

OFFICIAL PROCEEDINGS
Pope County Housing and Redevelopment Authority Board
November 6, 2019

The November 6, 2019, Regular Meeting was called to order by Chairperson Lori Vaadeland at 11:02 a.m. with the following members present Allan Rutter, Commissioner Cody Rogahn, Commissioner Paul Gerde, Lori Vaadeland and Jason Rupp. Also, present was Jason Murray and Barry Hegg.

Vaadeland asked for any additional items. A motion by Gerde, seconded by Rutter, to approve the Board Agenda as presented, motion carried unanimously.

Public Hearing: Vaadeland suspended the regular meeting to move to a public hearing for the sale of HRA – EDA owned land to American Business Solutions. Vaadeland opened the public hearing, asking Murray to share background on the terms of the sale. Murray directed the Board and public to the draft terms letter contained in the Board’s packet. Murray noted the following for Developer commitments in the letter:

- # 1 – Fremad parcel only consisting of parcel #21-0197-000
- #2 – property sold for \$1.
- #4 – Developer transaction costs
- #6 – Contingencies for this agreement
- #7 – Statutory requirements for the sale of EDA owned property, requiring plans and specs and one-year deadline.

HRA-EDA Commitments:

- #1 – Findings that further economic development efforts.
- #2 – Public hearing requirement
- #3 – Sold “as is”
- #4 – HRA-EDA transaction costs
- #5- Sale of the property for \$1.

Vaadeland requested that anyone speaking to address the Board at this time by stating your name and address for the record. No one presented. Vaadeland asked again if anyone speaking. Vaadeland requested a third and final time. Vaadeland noted that the minutes should reflect that no public comment was received.

Vaadeland closed the public hearing.

A motion by Rogahn, seconded by Rutter, to approve the terms letter with American Solutions for Business as presented, motion carried unanimously.

Official Proceedings: A motion by Rupp, seconded by Rutter, to approve the October 16, 2019, meeting minutes as presented, motion carried unanimously.

Monthly Bills: A motion by Rogahn, seconded by Rutter, to approve the following list of bills as presented, having been duly audited and ordered them paid, motion carried unanimously:

Bill	Amount
Glenwood Chamber (Trophy Sponsorship)	\$ 15.00
Wangness Ogdahl	\$ 506.27
City of Starbuck	\$ 948.28
Phillip Johnsrud	\$ 324.92
Glenwood Chamber (Rogahn Event Ticket)	\$ 15.00
Pope County Tribune	\$ 66.12
Mediacom	\$ 635.47
Jason Murray	\$ 45.63
State Farm	\$ 2,191.83
Ecowater	\$ 324.78
Hilltop Lumber	\$ 2,346.38
Total	\$ 7,419.68

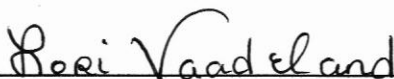
Bay Meadows: Murray shared a letter from Steve and Lisa Nelson regarding the damages to unit 708. Nelson is again noting his objection to the Board's withholding of the damage deposit and damage causation. The Nelson's request the return of the damage deposit.

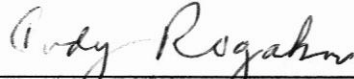
The Board discussed the letter. No action to release the damage deposit was taken. Board directed staff to respond to the Nelson's citing costs for the detailed information they are seeking and directing them to our vendor.

Informational Items: Murray shared the Pope County Expo solicitation for sponsors for the 2020 event. Board requested that staff invite Janelle Nagen to the next meeting.

Adjourn: A motion by Gerde, seconded by Rogahn, to adjourn the meeting at 11:26 a.m., motion carried unanimously.

ATTEST:


Lori Vaadeland, President


Cody Rogahn, Secretary