board discussed the length and terms of the option. A motion by Gerde, seconded by Rogahn, to present an option extension to DW Jones for December 31, 2021, motion carried unanimously.

2018 Audit Entrance Notes: Murray shared the meeting notes with Nicole Berndt and Aaron Tri, Minnesota Office of State Auditor. Murray noted a few items, specifically the 2017 audit findings and the GASB requirements. Board discussed audit timeline.

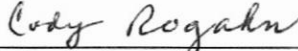
A motion by Rutter, seconded by Rupp, to accept the entrance meeting notes as provided, motion carried unanimously.

Adjourn: A motion by Rutter, seconded by Gerde, to adjourn the meeting at 11:42 a.m., motion carried unanimously.

ATTEST:



Lori Vaadeland, Chair



Cody Rogahn, Secretary