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OFFICIAL PROCEEDINGS  
Pope County Board of Commissioners  
June 16, 2020

The June 16, 2020 Regular Board meeting was called to order at 9:00 a.m. by Board Chair Gordy Wagner with the following members present: Commissioners Paul Gerde, Nan Haggerty, Larry Lindor and Cody Rogahn. Kersten Kappmeyer, County Coordinator and Neil Nelson, County Attorney were present. The meeting was conducted telephonically by the County Coordinator from the County Board Room pursuant to Minnesota Statute 13D.021, as in-person attendance of the members or public was imprudent and/or impractical under the current Minnesota COVID-19 State of Emergency. Board Chair, Gordy Wagner called for a moment of silence to reflect on the current situation of unrest within our state.

On motion by Gerde, seconded by Haggerty and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board approved the agenda as presented with the following addition: #12a Set Primary Canvassing Board Date.

On motion by Haggerty, seconded by Lindor and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board approved the official proceedings for June 2, 2020 with changes as presented.

Amber Holmstrom, Family & Communities Services Coordinator, West Central Minnesota Communities Action presented Resolution 20218 Authorizing West Central Minnesota Communities Action to Administer Homework Starts at Home Funds in Pope County. On motion by Rogahn, seconded by Gerde and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board approved Resolution 202018 authorizing West Central Minnesota Communities Action to administer funds for the Homework Starts at Home Program in Pope County as presented.

Tim Riley, Pope County Sheriff presented 2020 State of Minnesota Annual County Boat and Water Safety Grant. On motion by Lindor, seconded by Gerde and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board approved the 2020 State of Minnesota Annual County Boat and Water Grant in the amount of \$5,763.

Ben Schulz, Human Services Supervisor presented Vikingland CSP Contract. On motion by Haggerty, seconded by Rogahn and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board approved the Vikingland CSP Contract for Community Support Program services.

Duane Krautbauer, Fiscal Officer presented Human Services Bills and Reports. On motion by Rogahn, seconded by Haggerty and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board approved the Human Services bills in the amount of \$77,885.

Stephanie Rust, Auditor-Treasurer presented May 2020 Trial Balance and Fund Balance Analysis; Auditor Bills – May 13 – June 9, 2020 (informational) and Pay Bills and Supplemental Bills. On motion by Haggerty, seconded by Rogahn and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board approved the May 2020 Trial Balance and Fund Balance Analysis. On motion by Lindor, seconded by Gerde and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board approved payment of bills of \$85,083.96 plus supplemental bills of \$478.24 totaling \$85,562.20.

Kersten Kappmeyer, County Coordinator presented Consider Authorizing Acceptance of a Quote for Painting and Patching Services in the Courthouse; Consider Authorizing Acceptance of a Quote for and Purchase of a Facilities Department Work Fleet Pickup and Periodic Review of Pope County Phased Reopening Plans and Standards and Consideration of COVID-19 Preparedness Plan. On motion by Rogahn, seconded by Gerde and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board approved acceptance of the quote for painting and patching services in the Courthouse, namely the Courtrooms and Boardroom, by Lehtola Painting in the amount of \$9,000 as recommended by the Facilities Committee. On motion by Gerde, seconded by Haggerty and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board approved acceptance of the quote for and purchase of a work fleet pickup truck, model CK10903, in the amount of \$23,482.64 from Karl Chevrolet as recommended by the Facilities Committee. On motion by Rogahn, seconded by Haggerty and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board approved the COVID-19 Preparedness Plan for Pope County as presented.