

P O P E MINNESOTA
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OFFICIAL PROCEEDINGS
Pope County Board of Commissioners
June 1, 2021

The June 1, 2021 Regular Board meeting was called to order at 9:00 a.m. by Board Chair Paul Gerde with the following members present: Commissioners Nan Haggerty, Larry Lindor, Cody Rogahn. Commissioner Gordy Wagner was absent. Kersten Kappmeyer, County Administrator and Neil Nelson, County Attorney were present.

On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board approved the agenda as presented with the addition of #17a Authorize Out-of-State Travel – National Association of Counties Conference.

On motion by Lindor, seconded by Rogahn and unanimously carried, the Board approved the official proceedings for May 18, 2021 as presented.

Tim Riley, County Sheriff presented 2021 State of Minnesota Annual County Boat and Water Safety Grant. On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board approved the 2021 State of Minnesota County Boat and Water Safety Grant in the amount of \$4,363.00.

On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board opened a Public Hearing at 9:08 a.m. to review text amendments to the Land Use Controls Ordinance amending Shoreland District Regulations subsections 4.6.5, 4.6.6, 4.6.8, 4.6.9 and 4.6.10. David Green, Land and Resources Director presented information on the proposed amendments. Board Chair Gerde solicited public comments, but there were no public comments offered.

On motion by Lindor, seconded by Rogahn and unanimously carried, the Public Hearing was closed at 9:24 a.m.

Chair Gerde reconvened the Board meeting at 9:24 a.m.

A motion was made by Rogahn, seconded by Lindor and unanimously carried to adopt Resolution 202122 approving amendments to the Pope County Land Use Ordinance Sections 4.6.5, 4.6.6, 4.6.8, 4.6.9 and 4.6.10.

David Green, Land and Resources Director presented Conditional Use Permit (CUP): Shoreland Alteration; CUP: Structure Dimensional Standards; CUP: Non-Farm Residence; Interim Use Permit: Recreational Vehicles and Interim Use Permit: Aggregate Mining and Processing. On motion by Lindor, seconded by Haggerty and unanimously carried, the Board approved the CUP for Craig and Barbara Wetter to topographically alter the natural landscape of the shoreland area in an effort to create a more gradual slope to the shoreline of Lake Amelia located at Lot 2 Block One, Buysse Subdivision Second Addition, Section 35, Township 126 (Leven), Range 37. On motion by Lindor, seconded by Rogahn and unanimously carried, the Board approved the CUP for Mark and Katherine Hoen to construct an accessory structure to house an RV and other outdoor equipment on their improved riparian lot adjacent to Gilchrist Lake located at Lots 7 and 8, Plat of Shady Bay, Section 17, Township 123 (Gilchrist), Range 37. On motion by Haggerty, seconded by Lindor and unanimously carried, the Board approved the CUP for Peder and Susan Barsness to construct a non-farm residence in an Agriculture Protection (A-2) zoning district located at Part of the Southeast Quarter (SE ¼) of the Southwest Quarter (SW ¼), Section 18, Township 124 (Blue Mound), Range 39. On motion by Lindor, seconded by Rogahn and unanimously carried, the Board approved the Interim Use Permit for Darrel and Lisa Olson to be able to have (2) Recreational Vehicles (RV) onsite on their riparian lot located at Lot 2 Block 1, J & AG Addition, Section 12, Township 126 (Leven), Range 37. On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board approved the Interim Use Permit for Mark Sand and Gravel Company to continue and expand an established gravel mining operation known as the Mrnak site located at Southeast Quarter (SE ¼) of the Northwest Quarter (NW ¼), Section 31, Township 126 (Leven), Range 37.

Brian Giese, County Engineer presented Highway Monthly Report (informational); CP 2021:23 and CP 2021:21 Approval and Award Contract – SAP 061-600-001. On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board authorized the County Engineer to hire Riley Bros. Construction, Inc. of Morris, MN to complete culvert replacements under CP 2021:13 and CP 2021:21 in accordance with the bids provided for \$55,240.00 and \$19,345.00 respectively. On motion by Lindor, seconded by Haggerty and unanimously carried, the Board awarded a contract to Riley Bros. Construction, Inc. of Morris, MN for the construction

of SAP 061-600-001 in the amount of \$70,603.60 based on unit bid prices and quantities and contingent on approval by Leven Township and Glenwood Township to fund all project costs in excess of the provided State Park Road Account funding.

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Stacy Hennen, Human Services Director presented Triangular Data Sharing Agreement and Human Services Case Counts (informational). On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board approved the Triangular Data Sharing Agreement.

Neil Nelson, County Attorney left the meeting at 10:20 a.m.

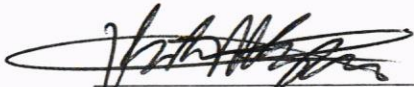
Stephanie Rust, Auditor-Treasurer presented Pay Bills and Supplemental Bills. On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board approved the payment of bills of \$96,159.12 plus supplemental bills of \$56.76 totaling \$96,215.88.

On motion by Lindor, seconded by Haggerty and unanimously carried, the Board entered the Per Diem Expense Reports into the record.

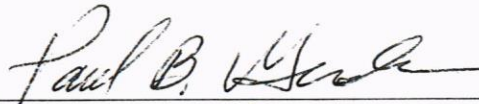
Kersten Kappmeyer, County Administrator presented Authorize Out-of-State Travel – National Association of Counties Conference; Authorize Execution of Contract with SafeAssure Consultants, Inc. for Safety Consulting Services and Periodic Review and Consider Revisions to Pope County COVID-19 Preparedness and Phased Reopening Plans. On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board authorized out-of-state travel by Commissioner Lindor to the National Association of Counties Conference on July 9-12, 2021 in Prince George's County, MD at the estimated budgeted cost of \$2,500.00. On motion by Lindor, seconded by Haggerty and unanimously carried, the Board authorized the Board Chair and County Administrator to execute the contract with SafeAssure Consultants, Inc. for safety consulting services with the \$8,765.69 in costs to be paid from the Safety Committee budget for 2021 as presented. On motion by Haggerty, seconded by Rogahn and unanimously carried, the Board modified the Pope County COVID-19 Preparedness Plan as presented.

Informational updates on various meetings and events were given by the County Commissioners.

Board Chair Gerde adjourned the meeting at 11:27 a.m.



Kersten Kappmeyer, County Administrator



Paul Gerde, Chairman of the Board