

OFFICIAL PROCEEDINGS
Pope County Housing and Redevelopment Authority Board
March 17, 2021

The March 17, 2021, regular meeting of the Pope County HRA-EDA was held at via teleconference and was called to order by Chairperson Lori Vaadeland at 11:00 a.m. with the following members present; Allan Rutter, Greg Vold, Commissioner Paul Gerde, Lori Vaadeland, Jason Rupp, and Commissioner Cody Rogahn. Staff present was Barry Hegg and Jason Murray.

Vaadeland asked for any additional items. Seeing no additions, a motion by Rogahn, seconded by Rupp, to approve the agenda as presented, with Vaadeland calling the following roll call vote:

| | | | |
|---------|-----|--------|-----|
| Rutter: | Yes | Vold: | Yes |
| Rupp: | Yes | Gerde: | Yes |
| Rogahn: | Yes | | |

Vaadeland noted the motion carried.

Meeting Minutes: A motion by Gerde, seconded by Rutter, to approve the March 3, 2021, meeting minutes as presented, with Vaadeland calling the following roll call vote:

| | | | |
|---------|-----|--------|-----|
| Rutter: | Yes | Vold: | Yes |
| Rupp: | Yes | Gerde: | Yes |
| Rogahn: | Yes | | |

Vaadeland noted the motion carried.

Monthly Bills: A motion by Rogahn, seconded by Vold, to approve the following list of bills as presented, having been duly audited and ordered them paid:

| Bill | Amount |
|------------------------|--------------------|
| David Drown Associates | \$ 8,850.00 |
| Verizon | \$ 41.50 |
| Total | \$ 8,891.50 |

Vaadeland called the following roll call vote:

| | | | |
|---------|-----|--------|-----|
| Rutter: | Yes | Vold: | Yes |
| Rupp: | Yes | Gerde: | Yes |
| Rogahn: | Yes | | |

Vaadeland noted the motion to approve the bills carried

February Financials: Murray reviewed the financials with the Board, consisting of the monthly balance sheet, profit, and loss, check detail, and deposit registers. A motion by Rupp, seconded by Vold, to approve the February 2021 monthly financials, with Vaadeland calling the following roll call vote:

| | | | |
|---------|-----|--------|-----|
| Rutter: | Yes | Vold: | Yes |
| Rupp: | Yes | Gerde: | Yes |
| Rogahn: | Yes | | |

Vaadeland noted the motion carried.

Board Per Diem: A motion by Gerde, seconded by Vold, to approve the board per diems, with Vaadeland calling the following roll call vote:

| | | | |
|---------|-----|--------|-----|
| Rutter: | Yes | Vold: | Yes |
| Rupp: | Yes | Gerde: | Yes |
| Rogahn: | Yes | | |

Vaadeland noted the motion carried.

Public Comment: No public comment was received.

Nelson Townhome Project - Starbuck: Vaadeland shared with the Board that she, Murray, and Mr. Nelson met with the Mayor, Council Member Baukol, and Michell Knutson, Chair, Starbuck Planning Commission, regarding the 12 townhome (24 unit) development on the property owned by the HRA-EDA on Airport Road in Starbuck. Vaadeland shared comments from the meeting with the Board, indicating the first step is to meet with the Planning Commission on April 6. Murray shared the proposed schedule, noting Nelson goal to start construction on by May 15. Murray noted the Board would need to authorize the creation of the TIF plan and start the TIF process in order to meet that goal for Mr. Nelson. Murray reviewed the schedule with the Board, noting a special meeting may need to be call in May by the HRA-EDA to approve the TIF district on May 11th. Gerde noted that is the same day Commissioners meet, so a meeting would need to take place earlier in the morning or later afternoon to accommodate the schedule.

A motion by Rogahn, seconded by Vold, to authorize David Drown Associates to move forward with the TIF district for the Pope County HRA-EDA, with Vaadeland calling the following roll call vote:

| | | | |
|---------|-----|--------|-----|
| Rutter: | Yes | Vold: | Yes |
| Rupp: | Yes | Gerde: | Yes |
| Rogahn: | Yes | | |

Vaadeland noted the motion carried.

Adjourn: A motion by Gerde, seconded by Rupp, to adjourn the meeting at 11:26 a.m., with Vaadeland calling the following roll call vote:

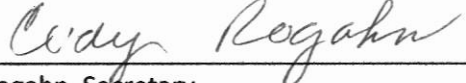
| | | | |
|---------|-----|--------|-----|
| Rutter: | Yes | Vold: | Yes |
| Rupp: | Yes | Gerde: | Yes |
| Rogahn: | Yes | | |

Vaadeland noted the motion carried.

ATTEST:



Lori Vaadeland, President



Cody Rogahn, Secretary