

OFFICIAL PROCEEDINGS
Pope County Housing and Redevelopment Authority Board
June 15, 2022

The June 15, 2022, regular meeting of the Pope County HRA-EDA was held at the Pope County Courthouse – third floor meeting room and was called to order by Chairperson Lori Vaadeland at 11:01 a.m. with the following members present; Allan Rutter, Commissioner Paul Gerde, Greg Vold, Lori Vaadeland, Jason Rupp, and Commissioner Cody Rogahn. Staff present was Barry Hegg and Jason Murray.

Vaadeland asked for any additional items. A motion by Gerde, seconded by Rupp, to approve the agenda as amended, motion carried unanimously.

Public Comment: Rupp announced a Habitat work day for June 25th in Morris. Rupp noted another work day is being planned for July. Murray noted Child Care Center grant applications were approved by the County. Rutter discussed the challenges the City is having find a water supervisor. Rogahn noted the annual township meetings. The Board discussed the County’s variance through the City of Glenwood.

Official Proceedings: A motion by Rogahn, seconded by Rutter, to approve the June 1, 2022, meeting minutes as presented, motion carried unanimously.

Monthly Bills: A motion by Rogahn, seconded by Rupp, to approve the following list of bills as presented, having been duly audited and ordered them paid, motion carried unanimously:

Bill	Amount
Ehlers and Associates Inc	\$ 26,313.75
Wangsness Ogdahl	\$ 506.15
City of Starbuck	\$ 950.64
Guggisberg Plumbing	\$ 104.00
Steffel Pest Control	\$ 545.06
Finishing Touches LLC	\$ 2,569.35
Lone Wolf Handyman	\$ 639.00
Larkes Area Residential	\$ 225.00
Phil Johnsrud	\$ 268.45
David Drown Associates	\$ 18,694.50
Total	\$ 50,815.90

May Financials: Murray reviewed the profit and loss, balance sheet, deposit, and check register with the Board. A motion by Rupp, seconded by Gerde, to approve the May financials as presented, motion carried unanimously.

Board Per Diem: A motion by Gerde, seconded by Rutter, to approve the board per diems, motion carried unanimously.

Bay Meadows items: Murray noted two items with unit 718 and the prior tenant. Murray noted that she vacated the unit early so unit repairs could be made. Murray recommended refunding \$148.39 for May rent. Murray also reviewed the painting issues, noting the tenant had painted the unit without permission. Murray recommended withholding the security deposit. Vaadeland noted Finishing Touches did an excellent job on the unit – she was very pleased with the painting of the unit.

A motion by Rogahn, seconded by Vold, to approve refunding \$148.39 to Mattson and withholding the security deposit due to cost of painting, motion carried unanimously.

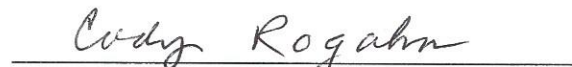
Family Child Care Applications: Board discussed holding a special meeting on Thursday, June 23, at 11 am to review applications. Vaadeland noted she will call the special meeting for June 23, 2022.

Budget Meeting: Murray noted the Board generally holds a work session at the end of July to review budget and levy for the next year. Murray asked the Board to schedule that work session. In discussion of the work session, the Board decided to move the schedule July 20th meeting to July 27th. A work session will be held at 10 am, followed by the Board meeting at 11 am.

Adjourn: A motion by Rutter, seconded by Rogahn, to adjourn the meeting at 12:07 p.m., motion carried unanimously.

ATTEST:


Lori Vaadeland, President


Cody Rogahn, Secretary