MEETING MINUTES
POPE COUNTY PLANNING ADVISORY COMMISSION
Thursday May 23, 2019

The Planning Advisory Commission convened in regular session on Thursday, May 23, 2019 at the Pope County Courthouse Community Room.

Members Present: Dave Henke, Ronald Feigum, Ivie Cooley, Mark Halls, John Messenger, Brian Jergenson and Larry Lindor (County Commissioner)

Other Officials Present: David Green (Land & Resource Management Director) and Shelley Cameron (Sr. Administrative Associate)

The meeting was called to order by Chairwoman Ivie Cooley at 6:45 p.m.

The following items were addressed by the chair:

Additions and Corrections to the Agenda
There were no additions or corrections to the agenda.

Review Minutes of April 25, 2019
The minutes of the Planning Advisory Commission meeting held on Thursday April 25, 2019 were submitted for approval. Motion by Jergenson to accept the minutes as written. Feigum seconded. Motion carried.

CUP-Cory Week

Chairwoman Cooley introduces the item. Applicants Cory & Jessica Week are present. Director Green presents staff report indicating that the applicants would like to construct 2240 square foot storage shed. The Pope County Land Use Ordinance requires that a Conditional Use Permit is necessary for metal clad or pole type structures that exceed 1100 square feet that are located on parcels of less than 5 acres in Shoreland and Residential Districts. Staff does not object for approval to the Board with conditions including the shed should be color matched to the existing residential structure on site and everything has to be compliant. Chairwoman Cooley asks if the applicants have anything they wish to add. Applicant Corey Week shows a picture of the siding color and states "it will look as nice as possible." Chairwoman Cooley opens to the public asking if there is anyone speaking for or against this. Riley and Taylor Week state "they are in support". Chairwoman Cooley closes the public hearing. Jergenson makes a motion to accept with conditions. Henke seconded. Motion carried with no dissenting votes noted.

CUP-Stephanie Howe

Chairwoman Cooley introduces the item. Applicant Stephanie Howe is present. Director Green presents staff report indicating that the applicant owns two parcels that are adjacent to each

other. They would like to develop the other parcel and put in an approach or driveway. The associated grading and fill activities would result in greater than 50 cubic yards of material being impacted in a Shoreland-General Development zoning district. Staff recommendation would be to approve this project. Chairwoman Cooley asks the applicant if they have any comments to add. Applicant Stephanie Howe states "we will have it surveyed and staked so if we ever wanted to sell it in the future we would be ready to do so. We plan to come in for a house or a building permit as soon as we can." Chairwoman Cooley opens to the public asking if there is anyone speaking for or against this proposal. None noted. Chairwoman Cooley closes the public hearing. Chairwoman Cooley seeks a motion. Feigum makes a motion to approve with staff recommendations and findings of fact. Jergenson seconded. Motion carried with no dissenting votes noted.

CUP-Adam Wink

Chairwoman Cooley introduces the item. Applicant Adam Wink is present. Director Green presents staff report indicating the applicant is seeking to continue a gravel pit operation which is located in a Shoreland Rivers & Streams and Agriculture Protection zoning district. "A reclamation plan has been done and is included in the staff report. Staff does not object and our recommendation is to approve the CUP. It is a relatively small gravel pit." Chairwoman Cooley asks the applicant if they have any comments to add. Applicant Adam Wink states "I thank David and his team for their efforts in this process. My wife and I are hoping to put a house on the east side of the river. When I contacted Barry (Bouwman), we had a lot of things to work through. If this can be approved we could have a very nice pond eventually where people with disabilities could possibly fish or hunt. My goal is to set this up for multiple options." Chairwoman Cooley opens to the public asking if there is anyone speaking for or against this proposal. None noted. Chairwoman Cooley closes the public hearing. Chairwoman Cooley seeks a motion. Jergenson makes a motion to approve with staff recommendations and findings of fact. Halls seconded. Motion carried with no dissenting votes noted.

Tabled/Old Business
There was no old or tabled business.

Adjournment 7:15 p.m. Motion by Henke to adjourn the Planning Advisory Commission meeting. Motion seconded by Jergenson. Motion carried with no dissenting votes noted.

Respectfully submitted,

Shelley Cameron

Shelley Cameron/Sr. Administrative Associate
Pope County Land & Resource Management