

P O P E MINNESOTA
C O U N T Y

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OFFICIAL PROCEEDINGS
Pope County Board of Commissioners
November 5, 2019

The November 5, 2019 Regular Board meeting was called to order at 9:00 a.m. by Board Chair Cody Rogahn with the following members present: Commissioners Paul Gerde, Larry Lindor, Nan Haggerty and Gordy Wagner. Kersten Kappmeyer, County Coordinator and Neil Nelson, County Attorney were present.

On motion by Gerde, seconded by Wagner and unanimously carried, the Board approved the agenda as presented with the addition of Approval of Per Diem Reports.

On motion by Lindor, seconded by Haggerty and unanimously carried, the Board approved the official proceedings for October 15, 2019 with revisions.

Pope County's newest employee was introduced to the Board: Jonathan Clarke, Appraiser, Assessor Department.

Cody Rogahn, Board Chair read Resolution 201949 Honoring Military Servicemembers and Veterans and Recognizing November 11, 2019 as Veterans Day within Pope County. On motion by Gerde, seconded by Wagner and unanimously carried, the Board adopted Resolution 201949 Honoring Military Servicemembers and Veterans and Recognizing November 11, 2019 as Veterans Day within Pope County as presented.

Stacy Hennen, Human Services Director and Crystal Zaviska, Financial Assistance Supervisor presented Human Services Child Support Agreements; Human Services Someplace Safe Parenting Time Center Purchase Agreement; Financial Worker/Case Aide Day Proclamation; PrimeWest Case Management Delegation Agreement; Human Services Case Counts and Adult Protection and Child Support Performance Measures. On motion by Wagner, seconded by Gerde and unanimously carried, the Board approved the 2020-2021 IV-D Child Support agreements. On motion by Haggerty, seconded by Lindor and unanimously carried, the Board approved the 2020 Someplace Safe Parenting Time Center Purchase Agreement. On motion by Haggerty, seconded by Lindor and unanimously carried, the Board approved the Governor's Proclamation designating October 16, 2019 as Financial Worker/Case Aide Day. On motion by Wagner, seconded by Gerde and unanimously carried, the Board approved the PrimeWest Case Management Delegation Agreement.

The Board recessed at 10:31 a.m. for a short break, and reconvened again at 10:37 a.m.

Brian Giese, County Engineer presented Monthly Highway Department Report and Set Public Hearing Date/Time regarding 5-Year Road Improvement Program. On motion by Lindor, seconded by Wagner and unanimously carried, the Board set a public hearing on Tuesday, December 3, 2019 at 9:00 am or shortly thereafter for the review and consideration of the 2020-2024 Pope County Road Improvement Plan.

Bryan Gates, Information Technology Director presented Request to Purchase Software Upgrade for County Data Backups. On motion by Lindor, seconded by Wagner and unanimously carried, the Board approved purchase of the software upgrade for County data backups. The cost of the upgrade is \$7,470.

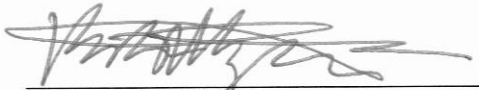
Stephanie Rust, Auditor-Treasurer presented Farmers Sportsman League of Terrace – Application for Lawful Gambling -Bingo; Application for Abatement of 2019 Taxes – Parcel #07-0393-000; Application for Abatement of 2020 Valuation – Parcel #07-0393-000; Purchase of 2 Additional Poll Pads from Knowink for 2020 Elections. On motion by Lindor, seconded by Wagner and upon the following vote; Ayes: Haggerty, Lindor, Rogahn, Wagner, Nays: None, Abstain: Gerde, the Board approved the Farmer's Sportsman League of Terrace Application for Lawful Gambling-Bingo. On motion by Gerde, seconded by Haggerty and unanimously carried, the Board approved a 2019 tax abatement for Delton and Ruth Grussing on Parcel #07-0393-000. On motion by Haggerty, seconded by Gerde and unanimously carried, the Board approved a 2020 valuation abatement for Delton and Ruth Grussing on Parcel #07-0393-000. On motion by Lindor, seconded by Gerde and unanimously carried, the Board approved the purchase of two Poll Pads from Knowink and the transfer of leftover funds from the HAVA Election Fund to the General Revenue Fund. On motion by Gerde, seconded by Haggerty and unanimously carried, the Board approved the payment of the bills of \$96,677.64 plus supplemental bills of \$18,757.69 totaling \$115,435.33.

David Green, Land and Resource Director presented Conditional Use Permit: Non-Farm Residence and Conditional Use Permit: Construction of Metal Clad Structure Greater than 1,100 sq. ft. On motion by Gerde, seconded by Lindor and unanimously carried, the Board approved the Conditional Use Permit: Non-Farm Residence: Applicants: Armand and Susan Gylsen located at part of Southwest Quarter (SW ¼) of the Southeast Quarter (SE ¼), Section 3, Township 125 (Minnewaska), Range 38. On motion by Wagner, seconded by Gerde and unanimously carried, the Board approved the Conditional Use Permit: Construction of Metal Clad Structure Greater than 1,100 sq. ft., Applicants: Gary and Mary Krueger located at Lot 4, Block 1, Country Cross Roads, Section 31, Township 125 (Glenwood), Range 37.

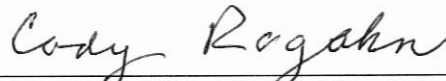
On motion by Lindor, seconded by Haggerty and unanimously carried, the Board entered the Per Diem Expense Reports into the record.

Informational updates on various meetings and events were given by the County Commissioners.

Board Chair Rogahn adjourned the meeting at 12:05 p.m.



Kersten Kappmeyer, County Coordinator



Cody Rogahn, Chairman of the Board