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**OFFICIAL PROCEEDINGS**  
**Pope County Board of Commissioners**  
**March 15, 2022**

The March 15, 2022 Regular Board meeting was called to order at 9:00 a.m. by Board Chair Larry Lindor with the following members present: Commissioners Paul Gerde, Nan Haggerty, Cody Rogahn and Gordy Wagner. Kersten Kappmeyer, County Administrator and Neil Nelson, County Attorney were present.

On motion by Rogahn, seconded by Wagner and unanimously carried, the Board approved the agenda as presented.

On motion by Haggerty, seconded by Rogahn and unanimously carried, the Board approved the official proceedings for March 1, 2022 with revisions as presented.

Brian Giese, County Engineer presented CSAH 17 Future Project Design Discussion; Ad for Bids – CP 061-022-001; Award Contract – SAP 061-601-014, SAP 061-603-033, and SAP 061-603-034 and Award Contract – SAP 061-618-035. Discussion was held regarding CSAH 17 Future Project Design to review. The County Engineer presented information to highlight, generally, the differences/advantages/disadvantages of the 2020 and 2022 design options, with the purposes of the presentation to possibly obtain County Board support to move forward with one of the general design options, to move toward completion of final construction plans, and to take other future necessary actions needed to proceed with a project. Many members of the public were present for this presentation, and some offered comments to the Board on the presentation and proposed project. After further Board discussion, a motion was made by Rogahn to approve the development of a reconditioning plan for CSAH 17 from Pezhekee Road to Canal Cove with a rural design with maximum pavement width of 25 feet for lanes and shoulders. After further discussion, Rogahn withdrew his original motion and instead moved approval of the development of a reconstruction plan for CSAH 17 from Pezhekee Road to Canal Cove with a rural design with maximum pavement width of 26 feet for lanes and shoulders; this motion was seconded by Wagner and was passed with the following vote: Ayes: Gerde, Lindor, Rogahn, Wagner; Nays: Haggerty.

The Board recessed at 10:30 a.m. for a break and reconvened at 10:35 a.m.

On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board authorized the advertisement for bids for the construction of CP 061-022-001, a bike trail improvement between the communities of Glenwood and Villard. On motion by Gerde, seconded by Rogahn and unanimously carried, the Board awarded a contract to Duinick, Inc. of Prinsburg, MN for the construction of SAP 061-601-014, SAP 061-603-033, and SAP 061-603-034 as proposed for the total bid amount of \$2,567,941.10. On motion by Wagner, seconded by Gerde and unanimously carried, the Board awarded a contract to Duinick, Inc. of Prinsburg for the construction of SAP 061-618-035 as proposed for the total bid amount of \$1,614,495.30.

Steve Vrchota, Executive Director, Pope/Douglas Solid Waste presented Consider Resolution 202211 – Approving a Draft Waste Designation Ordinance for Submission to and Review by the MPCA. Discussion was held, including comments from David Green, Land and Resource Director, on application and enforcement of the Ordinance if later adopted. On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board adopted Resolution 202211, approving a draft waste designation ordinance for submission by Pope/Douglas Solid Waste to the Minnesota Pollution Control Agency for review as presented.

David Green, Land and Resource Director and Ralph Hanson, Land Use Specialist presented Request from AVL (Amelia, Villard, Leven) Lakes Association for Project Grant Funds from County AIS Prevention Aid Fund and Request from Scandinavian Lake Association for Project Grant Funds from County AIS Prevention Aid Fund for Eurasian Watermilfoil Control. On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board approved the application by AVL (Amelia, Villard, Leven) Lakes Association for AIS funds in the amount of \$5,300.00. On motion by Haggerty, seconded by Gerde and unanimously carried, the Board approved the application by Scandinavian Lake Association for AIS funds in the amount of \$9,513.00.

Bryan Gates, Information Technology Director presented Consider Approval of New Pope County Logo. On motion by Wagner, seconded by Haggerty and by the following vote: Ayes: Haggerty, Rogahn, Wagner; Nays: Gerde, Lindor, the Board approved Logo – Option 2 as the official Pope County logo as presented. The approved logo features greens, blues, and golds, and representations of an oak tree, hill, field, lake, sky, and sun with rays in a gear style, together representing agricultural, natural environment, commerce, and industrial elements present in the County.

Stephanie Rust, Auditor-Treasurer presented February 2022 Trial Balance and Fund Balance Analysis; Auditor Bills – February 9 – March 8, 2022 (information) and Pay Bills and Supplemental Bills. On motion by Rogahn, seconded by Wagner and unanimously carried, the Board approved the February 2022 Trial Balance and Fund Balance Analysis. On motion by Rogahn, seconded by Wagner and unanimously carried, the Board approved the payment of bills of \$136,299.89 plus supplemental bills of \$53,608.65 totaling \$189,908.54.

Kersten Kappmeyer, County Administrator and Nathan Brecht, Chief Deputy Sheriff presented Authorization to Hire One (1) Full-Time Sheriff's Office Employee. On motion by Gerde, seconded by Haggerty and unanimously carried, the Board approved the request to hire one full-time employee to be cross-trained between the E-911 Dispatcher and TAC/Records Clerk/Evidence Technician positions. With the addition of this new full-time position, two part-time E-911 Dispatcher positions will not be filled.

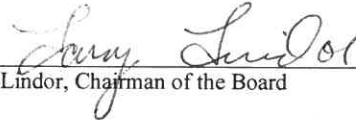
Kersten Kappmeyer, County Administrator presented Consider Issue of Variance for Pope County Annex Building Renovation and Occupancy and Consider Resolution 202212 – Revising Pope County's ARPA Spending Plan to Designate County ARPA Funding as Lost Revenue Replacement. On motion by Haggerty, seconded by Rogahn and unanimously carried, the Board directed staff to pursue a resolution to the issue of parking at the Annex building in order to obtain an occupancy permit. On motion by Wagner, seconded by Haggerty and unanimously carried, the Board adopted Resolution 202212, revising Pope County's ARPA spending plan to designate all ARPA funding of \$2,184,986.00 as the standard lost revenue claim under the US Treasury final rule as presented.

Informational updates on various meetings and events were given by the County Commissioners.

Board Chair Lindor adjourned the meeting at 12:20 p.m.



Kersten Kappmeyer, County Administrator



Larry Lindor, Chairman of the Board