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OFFICIAL PROCEEDINGS  
Pope County Board of Commissioners  
March 1, 2022

The March 1, 2022 Regular Board meeting was called to order at 9:00 a.m. by Board Chair Larry Lindor with the following members present: Commissioners Nan Haggerty, Cody Rogahn and Gordy Wagner. Commissioner Paul Gerde was absent. Kersten Kappmeyer, County Administrator and Neil Nelson, County Attorney were present.

On motion by Wagner, seconded by Haggerty and unanimously carried, the Board approved the agenda as presented with the removal of Board Item #14 Consider Approval of New Pope County Logo.

On motion by Haggerty, seconded by Rogahn and unanimously carried, the Board approved the official proceedings for February 15, 2022 with revisions as presented.

Tim Riley, County Sheriff presented Off Highway Vehicle (OHV) Grant. On motion by Wagner, seconded by Rogahn and unanimously carried, the Board approved the Off Highway Vehicle (OHV) Enforcement Grant in the amount of \$8,728.00 (\$4,364.00) for each year. The term of the grant is July 1, 2022 to June 30, 2023.

David Green, Land Resources Director presented Rezoning-Zoning Map Amendments, Resolution 202209 and Land Use Ordinance Amendments Sections 11.1 and 11.6, Resolution 202210. On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board adopted Resolution 202209. These are two areas being proposed for rezoning. They are identified as Rezoning Cases #2021-05 and #2021-06 Glenwood Township. Each of these areas was identified for rezoning based on a conflict or inconsistency between the established development pattern and the current zoning district. On motion by Wagner, seconded by Rogahn and unanimously carried, the Board adopted Resolution 202210 approving amendments to the Pope County Land Use Controls Ordinance Sections 11.1 and 11.6. Section 11.1 relates to specified penalties for intentional violation of the permitting standards identified in the Pope County Land Use Controls Ordinance. Contractors performing construction activities without the benefit of an issued permit shall be subject to a monetary penalty as specified in the fee schedule resolution of the County Board of Commissioners. Section 11.6 includes the proposed addition of the term interim as a use option and specifies a time frame in which an applicant/property owner may request reconsideration from the Board of Adjustment after having been denied a similar variance request on the same property: No application for a variance shall be resubmitted for a period of one (1) year from the date of said order of denial.

Brian Giese, County Engineer presented Highway Department Monthly Update (informational); Town Road Distribution (informational); Maintenance Material Purchase – Crack Sealant; 2023 Equipment Purchase order and Out of State Travel – NACE Conference, Buffalo, NY. On motion by Haggerty, seconded by Rogahn and unanimously carried, the Board approved the purchase of Craftco 34535 RoadSaver 535 and melter rental from Brock White Company as presented. On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board authorized the County Engineer to proceed with an order to purchase a 2024 International Tandem Truck from North Central International utilizing the state bid contract process in 2023. On motion by Rogahn, seconded by Wagner and unanimously carried, the Board authorized the County Engineer to attend the National Association of County Engineers Conference in Buffalo, NY, contingent on extension of airfare credits from American Airlines from a previously booked and cancelled flight to the NACE Conference in 2020.

Stephanie Rust, Auditor-Treasurer presented State Auditor's 2021 Audit Engagement Letter; Set 2022 Gopher Bounty and Pay Bills and Supplemental Bills. On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board approved the State Auditor's 2021 Audit Engagement Letter Agreement. On motion by Wagner, seconded by Haggerty and unanimously carried, the Board set the 2022 Gopher Bounty Reimbursement Rate at 50% of the township rate not to exceed \$2.25 per gopher and requiring townships to submit their adopted minutes with their gopher bounty rate to the Pope County Auditor-Treasurer. On motion by Rogahn, seconded by Wagner and unanimously carried, the Board approved payment of bills of \$201,073.17 plus supplemental bills of \$52,855.00 totaling \$253,928.17.

On motion by Wagner, seconded by Haggerty and unanimously carried, the Board entered the Per Diem Expense Reports for February into the record.

Kersten Kappmeyer, County Administrator presented Consider Authorization to Purchase Audio, Video, and Technology Supports for Board Room; Consider Authorization to Purchase Permanent Furnishings for Board Room; Consider Authorization to Purchase Secure Furniture for County Assessor's Office; Consider Resolution 202208 Granting Permission for Tent Worm Caterpillar Spraying in Pope County by Benson Air Ag. Inc.; Employee Unpaid Leave Request and Closed Session for per Attorney-Client Privilege re the Matter of Jepsen v. County of Pope, et. Al., File No. 61-CV-17-58. On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board authorized the acceptance of a quote for purchase of permanent Board Room audio, video, and technology support systems from the lowest quoted vendor, Digital Horizons, LLC, for \$67,972.42 as presented. On motion by Wagner, seconded by Haggerty

Official Proceedings

3/1/2022

Page 2 of 2

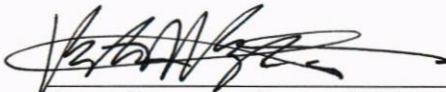
and unanimously carried, the Board authorized the acceptance of a quote for purchase for permanent Board Room furniture from the lowest quoted vendor, Rick's Miron Creek Furniture, for \$34,049, as presented. On motion by Haggerty, seconded by Rogahn and unanimously carried, the Board authorized the purchase of Assessor's Office security furniture from the lowest quoted vendor, Innovative Office Solutions, for \$6,822.45, with the Facilities Department staff to perform installation. On motion by Haggerty, seconded by Wagner and unanimously carried, the Board adopted Resolution 202208, granting permission as requested to Benson Air Ag, Inc. to conduct tent worm caterpillar spraying operations within Pope County as presented. On motion by Haggerty, seconded by Rogahn and unanimously carried, the Board granted unpaid leave status of 43 working days or 59 calendar days for the designated employee of the Pope County Probation Department for the requested period as presented.

On motion by Rogahn, seconded by Wagner and unanimously carried, the Board closed the public meeting at 10:44 a.m. pursuant to Minnesota Statute section 13D.05 subd. 3(b) to discuss the matter of Jepsen v. County of Pope, et. al., File No. 61-CV-17-58 with its attorney. Commissioner Haggerty recused herself and did not attend the closed session.

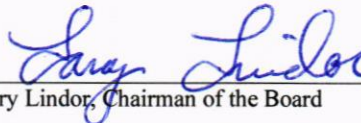
On motion by Wagner, seconded by Rogahn, and unanimously carried, the Board concluded its closed session and reconvened in regular session at 11:15 a.m. Commissioner Haggerty rejoined the meeting.

Informational updates on various meetings and events were given by the County Commissioners.

Board Chair Lindor adjourned the meeting at 11:56 a.m.



Kersten Kappmeyer, County Administrator



Larry Lindor, Chairman of the Board