

P O P E MINNESOTA
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OFFICIAL PROCEEDINGS
Pope County Board of Commissioners
May 18, 2021

The May 18, 2021 Regular Board meeting was called to order at 9:00 a.m. by Board Chair Paul Gerde with the following members present: Commissioners Nan Haggerty, Larry Lindor, Cody Rogahn and Gordy Wagner. Kersten Kappmeyer, County Administrator was present and Neil Nelson, County Attorney was absent.

On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board approved the agenda as presented.

On motion by Lindor, seconded by Rogahn and unanimously carried, the Board approved the official proceedings for May 4, 2021 as presented.

Tim Riley, County Sheriff presented West Central Drug and Violent Crimes Task Force Joint Powers Agreement. On motion by Lindor, seconded by Rogahn and unanimously carried, the Board approved the West Central Drug and Violent Crimes Task Force Joint Powers Agreement. The only changes to this agreement from the previously signed document are the removal of the Fergus Falls Police Department and the addition of the Pelican Rapids Police Department.

Brian Giese, County Engineer presented Award Contract – CP 2021:24 and Award Contract – CP 061-021-002. On motion by Wagner, seconded by Rogahn and unanimously carried, the Board awarded a contract to Morris Sealcoat and Trucking, Inc. of Morris, MN for the construction of CP 2021:24 in the amount of \$126,401.25 based on estimated project quantities and provided unit prices. On motion by Lindor, seconded by Rogahn and unanimously carried, the Board awarded a contract to Traffic Marking Service of Maple Lake, MN for completion of CP 061-021-002 in the amount of \$30,383.82 based on estimated project quantities and provided unit prices.

Kersten Kappmeyer, County Administrator presented Consider Corrective Quit Claim Deeds between Swenson Farms of Pope County, LLC and Pope County for Highway Purposes. On motion by Lindor, seconded by Haggerty and unanimously carried, the Board authorized execution of the presented corrective quit claim deeds between Swenson Farms of Pope County, LLC and Pope County as presented.

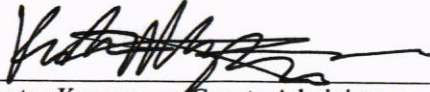
Duane Krautbauer, Fiscal Officer presented Human Services Bills and Reports. On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board approved the Human Services bills in the amount of \$127,364.00.

Stephanie Rust, Auditor-Treasurer presented April 2021 Trial Balance and Fund Balance Analysis; Auditor Bills – April 14 – May 11, 2021 (informational) and Pay Bills and Supplemental Bills. On motion by Rogahn, seconded by Haggerty and unanimously carried, the Board approved the April 2021 Trial Balance and Fund Balance Analysis. On motion by Wagner, seconded by Rogahn and unanimously carried, the Board approved the payment of bills of \$211,597.23 plus supplemental bills of \$19,308.30 totaling \$230,905.53.

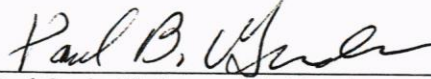
Kersten Kappmeyer, County Administrator presented Letter of Request for .gov Domain; Consider Acceptance of Bid for and Authorize Work for Highway Department LED Lighting and Periodic Review and Consider Revisions to Pope County COVID-19 Preparedness and Phased Reopening Plans. On motion by Rogahn, seconded by Lindor and unanimously carried, the Board approved the Letter of Request for .gov Domain. Very recently, control of .gov domains moved from General Services Administration to the Department of Homeland Security's Cybersecurity and Infrastructure Security Agency (CISA). With these changes, they also received grant money and are able to offer the domains at no charge to municipalities. On motion by Wagner, seconded by Rogahn and unanimously carried, the Board authorized the acceptance of a proposal from Wildman's Electric of \$14,445.42 and \$10,918.30 after rebates for purchase and installation of LED lighting at the Pope County Highway Department shops, to be paid from the general fund balance as presented. On motion by Lindor, seconded by Wagner and unanimously carried, the Board modified the Pope County COVID-19 Preparedness Plan to remove the indoor face covering mandate from the Plan, and to add language strongly encouraging those not fully vaccinated to continue to use face coverings inside County facilities.

Informational updates on various meetings and events were given by the County Commissioners.

Board Chair Gerde adjourned the meeting at 11:17 a.m.



Kersten Kappmeyer, County Administrator



Paul Gerde, Chairman of the Board