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OFFICIAL PROCEEDINGS
Pope County Board of Commissioners
November 2, 2021

The November 2, 2021 Regular Board meeting was called to order at 9:00 a.m. by Board Chair Paul Gerde with the following members present: Commissioners Nan Haggerty, Larry Lindor and Gordy Wagner. Commissioner Cody Rogahn was absent. Kersten Kappmeyer, County Administrator and Neil Nelson, County Attorney were present.

On motion by Wagner, seconded by Lindor and unanimously carried, the Board approved the agenda as presented with the addition of Board Item #17 Closed Session: Consider Briefing and Communication on Labor Negotiation Strategy pursuant to Minn. Stat. 13D.03.

On motion by Haggerty, seconded by Lindor and unanimously carried, the Board approved the official proceedings for October 19, 2021 as presented.

Kersten Kappmeyer, County Administrator presented Consider Resolution 202134 to Adopt and Implement the Sauk River Watershed Comprehensive Management Plan and Execute Agreement. On motion by Lindor, seconded by Haggerty and unanimously carried, the Board adopted Resolution 202134 to adopt and implement the Sauk River Watershed Comprehensive Management Plan as presented.

David Green, Land and Resources Director presented Conditional Use Permit (CUP): Commercial Rental Business; CUP: Expansion of RV Park; CUP: Commercial Storage Unit Facility; CUP: Expansion of Existing Business and CUP: Accessory Structure Larger Than 1,100 Square Feet. On motion by Lindor, seconded by Haggerty and unanimously carried, the Board approved the CUP for Jeremy Litwiller to operate a commercial rental business specializing in agricultural and construction equipment located at Part of the Southwest Quarter (SW ¼) of the Southeast Quarter (SE ¼), Section 19, Township 125 (New Prairie), Range 40 as presented. A motion was made by Lindor to approve the CUP for Kevin and Bev Anderson to expand the South Point RV Park to include twelve additional units and the Chair handed the chairperson duties over to Vice-Chair Lindor and Gerde made the second motion and by the following vote: Ayes: Gerde, Lindor, Wagner; Nays: Haggerty the Board approved the CUP for Kevin and Bev Anderson as presented. This site is located at Part of Government Lot 2 and part of the Southeast Quarter (SE ¼) of the Northwest Quarter (NW ¼), Section 34, Township 125 (Glenwood), Range 38. On motion by Lindor, seconded by Wagner and unanimously carried, the Board approved the CUP for Darryl Stavem for the right/permission to construct and operate a storage unit facility on his 108 acre site located at Part of the Southwest Quarter (SW ¼) of the Northwest Quarter (NW ¼), Section 1, Township 125 (Minnewaska), Range 38 as presented. On motion by Wagner, seconded by Lindor and unanimously carried, the Board approved the CUP for Mark and Susan Schuler to expand business operations by constructing an additional building that will be used for storage of raw materials and maintenance equipment located at Part of the Northeast (NE ¼) of the Southwest Quarter (SW ¼), Section 35, Township 125 (Glenwood), Range 37 as presented. On motion by Lindor, seconded by Haggerty and unanimously carried, the Board approved the CUP for Daniel Gens to construct a 1,440 square foot (36' x 40') accessory structure (three stall garage) on his non-riparian parcel located in a shoreland-recreational development (S-RD) zoning district located at Lot 3, Block 2, Agnes Acres, Section 16, Township 125 (Minnewaska), Range 38 as presented.

Stacy Hennen, Human Services Director presented EDMS (Electronic Document Management System) converting Laser Fiche to CaseWorks; MACSSA Legislative Priorities for 2022 (informational) and Human Services Case Counts/Out of Home Placements (informational). On motion by Haggerty, seconded by Wagner and unanimously carried, the Board approved the agreement with 4Matrix for data migration of human services EDMS files from Laser Fiche to CaseWorks.

The Board recessed at 10:30 a.m. for a break, and reconvened at 10:38 a.m.

Stephanie Rust, Auditor-Treasurer presented Pay Bills and Supplemental Bills. On motion by Wagner, seconded by Lindor and unanimously carried, the Board approved the bills of \$119,278.80 plus supplemental bills of \$200.00 totaling \$119,478.80.

Jackie Stevens, Human Resources Director presented Authorization to Hire Technical Support Specialist. On motion by Lindor, seconded by Haggerty and unanimously carried, the Board extends approval to hire one full-time Technical Support Specialist, contingent upon the approval of an IT Contract for services being approved by the Western Prairie Human Services Joint Board and the Pope County Board, with this position to be filled no sooner than January 1, 2022.

On motion by Wagner, seconded by Haggerty and unanimously carried, the Board entered the November Per Diem Expense Reports into the record.

Kersten Kappmeyer, County Administrator presented Discussion of Pope County's Ongoing Response to COVID-19 Pandemic; Informational Session on AMC Platform Positions Endorsed by Minnesota Association of County Administrators and Closed Session: Confidential Briefing and Communication on Labor Negotiation Strategy Pursuant to Minn. Stat. 13D.03.

On motion by Lindor, seconded by Wagner and unanimously carried, the Board went into a closed session at 11:02 a.m. to discuss labor negotiations strategy pursuant to Minn. Stat. 13D.03.


On motion by Lindor, seconded by Wagner and unanimously carried, the Board ended its closed session at 11:26 a.m.

Informational updates on various meetings and events were given by the County Commissioners.

Board Chair Gerde adjourned the meeting at 11:58 a.m.



Kersten Kappmeyer, County Administrator



Paul Gerde, Chairman of the Board