MEETING MINUTES
POPE COUNTY PLANNING ADVISORY COMMISSION
Thursday March 26, 2020

The Planning Advisory Commission convened in regular session on Thursday, March 26, 2020 via telephone conference call in an effort to comply with MDH recommendations issued with the declared Peacetime Emergency in response to the spread of COVID-19 (coronavirus) in MN.

Members Present: Roger Isdahl, Ronald Feigum, Ivie Cooley, Mark Halls, John Messenger, Brian Jergenson, Larry Lindor (County Commissioner) and Cody Rogahn (C.C. alt)

Other Officials Present: David Green (Land & Resource Management Director) and Shelley Cameron (Sr. Administrative Associate)

The meeting was called to order by Chairman Jergenson at 6:04 p.m.

The following items were addressed by the chair:

Additions and Corrections to the Agenda
Cooley states "based upon a lack of assurance relative to adequate public access and input I move to postpone the Public Hearings that have been scheduled as part of the this Planning Advisory Commission meeting until April 23, 2020." Feigum seconded. Motion carried with no dissenting votes noted.

Review Minutes of February 27, 2020
The minutes of the Planning Advisory Commission meeting held on Thursday February 27, 2020 were submitted for approval. Motion by Cooley to accept the minutes as written. Messenger seconded. Motion carried with no dissenting votes noted.

CUP-Mark Schuler
Chairman Jergenson introduces the item. Applicant Mark Schuler is present (electronically). Director Green presents staff report with a recommendation to approve the application with conditions. Chairman Jergenson asks for any additional comments from the applicant. Mark Schuler states "We are in production right now and we are looking to add another building to put our finished product in and to use as a showroom. We want the community involved to see the projects that we are working on for the Veteran's. We would also use this building for meetings for upcoming projects as well." Comments from the site team indicate that they have no objections or concerns. Chairman Jergenson seeks a motion. Messenger states "I move to table action on the CUP request until the next regularly scheduled meeting." Feigum seconded. Motion carried with no dissenting votes noted.

CUP-Eric & Jennifer Zeltwanger

Chairman Jergenson introduces the item. Applicant Eric Zeltwanger is present (electronically). Director Green presents staff report with a recommendation to approve the application with conditions. Chairman Jergenson asks for any additional comments from the applicant. Applicant Eric Zeltwanger states "the staff report pretty much covers it. We purchased the property about five months ago and the gravel mining operation is to help offset the cost to purchase the land. It will also get rid of some of those ridges. I have been running cows and this allows me to add a couple of cows to the heard. We did talk to Vicki (Kapaun) the neighbor who called in and spoke with David Green that was concerned about the water levels and after our conversation she is on board now." Comments from the site team indicate that they have no objections or concerns. Cooley asks if the wetlands have been defined. Applicant Eric Zeltwanger states "Kelly Erickson (Pope County Soil & Water) did a site visit and I need to follow up with him on the wetlands." Chairman Jergenson seeks a motion. Cooley states "I move to table action on the CUP request until the next regularly scheduled meeting." Messenger seconded. Motion carried with no dissenting votes noted.

Tabled/Old Business

CUP-Sam Falk with Novel Energy on behalf of Darryl Stavem

Chairman Jergenson introduces the item. Applicant Sam Falk is present (electronically). Director Green presents staff report and states "this was previously tabled by the Planning Commission to allow the applicant to address some concerns that were made by the public. Staff recommends to approve the application with conditions." Chairman Jergenson asks for any additional comments from the applicant. Applicant Sam Falk states "I attended the Minnewaska Township meeting and I had the opportunity to meet face to face with Gordy Moeller to address his concerns. We will have screening and will do more screening if necessary to accommodate his needs. Feigum asks "are they putting some trees up on the north side?" Applicant Sam Falk states "that is correct." Cooley asks "what about on the east side and what kind of trees and how tall will they be?" Applicant Sam Falk states "yes there will be screening on east side and they will be staggered with Black Hill Spruce or similar pine trees that will be five to six feet tall." Chairman Jergenson seeks a motion. Feigum states "based upon the Findings of Fact as presented in the staff report I move to offer a recommendation of approval of the Conditional Use Permit provided that the conditions as identified in the staff report are complied with." Messenger seconded. Motion carried with no dissenting votes noted.

Ordinance Amendment Public Hearings and Discussion

Director Green states "staff has provided you with proposed Ordinance Amendments. We ask that these be reviewed by the Board and provide any feedback." Ben Oleson does a brief

summary on subdivision controls ordinance and references flow chart for minor subdivision process and points of interest would be article 4. Subdivision Review Criteria/Required Improvements and article 5. Design Standards.

Adjournment 6:48 p.m. Motion by Cooley to adjourn the Planning Advisory Commission meeting. Motion seconded by Messenger. Motion carried with no dissenting votes noted.

Respectfully submitted,

Shelley Cameron

Shelley Cameron/Sr. Administrative Associate
Pope County Land & Resource Management