

OFFICIAL PROCEEDINGS  
Pope County Housing and Redevelopment Authority Board  
May 3, 2023

The May 3, 2023, regular meeting of the Pope County HRA-EDA was held at the Pope County Courthouse – Community Meeting Room and was called to order by Chairperson Lori Vaadeland at 10:57 a.m. with the following members present; Allan Rutter, Commissioner Paul Gerde, Lori Vaadeland, Commissioner Paul Gremmels, Jason Rupp, and Greg Vold. Staff present was Jason Murray and Barry Hegg.

Vaadeland asked for any additional items. A motion by Gerde, seconded by Rutter, to approve the agenda as presented, motion carried unanimously.

Public Comment: No formal public comment. Murray thanked the Board for their patience and understanding on cancelling the April 19<sup>th</sup> meeting.

Public Hearing: HRA Redevelopment Plan #4

A motion to open the public hearing at 11:02 am was made by Rupp, seconded by Vold, motion carried unanimously.

Murray reviewed the HRA Redevelopment Plan #4 with the Board, noting it included all four parcels currently owned by the HRA-EDA in the City of Glenwood, highlighting the public purpose of the plan, along with development objectives. Murray noted the Glenwood Planning Commission had met and approved the Redevelopment Plan.

Board discussed the requirements of the plan and the termination of the plan once the properties are all sold by the HRA-EDA.

Vaadeland asked for any additional comments on the plan. Seeing no additional comments.

A motion to close the public hearing at 11:11 am was made by Gerde, seconded by Gremmels, motion carried unanimously.

Official Proceedings: A motion by Vold, seconded by Rutter, to approve the April 6, 2023, meeting minutes as presented, motion carried unanimously.

Monthly Bills: A motion by Rupp, seconded by Gerde, to approve the following list of bills as presented, having been duly audited and ordered them paid, motion carried unanimously:

<b>Bill</b>	<b>Amount</b>	
Pope County Tribune	\$	143.96
City of Glenwood	\$	25.00
Quinlivan and Hughes	\$	230.00
IRS - Federal Payroll Taxes	\$	566.10
MN Department of Revenue	\$	9.00
<b>Total</b>	<b>\$</b>	<b>974.06</b>

March Financials: Murray reviewed the profit and loss, balance sheet, deposit, and check register with the Board. Murray reviewed the cash balance, fixed assets, and long-term liabilities from the balance sheet with the Board. A motion by Rupp, seconded by Vold, to approve the monthly financials as presented, motion carried unanimously.

April Board Per Diems: A motion by Vold, seconded by Rupp, to approve the board per diems, motion carried unanimously.

Fremad Redevelopment – Suitable Course of Action: Murray shared the revised draft of the suitable course of action, discussing each individual action. The Board discussed the news articles at length, concerned of the cost of the independent writer, along with the demolition and salvage timelines.

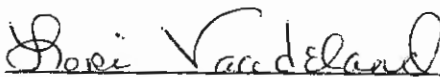
A motion by Gremmels, seconded by Rutter, to approve the suitable course of action as amended, motion carried unanimously.

Prairie Lakes Habitat For Humanity Home – Starbuck: Murray shared a powerpoint of photos of the property, noting the property has been returned to Prairie Lakes. Rupp noted the original plan was to convey the home to Douglas County HFH but that has hit some challenges due to Douglas County HFH's requirements for conveyance. Murray shared with the Board a preliminary estimate of costs to give the Board a rough estimate for the redevelopment of the property. Vaadeland and Rupp shared their thoughts on the property, having previously toured the property. The Board discussed the history of the property. Rupp indicated that Prairie Lakes meets later in May to discuss and was hopeful the HRA-EDA would be interested in taking over the property.

After a lengthy discussion, consensus of the Board was to investigate costs of flooring, painting and drywall repairs.

Adjourn: A motion by Gremmels, seconded by Gerde, to adjourn the meeting at 12:29 p.m., motion carried unanimously.

ATTEST:

  
Lori Vaadeland, President

  
Jason Rupp, Secretary