



**MINNESOTA DEPARTMENT OF PUBLIC SAFETY
DRIVER AND VEHICLE SERVICES**

445 Minnesota Street, Saint Paul, MN 55101-5187
Phone: (651) 297-2126 TTY/TDD: (651) 282-6555
Web: drive.mn.gov

Application for Notice of Cancellation of Manufactured Home Certificate of Title

Important: Read Before You Complete this Form

Minnesota Statutes, sections 168A.1411 and 168A.1412 describes the process to surrender a manufactured home title or manufacturer's certificate of origin, commonly referred to as an MCO, when the manufactured home is permanently affixed or is to be affixed to real property that is owned by the homeowner, whereby the manufactured home now becomes an improvement to the real property and is no longer titled as personal property. The title for a manufactured home that is not permanently affixed to foundation, or that is placed on land that is not owned by the homeowner cannot be surrendered.

The *Application for Notice of Cancellation of Manufactured Home Certificate of Title* must be completed and submitted to DPS-DVS. After the application has been completed and approved by DPS-DVS, you will receive *Notice of Cancellation* from DPS-DVS which you must provide to the county recorder or registrar of titles.

Important Notices:

1. A perfected security interest prevents surrender of the manufactured home title. DPS-DVS will not accept a title for surrender if a security interest is listed on the title unless each secured party provides a release, or satisfaction, of the security interest. Permanent attachment to real property or recording an affidavit of affixation does not extinguish an otherwise valid security interest.
2. When a security interest is released or satisfied, the homeowner must attach a copy of the release.
3. If a security interest is listed on the title and it is not released or satisfied, the homeowner must file a Notice of Security Interest, PS2726, with the county recorder or registrar of titles for the county in which the real property on which the manufactured home is located.
4. Complete this application and return to DPS-DVS, include a check or money order written out to DVS for \$11 (filing fee) and mail to:

Minnesota Department of Public Safety
Driver and Vehicle Services Division
445 Minnesota St.
St. Paul, MN 55101-5187

You may also submit application to a deputy registrar office. Those offices will not process the application, but will submit to DPS-DVS on your behalf for processing.

5. Once the application is processed; DPS-DVS will mail the notice of cancellation to the address listed on the application.

Completing the Application for Notice of Cancellation of Manufactured Home Certificate of Title

Date: Fill in the date on which the Application for Notice of Cancellation of Manufactured Home Certificate of Title was prepared.

Legal Owners: Fill in the full legal name(s) of the owner(s) of the manufactured home as is shown on the Minnesota motor vehicle title or Minnesota driver's license.

Residence Address: Fill in the complete residence address of the manufactured home. If necessary, complete the mailing address, if different from the residence address.

Description of the Manufactured Home: Complete the manufactured home description:

- a. Year, make and model of the manufactured home
- b. The serial or identification number of the manufactured home.

Legal Description of the Real Property: Complete the legal description of the real property where the manufactured home is affixed or is to be affixed. The legal description can be found on many sources, including the deed by which you took title, the mortgage documents, the title insurance documents, or **you may contact your county.**

***Note: Many county auditors use an abbreviated legal description online; please ensure that you use only the full legal description.**

Signatures: All listed homeowners must sign the affidavit where shown.

An incomplete application cannot be accepted.

Once complete the application must be mailed to:

Minnesota Department of Public Safety
Driver and Vehicle Services Division
445 Minnesota St.
St. Paul, MN 55101-5187

or

You may also submit application to a deputy registrar office. Those offices will not process the application, but will submit it to DPS-DVS on your behalf for processing.



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Web: dvs.dps.mn.gov

Application for Notice of Cancellation of Manufactured Home Certificate of Title

Homeowner states as follows:

1. Homeowner owns the manufactured home ("home") described as follows:

Model Year	Manufacturer's Name	Model Name or Model No.
	<input type="text"/>	<input type="text"/>

Manufacturer's Serial Number

Make	New or Used?
<input type="text"/>	<input type="text"/>

2. The manufactured home is or will be affixed, in accordance with Minnesota Statutes, section 273.125, subdivision 8, to real property with street address:

County	Street or Route
<input type="text"/>	<input type="text"/>

City	State	Zip Code
<input type="text"/>	<input type="text"/>	<input type="text"/>

The legal description of the property address ("land") is as follows or as attached hereto:

3. Select One:

- Applicant is hereby surrendering the Certificate of Title to the manufactured home. Applicant has attached Certificate of Title to this form.
- Applicant hereby represents that the Certificate of Title to the manufactured home has been lost, stolen, mutilated, destroyed or illegible (manufacturer's serial number must be submitted).

4. The name and address of the person designated by the homeowner to receive the Notice of Cancellation from DPS-DVS.

Name:

Street Address:

City:	State:	Zip Code:
<input type="text"/>	<input type="text"/>	<input type="text"/>

Phone Number:	E-Mail Address:
<input type="text"/>	<input type="text"/>

Tennessee Notice

What is the purpose of supplying the requested information?

The information supplied on this form is used in conjunction with a surrendered title or manufacturer's certificate of origin when a manufactured home is to be affixed or is affixed to real property and the owner wants the manufactured home to become an improvement of real property and no longer titled as personal property pursuant to Minnesota Statutes, sections 168A.1411 and 168A.1412, subdivision 5.

Am I required to provide the requested information?

You are required to provide the requested information before DPS-DVS can approve the surrendered title.

What will happen if I do not provide the requested information?

You will be unable to receive the Notification of Cancellation from DPS-DVS.

Who will have access to the requested information?

DPS-DVS may disclose personal information when it relates to the operation or use of a vehicle or to public safety. The use of personal information relates to public safety if it concerns the physical safety or security of drivers, vehicles, pedestrians or property. Information on an individual provided to register a vehicle may be treated as provided by 18 U.S.C. § 2721. and may be disclosed as required or permitted by that section. Information may be used, rented or sold solely for bulk distribution by organizations for business purposes including surveys, marketing or solicitation. The registered owner may request, in writing that their residence address or name and residence be classified as "private data on individuals", provided the vehicle is not registered to a business. See Minnesota Statutes, section 168.346, subdivision 3. The information you provide may also be shared upon court order or provided to the state or legislator auditor.

I affirm all statements on this application are true and correct.

Signed on this date: _____

Homeowner's Signature:

Printed Name:

Homeowner's Signature (If Applicable):

Printed Name:

Homeowner's Signature (If Applicable):

Printed Name: