

## Joint Powers Board Meeting: Pope and Grant Counties

### Board Agenda

September 3, 2021, 9am

Pope County Courthouse: Third floor conference room

### Agenda

1. Call to Order: Board Chair Cody Rogahn
2. Approval of the Agenda
3. Organization of the permanent Joint Powers Board
  - a. Election of officers
    - i. Chair
    - ii. Vice Chair
    - iii. 2<sup>nd</sup> Vice Chair
    - iv. Approval of Board per diem
    - v. Confirmation of current committee appointees
    - vi. By laws
4. Approval of August 6, 2021 Temporary JPB Minutes
5. Director Updates:
  - a. Personnel updates
  - b. Childcare Licensing Recruitment and Retention
  - c. Set up process for permanent JPA
  - d. DHS Meetings
  - e. Employee discussions on personnel policy
  - f. Request from personnel committee
6. Project Management
  - a. Update from Committees
  - b. Financial Reports
  - c. Approval of Preliminary 2022 Budget
7. General Updates
  - a. Market Study Update
  - b. Health insurance update
8. Current or Upcoming Decision/Approval Points
  - a. Payroll system approval
  - b. Approval of Public Communication FAQ Post card
  - c. Commissioners Training Proposal
  - d. Permanent Meeting Dates and time:
    - First Friday of the month, as we do now. Other options that we saw in the survey we did before we set up committees were the second or third Wednesday or Thursday may work?
    - Executive Meetings: May be necessary to pay bills dependent upon date of meeting
  - e. Existing county payroll accruals, how do we want them handled
  - f. Signing permission for the director when necessary for insurance, bank accounts, documents necessary to get established and organized

Adjourn

Next Meeting October 1<sup>st</sup> at 9am in the Grant County Office Building, First Floor Meeting Room