

P O P E MINNESOTA
C O U N T Y

*Enhancing quality of life by providing innovative
services for our community every day.*

OFFICIAL PROCEEDINGS
Pope County Board of Commissioners
October 20, 2020

The October 20, 2020 Regular Board meeting was called to order at 9:00 a.m. by Board Chair Gordy Wagner with the following members present: Commissioners Paul Gerde, Nan Haggerty, Larry Lindor and Cody Rogahn. Kersten Kappmeyer, County Coordinator and Neil Nelson, County Attorney were present. The meeting was conducted telephonically by the County Coordinator from the County Board Room pursuant to Minnesota Statute 13D.021, as in-person attendance of the members or public was imprudent and/or impractical under the current Minnesota COVID-19 State of Emergency.

On motion by Haggerty, seconded by Rogahn and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board approved the agenda as presented adding Item #2a Discussion on Variance Process.

On motion by Lindor, seconded by Haggerty and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board approved the official proceedings for October 6, 2020 as presented.

Discussion was held with the Board and David Green, Land and Resource Management Director, on the variance process (informational).

Brian Giese, County Engineer presented the Final Acceptance and Contract Payment SAP 061-625-004. On motion by Rogahn, seconded by Gerde and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board accepted State Aid Project 061-625-004 as complete and authorized the final payment to Riley Brothers Construction, Inc. of Morris, MN in the amount of \$19,010.83.

Duane Krautbauer, Fiscal Officer presented the Human Services Bills and Reports. On motion by Gerde, seconded by Haggerty and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board approved the Human Services bills in the amount of \$192,328.

Stephanie Rust, Auditor-Treasurer presented Additional Appointed Election Judges (informational); Final Contract Payment – Weispfennig Family Revocable Living Trust; 3rd Quarter 2020 Journal Entries and Billing; September 2020 Trial Balance and Fund Balance Analysis; 3rd Quarter 2020 Revenue Expenditures Budget Report; Auditor Bills – September 9 – October 13, 2020 (informational) and Pay Bills. On motion by Gerde, seconded by Haggerty and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board approved the final payment of \$635.38 due on November 1, 2020 on a contract for deed from Loris and Doris Weispfennig for the Clear Water Bay Project, its release authorized upon the seller's fulfillment of the terms of the contract for deed. On motion by Rogahn, seconded by Haggerty and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board approved the 3rd Quarter 2020 Journal Entries and Billing. On motion by Lindor, seconded by Rogahn and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board approved the September 2020 Trial Balance and Fund Balance Analysis. On motion by Gerde, seconded by Lindor and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board approved the 3rd Quarter 2020 Revenue Expenditure Budget Report. On motion by Rogahn, seconded by Haggerty and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board approved the payment of bills of \$194,232.61 plus supplemental bills of \$44.11 totaling \$194,276.72.

Kersten Kappmeyer, County Coordinator presented Consider Authorization of Chiller Purchase and Installation at Courthouse; Consider CARES Act Grant Program Distributions for Facilities Purposes; Consider CARES Act Grant Program Distributions for Technology and Broadband Purposes; Consider CARES Act Grant Program Distributions for Businesses and Non-Profits; Consider Execution of Labor Agreement with Highway Council for 2021 and 2022 Contract Years and Closed Session: Confidential briefing and communication on labor negotiations strategy pursuant to Minn. Stat. 13D.03. On motion by Gerde, seconded by Rogahn and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board authorized the acceptance of a quote for purchase and installation of a Chiller unit for the County Courthouse from Ellingson Plumbing, Heating, A/C & Electrical of Alexandria, MN in the amount of \$74,024 to be paid from Fund 31 Capital Improvement Funds for Building Renovations. On motion by Haggerty, seconded by Rogahn and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board authorized Pope County CARES Act Grant funding for the following purposes in the following amounts: Brad Pierce, Facilities Department on finishing work on additional larger

