MEETING MINUTES
POPE COUNTY PLANNING ADVISORY COMMISSION
Thursday October 22, 2020

The Planning Advisory Commission convened in regular session on Thursday, October 22, 2020 at the Pope County Courthouse. In an effort to comply with MDH recommendations issued with the declared Peacetime Emergency in response to the spread of COVID-19 (coronavirus) in MN, the Board members convened in the Commissioners Board room while staff (Dir. Green) convened in the Community room.

Members Present: Roger Isdahl, Ronald Feigum, Ivie Cooley (remote), John Messenger, Mark Halls, Larry Lindor (County Commissioner) and Cody Rogahn (C.C. alt)

Other Officials Present: David Green (Land & Resource Management Director) and Shelley Cameron (Sr. Administrative Associate)

The meeting was called to order by Vice Chairman Messenger at 6:50 p.m.

The following items were addressed by the chair:

Additions and Corrections to the Agenda

There was no additions or corrections to the agenda.

Review Minutes of September 24, 2020
The minutes of the Planning Advisory Commission meeting held on Thursday; September 24, 2020 were submitted for approval. Motion by Commissioner Lindor to accept the minutes as written. Isdahl seconded. Motion carried with no dissenting votes noted.

CUP-Curtis Myrom
Vice Chairman Messenger introduces the item. Applicant Curtis Myrom is present. Director Green presents staff report with a recommendation to approve the application with conditions stated in the staff report. Halls asks "will there be an engineered plan needed to address the water issues? This needs to be looked at as far as I am concerned." Brian Prellwitz states "I just want to understand how the drainage will be addressed and the impact to my property. I am not opposed to anything I just want to better understand how this will be addressed." Director Green states "the meeting here tonight is about moving in a 300 square foot garage. You will notice the application shows some other things like a car port, a patio, a driveway. None of this is really relevant right now. It will be relevant when he applies for the permit to develop this and he shows his proposals which will require us to look at storm water runoff and drainage. This will be the time that we address these issues. He may need a stormwater management plan at that point. It will depend on the calculations for impervious surface. Those questions will be addressed before further development other than moving this structure there." Commissioner Lindor asks "do we have concerns with the amount of fill that will be brought

in?" Director Green states "our ordinance does have standards when it comes to introducing fill in a shoreland zone. All of the information will need to submitted and reviewed before I can administratively issue a permit." Vice Chairman Messenger states "it appears the applicant plans to reside the structure to match cabin and reroofing it to match the cabin." Isdahl asks "is there going to be a restriction on the time line to have the building resided and reroofed? I would suggest adding a condition to include a time line." Vice Chairman Messenger asks for any additional comments from the applicant. Applicant Curtis Myrom states "I need to bring in fill on the property before I can bring the garage in. It is my old garage. I sold the place. I bought the garage back from them. It will be sided like the house as you mentioned with a metal roof and wood siding. When I bring in some fill. My intent is to slope the ground so that the water will go away to the east of the property where there is a natural drainage channel. I also be locating the building closer to the front side of the property so that I leave space in case I need a well and a septic system on the back side later." Vice Chairman Messenger opens the public meeting and asks "is there anyone speaking in favor of this?" None noted. Vice Chairman Messenger asks "is there anyone speaking against this?" None noted. Vice Chairman Messenger closes the public hearing. Vice Chairman Messenger asks for comments from the site team. Feigum states "it is a small lot and there is a waterway that goes east into a little creek that runs into the lake. I am not sure how much fill he will need but we need to make sure he is using a good slope so that he doesn't impact the neighbors." Cooley (site team) states "it will look better where it is going to be moved to and will blend in well." Vice Chairman Messenger (site team) states "I agree I think it will blend in well with the other structures." Vice Chairman Messenger asks for staff to review the Findings. Vice Chairman Messenger seeks a motion. Isdahl states "based upon the information as presented in the staff report and facts as gathered this evening, I move to offer a recommendation of approval provided that the conditions as identified in the staff report and as amended this evening are complied with. I add the condition to limit it to one year to upgrade the exterior of the building." Halls seconded. Motion carried with no dissenting votes noted. Vice Chairman Messenger seeks a motion to direct staff to prepare findings consistent with the action taken by the Planning Advisory Commission tonight. Halls make a motion. Feigum seconded. Motion carried with no dissenting votes noted.

Tabled/Old Business

There was no tabled or old business.

Adjournment 7:32 p.m. Motion by Commissioner Lindor to adjourn the Planning Advisory Commission meeting. Motion seconded by Feigum. Motion carried with no dissenting votes noted.

Respectfully submitted,

Shelley Cameron

Shelley Cameron/Sr. Administrative Associate
Pope County Land & Resource Management