

OFFICIAL PROCEEDINGS
Pope County Housing and Redevelopment Authority Board
November 20, 2019

The November 20, 2019, Regular Meeting was called to order by Chairperson Lori Vaadeland at 11:02 a.m. with the following members present Allan Rutter, Commissioner Cody Rogahn, Commissioner Paul Gerde, Lori Vaadeland, Jason Rupp, and Greg Vold. Also, present was Jason Murray and Celeste Rapp.

Vaadeland asked for any additional items. A motion by Rogahn, seconded by Rutter, to approve the Board Agenda as presented, motion carried unanimously.

Janelle Negen, Pope County Expo Sponsorship: Vaadeland introduced Negen to the Board. Negen thanked the HRA-EDA for their past sponsorship and shared 2020 Expo details. Negen pointed out that the Chamber has restructured sponsorship levels for the 2020 event, including pricing and benefits. Negen shared that sponsors receive free booth space, first choice of booth space, advertising and promotion. Vaadeland asked about giveaways, specifically having all sponsors listed on the giveaways. Negen indicated that she will discuss with the steering committee to have all sponsors listed on the giveaways.

The Board and Negen discussed booth location, Extension using an additional HRA-EDA booth, and the County Departments working through the Coordinator's office for booth rental.

A motion by Vold, seconded by Gerde, to approve a gold level sponsorship for the 2020 event at a cost of \$1,750, motion carried unanimously.

Official Proceedings: A motion by Gerde, seconded by Rupp, to approve the November 6, 2019, meeting minutes as presented, motion carried unanimously.

Monthly Bills: No bills were presented.

October Financials: Murray reviewed the financials with the Board, consisting of the monthly balance sheet, profit and loss, check and deposit registers.

Board Per diems: A motion by Gerde, seconded by Rupp to approve the monthly board per diems as presented, motion carried unanimously.

Bay Meadows: Murray shared his response to the Nelson's regarding the challenge to the damages and withholding of deposit. Murray also noted that Hegg will build 5 – 6 sewer skewers for the Bay Meadows at material plus labor. Murray indicated that most stores are sold out and cost is \$60-\$70 for one, 3-foot skewer or \$115 -\$125 for an extendable skewer.


Cyrus/Nelson Townhomes: Murray shared the packet sent to the Council introducing the Nelsons, the townhome project, request for land and TIF assistance. Rutter shared the response from the Council, indicating support to sell the properties for \$1 each and the use of TIF for the HRA-EDA. The Board discussed timeline, project costs, lot location, and financial assistance to the Nelsons.

Adjourn: A motion by Rutter, seconded by Vold, to adjourn the meeting at 11:37 a.m., motion carried unanimously.

ATTEST:



Lori Vaadeland, President



Cody Rogahn, Secretary