

OFFICIAL PROCEEDINGS
Pope County Housing and Redevelopment Authority Board
November 18, 2020

The November 18, 2020, regular meeting of the Pope County HRA-EDA was held at the Starbuck Community Center and was called to order by Chairperson Lori Vaadeland at 11:02 a.m. with the following members present; Commissioner Paul Gerde, Lori Vaadeland, Greg Vold, Jason Rupp and Commissioner Cody Rogahn. Staff present was Barry Hegg and Jason Murray.

Vaadeland asked for any additional items. A motion by Rogahn, seconded by Rupp, to approve the Board Agenda as presented, motion carried unanimously.

Meeting Minutes: A motion by Gerde, seconded by Vold, to approve the November 4, 2020, meeting minutes as presented, motion carried unanimously.

Monthly Bills: A motion by Rogahn, seconded by Rupp, to approve the following list of bills as presented, having been duly audited and ordered them paid, motion carried unanimously:

Bill	Amount
State Farm	\$ 2,227.23
David Drown Associates (CARES Administration)	\$ 4,997.80
David Drown Associates (3rd Quarter Management Contract)	\$ 10,000.58
McCrary Maintenance	\$ 100.00
Mediacom	\$ 683.86
Total	\$ 18,009.47

October Financials: Murray reviewed the financials with the Board, consisting of the monthly balance sheet, profit and loss, check and deposit registers.

A motion by Rupp, seconded by Rogahn, to approve the monthly financials as presented, motion carried unanimously.

Board Per Diem: A motion by Rogahn, seconded by Gerde, to approve the month board per diem reports, motion carried unanimously.

Public Comment: Gerde and Rogahn updated the Board on the County's CARES funding.

Bay Meadows Items: Murray noted that he received the 2021 contract from T & B Lawn Care. Murray noted the Board has always approved three applications, generally a spring, late June and a fall application. Murray noted year's amount for three application is \$158 plus tax.

A motion by Vold, seconded by Gerde, to approve the 2021 contract for three applications totaling \$158, motion carried unanimously.

2021 Expo Donation: Murray shared the correspondence for the Expo committee noting the cancellation of the 2021 event and requesting our previously paid registration be donated to a business/community publication supporting local business. The Board discussed contribution of \$1,750 for a business/community publication.

A motion by Vold, seconded by Rupp to approve the donation for a sponsorship of a community/business publication, motion carried unanimously.

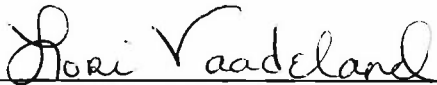
Glenwood Property: Murray shared an offer from Mr. John Riley for two parcels owned by the HRA-EDA in the City of Glenwood, parcels 21-1044-102 and 21-1044-203. Murray noted Mr. Riley's offer is for \$50,000 for both parcels. The Board discussed the offer and reviewed the current plat for the parcels.

Murray shared a draft of a purchase agreement terms letter, outlining the buyer and seller responsibilities. The Board discussed the statutory requirements set forth in 469.105, requirements for one-year deadline for improvement and the required plans and specifications. Murray indicated he would discuss the requirements with Mr. John Wenker, Quinlivan & Hughes. Board discussed the terms letter and consensus was to proceed with terms of the purchase, postponing the call for public hearing until terms of a purchase agreement have been executed by the buyer.

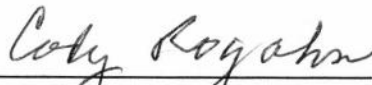
A motion by Vold, seconded by Rogahn, to accept the offer of \$50,000 for the two parcels and proceed with negotiating the terms of the purchase agreement, motion carried unanimously.

Adjourn: A motion by Vold, seconded by Gerde, to adjourn the meeting at 11:35 a.m., motion carried unanimously.

ATTEST:



Lori Vaadeland, President



Cody Rogahn, Secretary