meeting space in the courthouse for \$62,000 to Jordan Johnsrud Construction; Brad Pierce, Facilities Department on completion of heating, ventilation and air conditioning system and infrastructure in the Courthouse for \$3,994 to Ellingson Plumbing, Heating and Air Conditioning. On motion by Haggerty, seconded by Rogahn and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board authorized Pope County CARES Act Grant funding for the following purposes in the following amounts: Bryan Gates, Information Technology for BoardBook Board Agenda Software in the amount of \$4,000 from BoardBook; Bryan Gates, Information Technology for Conference Phones for County Board Room and Community Room in the amount of \$2,454.80 from Morris Electronics; Bryan Gates, Information Technology for an MICR Check Printer for the Auditor-Treasurer's Office in the amount of \$575.98 from Troy Group, Inc., and Bryan Gates, Information Technology for HRA/EDA Computer Purchase in the amount of \$10,961.10 from Dell Computers. On motion by Gerde, seconded by Rogahn and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board authorized the distribution of Pope County CARES Act Grants to businesses and non-profits in the amount of \$488,554.00 to the following recipients: \$10,000.00 to A and D Companies Inc. dba Minnewaska House; \$10,000.00 to American Cancer Society dba Pope County Relay for Life; \$2,164.00 to Ann Bickle Heritage House; \$10,000.00 to Canary Beach LLC dba Canary Beach Resort; \$10,000.00 to Captains Bar and Grill LLC; \$10,000.00 to Carl Stephen Wallin DDS PC dba Minnewaska Dental; \$10,000.00 to Central Square Inc.; \$4,838.00 to Cheryl Danielson dba Hair Unlimited; \$10,000.00 to Clyde Machines Inc.; \$10,000.00 to Daniel and Patricia Douvier dba Screen Prints Plus; \$10,000.00 to Discovery Days Preschool; \$10,000.00 to Duffy's North Inc. dba Duffy's Roadhouse; \$10,000.00 to FAST Global Solutions Inc.; \$10,000.00 to Frederic Dusty Joe Ashler dba Sidelines Upholstery and Repair; \$10,000.00 to Fuel Express dba Cenex; \$10,000.00 to Gingerbread Café LLC; \$10,000.00 to Glacial Ridge Hospital District dba Glacial Ridge Health System; \$10,000.00 to Glenwood Chamber of Commerce dba Glenwood Lakes Area Chamber of Commerce; \$10,000.00 to Glenwood CI & S LLC dba Grandstay Hotel; \$10,000.00 to Glenwood Lakes Area Welcome Center; \$10,000.00 to Glenwood Lutheran Church; \$10,000.00 to Glenwood United Parish; \$10,000.00 to Glenwood Welding and Fab; \$10,000.00 to Habitat for Humanity of Prairie Lakes; \$5,702.00 to Hope Community Church - Minnewaska Area; \$10,000.00 to Hoplin-Hitchcock Funeral Home Inc.; \$4,529.00 to Immanuel Lutheran Church; \$10,000.00 to Jeanne M. Mix dba Hair Mix; \$10,000.00 to Johnson-Roll-Dougherty Post 187 dba American Legion; \$10,000.00 to Julie Lloyd dba Uptown Florist; \$10,000.00 to Kingdom Kids Child Care Center; \$10,000.00 to Meco7 LLC; \$10,000.00 to Minnewaska Golf Course; \$660.00 to Minnewaska VFW Post 3815; \$10,000.00 to Palmer Creations, LLC; \$10,000.00 to Peters Sunset Beach Resort, Inc. dba Peters Sunset Beach Resort; \$10,000.00 to Pope County Ag Society; \$10,000.00 to Pope County Historical Society; \$10,000.00 to Pope County Press Inc. dba Pope County Tribune; \$10,000.00 to Quadro Inc.; \$10,000.00 to Quinco Press Inc.; \$10,000.00 to R & K Enterprises of Glenwood, Inc. dba Hunts Resort; \$5,040.00 to Randall Edward Pederson DC dba Glenwood Chiropractic; \$10,000.00 to Randy Crumb dba Woodlawn Resort and Campground; \$10,000.00 to Rolling Forks Vineyards LLC; \$10,000.00 to Senior Perspective, LLC; \$3,088.00 to Shalom Community Lutheran Church; \$10,000.00 to Shear Indulgence LLC; \$10,000.00 to Shriji Hospitality dba Glenwood Super 8; \$1,537.00 to Starbuck Depot Society; \$10,000.00 to Studio E Architects; \$996.00 to Terrace Mill Foundation; \$10,000.00 to Theresa's Turn Bakery LLC; \$10,000.00 to West 13 Venture Inc. dba Water's Edge Bar and Restaurant; \$10,000.00 to William Curtis Ogdahl II dba Wangsness Ogdahl and Associates. On motion by Gerde, seconded by Rogahn and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner, the Board approved the execution of the presented Labor Agreement with Highway Council for 2021 and 2022 contract years.

The Board recessed at 11:15 a.m. for a break, and reconvened again at 11:38 a.m.

Informational updates on various meetings and events were given by the County Commissioners.

On motion by Lindor, seconded by Haggerty and by the following vote: Ayes: Gerde, Haggerty, Lindor, Rogahn, Wagner the Board convened in closed session pursuant to Minn. Stat. 13D.03, for briefing and communication on labor negotiations. The Board entered closed session at 11:53 a.m.

Board Chair Wagner reconvened the Board meeting at 12:37 p.m.

Board Chair Wagner adjourned the meeting at 12:38 p.m.



Kersten Kappmeyer, County Coordinator



Gordy Wagner, Chairman of the Board