

OFFICIAL PROCEEDINGS  
Pope County Housing and Redevelopment Authority Board  
October 19, 2022

The October 19, 2022, regular meeting of the Pope County HRA-EDA was held at the Pope County Courthouse – Community Meeting room and was called to order by Chairperson Lori Vaadeland at 11:01 a.m. with the following members present; Allan Rutter, Commissioner Paul Gerde, Greg Vold, Lori Vaadeland, Jason Rupp, and Commissioner Cody Rogahn. Staff present was Jason Murray. Also present was Kersten Kappmeyer, County Administrator, Melanie Stegner, Pope County Tribune newspaper.

Vaadeland asked for any additional items. No items were added. A motion by Gerde, seconded by Rutter, to approve the agenda as presented, motion carried unanimously.

Public Comment: Rogahn noted the Highway Overpass ceremony was held. However, construction is still ongoing with completion hopeful in the next 2- 3 weeks. Vold noted Salute to Industry is being held on October 20<sup>th</sup>. The Board discussed talking points for the presentation.

Official Proceedings: A motion by Vold, seconded by Rupp, to approve the October 5, 2022, meeting minutes as presented, motion carried unanimously.

Monthly Bills: A motion by Gerde, seconded by Rutter, to approve the following list of bills as presented, having been duly audited and ordered them paid, motion carried unanimously:

<b>Bill</b>	<b>Amount</b>	
Quinlivan and Hughes	\$	483.00
Carpet One Floor and Home	\$	144.96
Ecowater	\$	110.72
City of Glenwood	\$	25.00
Verizon	\$	41.15
<b>Total</b>	<b>\$</b>	<b>804.83</b>

September Financials: Murray reviewed the profit and loss, balance sheet, deposit, and check register with the Board. A motion by Rogahn, seconded by Vold, to approve the September financials as presented, motion carried unanimously.

Board Per Diem: A motion by Rupp, seconded by Gerde, to approve the board per diems, motion carried unanimously.

Bay Meadows items: Murray noted that Unit 714 provided notice that they are moving in March of 2023. The tenants were hopeful the HRA-EDA would be willing to sublet the unit. Board discussed marketing the unit in early 2023.

2021 Audit: Murray reviewed the 2021 Audit with the Board, discussing the findings from the audit review. Murray and Vaadeland discussed the exit meeting with the new auditing team with OSA. Board discussed the finding and the corrective action plan.

A motion by Rogahn, seconded by Rutter, to accept the audit as prepared from the Minnesota Office of State Auditor, motion carried unanimously.

A motion by Rogahn, seconded by Rupp, to close the meeting pursuant to Minnesota Statute, 13D.05, Subd 3, c3, for the HRA-EDA Board to meet in a closed session to develop an offer on the purchase of parcel #21-0198-000.


The meeting was closed at 11:15 am. Those attending the closed session were Rutter, Gerde, Vold, Vaadeland, Rupp, Rogahn, Kappmeyer and Murray.

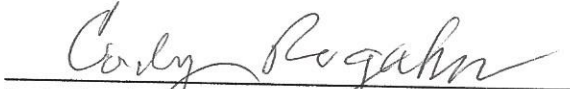
A motion by Rogahn, seconded by Gerde, to reconvene the HRA-EDA regular board meeting at 11:35 am.

Rogahn asked about the DEED grant. Murray no grant award has been released yet by DEED. The Board discussed Kingdom Kids project

Adjourn: A motion by Vold, seconded by Gerde, to adjourn the meeting at 11:52 a.m., motion carried unanimously.

ATTEST:

  
Lori Vaadeland, President

  
Cody Rogahn, Secretary