

OFFICIAL PROCEEDINGS
Pope County Housing and Redevelopment Authority Board
July 27, 2022

The July 27, 2022, regular meeting of the Pope County HRA-EDA was held at the Pope County Courthouse – third floor meeting room and was called to order by Chairperson Lori Dadeland at 11:08 a.m. with the following members present; Allan Rutter, Commissioner Paul Gerde, Greg Vold, Lori Vaadeland, Jason Rupp, and Commissioner Cody Rogahn. Staff present was Barry Hegg and Jason Murray. Guest present were Melanie Stegner, Pope County Tribune newspaper, Kersten Kappmeyer, Pope County Administrator, Kylie Baldwin, Kingdom Kids Director, Jennifer Ring, Kingdom Kids Board of Directors.

Vaadeland asked for any additional items. Murray noted he had a letter of support drafted for the Pope County Broadband partnership with Hanson Communications. Vaadeland added the item as #8 on the agenda. A motion by Gerde, seconded by Rogahn, to approve the agenda as amended, motion carried unanimously.

Public Comment: No written or verbal comments received.

Kingdom Kids DEED Application request: Murray shared background information with Board on the DEED application, along with an email from Kingdom Kids requesting assistance. Vaadeland asked Baldwin and Ring to the presentation table. Baldwin shared the business plan, design options for each age group, and financing plan for the new facility. Baldwin shared they are working to engage the owner of the Dove International Building (parcel numbers 21-1092-200 and 21-1092-201). Baldwin discussed the current lease, which runs through June of 2023, along with the Center's current operations at the building noting a sizable increase in rent and building maintenance. Baldwin discussed the new facility, fundraising efforts, and the DEED grant application. Baldwin noted they are working with Glenwood State Bank on the financing for the new facility, estimating the total project at \$1.1 to \$1.2 million. The Board and Kingdom Kids representatives discussed the project, service numbers for the new facility (childcare numbers), along with timeline of the grant application and lead applicant responsibility.

The Board discussed the grant process. Murray noted that he is not a grant writer but reached out to CEDA for discussion purposes. Murray shared the following from his conversation with CEDA; the grant writing services would be \$6,000 to \$8,000 based on final grant services contract, CEDA could meet the August 30th deadline as long as detailed project costs and information from the operating entity would be available, and also would administer the grant, if received (pending separate contract).

A motion by Vold, seconded by Rutter, to approve the HRA-EDA function as the lead applicant for the DEED grant, contingent on approval by the City of Glenwood and successful grant contract with CEDA, motion carried unanimously.

Official Proceedings: A motion by Rogahn, seconded by Vold, to approve the July 6, 2022, meeting minutes as presented, motion carried unanimously.

Monthly Bills: A motion by Rutter, seconded by Gerde, to approve the following list of bills as presented, having been duly audited and ordered them paid, motion carried unanimously:

<u>Bill</u>	<u>Amount</u>
Timothy Carpet Cleaning	\$ 133.59
Verizon	\$ 41.29
City of Glenwood	\$ 25.00
Wangsness Ogdahl	\$ 510.75
Cody and Sarah Nelson (TIF Payment - Villard)	\$ 2,486.98
Total	\$ 3,197.61

June Financials: Murray reviewed the profit and loss, balance sheet, deposit, and check register with the Board. A motion by Rupp, seconded by Rogahn, to approve the June financials as presented, motion carried unanimously.

Board Per Diem: A motion by Gerde, seconded by Rutter, to approve the board per diems, motion carried unanimously.

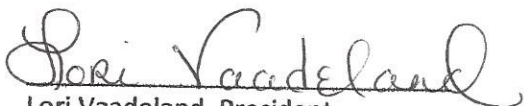
Bay Meadows items: No items to report.

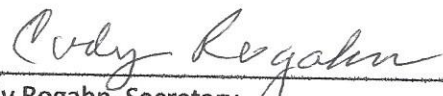
Broadband Letter of Support for Pope County/Hanson Communications: Murray shared the letter of support with the Board. Gerde shared additional information on the partnership with Hanson Communications, project, and impacts.

A motion by Rogahn, seconded by Rupp, to submit the letter of support to Pope County for the broadband application, motion carried unanimously.

Adjourn: A motion by Gerde, seconded by Rupp, to adjourn the meeting at 11:43 a.m., motion carried unanimously.

ATTEST:


Lori Vaadeland, President


Cody Rogahn, Secretary

