

**POPE COUNTY
APPLICATION TO USE HIGHWAY RIGHT OF WAY
FOR BIKE RACE - RUN/WALK - MARATHON**

Complete application, sign and mail to: Pope County Highway Department, 16139 State Hwy. 29, Glenwood, MN 56334

Name of Applicant _____ Date of Race _____

Sponsoring Organization _____

Time of Event: Beginning _____ Ending _____

Event Coordinator _____ Telephone _____

Address _____

Location: (road description) _____

A map of the proposed race route and detour route shall accompany the application.

A representative of the Pope County Highway Department may arrange to meet with the applicant and review the proposed race route and detour route prior to the date of the race.

I, We, the undersigned, herewith accept the terms and conditions of the regulations of the Board of Commissioners and agree to fully comply therewith to the satisfaction of the Pope County Engineer's Office.

In consideration of the County's approval granted herein and by signing below, the Permittee shall indemnify, hold harmless and defend the County, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the County, its officers or employees may hereinafter sustain, incur or be required to pay, arising out of or by reason of the permitted activity and or use of road right-of-way including, but not limited to any negligent or willful act or omission of the Permittee, its agents, servants, employees, business invitees or guests or of any other parties.

Date: _____ Requested By: _____
Permittee Signature & Title of Authority

Permission is hereby granted for a race, run, walk or marathon on the above referenced highway(s), subject to the special provisions attached to this permit:

Date: _____ Authorized By: _____
Pope County Highway Dept.

**SPECIAL EVENT – BIKE RACE/RUN/WALK/MARATHON PERMIT
SPECIAL PROVISIONS**

1. That a specific time and date is set for the road closure and such use shall not exceed (6) hours.
2. That all participants and event officials shall obey all Minnesota and Local laws pertaining to the use of highway rights-of-way.
3. That there shall be no signed changes to yield or stop conditions at any intersections along the route.
4. That adequate/necessary police coverage for the race is available. Coordination with local police and the Pope County Sheriff is required.
5. That the applicant be responsible for all costs involved, including providing police coverage.
6. No stands, buildings, tents or other encroachments will be permitted within the highway right of way unless specifically noted in the permit application.
7. The use of spray paint on roadways, telephone poles and sidewalks/trails is prohibited, with the exception of temporary chalk-based material. All temporary signage for event will be allowed during the event period only. Permanent road signs shall not be removed or covered with event signage.
8. This permit does not in any way relieve the applicant of liability for damages caused to the road, or resulting from traffic accidents that may in any way be related to the permit. All damages, claims, or adjustments shall be the responsibility of the applicant.
9. If requested, and if staff is available, the County may provide and install traffic control devices and/or signs, and the actual costs to provide this assistance will be billed to the applicant.
10. The Event Coordinator listed on the front page shall monitor the event to ensure the safety of participants and spectators. This person shall be available during the event should police, city or township officials have concerns with the safety aspects of this event.
11. This permit cannot be assigned, transferred or subcontracted to others without written consent of Pope County.
12. That the Event Coordinator shall be responsible for all necessary street cleaning to Pope County's satisfaction.
13. The applicant and/or sponsoring organization agree to indemnify, save and hold harmless the County of Pope and all its agents and employees from all suits, actions and claims of any character brought because of injuries of damages received or sustained by any person, persons or property on account of any problems, accidents or other issues associated with the event.
14. **Permission from state, cities and/or townships is required for roads under their jurisdiction.**
15. Other: