

OFFICIAL PROCEEDINGS
Pope County Housing and Redevelopment Authority Board
June 17, 2020

The June 17, 2020, Regular Meeting was called to order by Chairperson Lori Vaadeland at 11:19 a.m. with the following members present Allan Rutter, Commissioner Paul Gerde, Lori Vaadeland, and Commissioner Cody Rogahn. Also, present was Jason Murray.

Vaadeland asked for any additional items. A motion by Gerde, seconded by Rogahn, to approve the Board Agenda as presented, motion carried unanimously.

Meeting Minutes: A motion by Rogahn, seconded by Rutter, to approve the June 3, 2020, meeting minutes as presented, motion carried unanimously.

Monthly Bills: A motion by Rutter, seconded by Rogahn, to approve the following list of bills as presented, having been duly audited and ordered them paid, motion carried unanimously:

Bill	Amount
SR Perspective	\$ 697.68
Bond Trust Services	\$ 27,721.25
Steffel Pest Control	\$ 547.61
Steffel Pest Control	\$ 386.55
Johnshoy Plumbing	\$ 1,762.41
Angela Kroeger	\$ 47.41
Jason Murray	\$ 49.30
Total	\$ 31,212.21

May Financials: Murray reviewed the financials with the Board, consisting of the monthly balance sheet, profit and loss, check and deposit registers. A motion by Gerde, seconded by Rutter, to approve the monthly financials as presented, motion carried unanimously.

Board Per Diem: A motion by Rogahn, seconded by Gerde, to approve the month board per diem reports, motion carried unanimously.

Public Comment Period: Vaadeland shared comments made at the Starbuck City Council regarding the pathway project.

Land Use Agreement: Murray shared the annual land use agreement with TT Properties (Beachside RV Park), noting the continuation of the one-year approval process and the additional of commercial vehicle language under number #8 of non-permitted uses. Board discussed the use of the property by Beachside, along with the maintenance of the property.

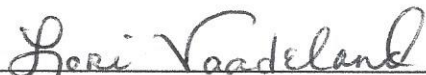
A motion by Rogahn, seconded by Gerde, to approve the land use agreement for July 1, 2020, through May 1st, 2021, motion carried unanimously.

Cyrus/Nelson TIF terms of Assistance: Murray shared a preliminary draft of the tax increment financing assistance with Cody and Sarah Nelson for the Cyrus Townhome project. Murray reviewed the full Developer, City and HRA-EDA terms noted in the letter. The Board discussed the assistance, budget timing, and future use of TIF.

A motion by Gerde, seconded by Rogahn, to approve the terms outlined in the letter as presented, motion carried unanimously.

Adjourn: A motion by Rutter, seconded by Rogahn, to adjourn the meeting at 12:05 p.m., motion carried unanimously.

ATTEST:



Lori Vaadeland, President



Cody Rogahn, Secretary