

OFFICIAL PROCEEDINGS
Pope County Housing and Redevelopment Authority Board
January 18, 2023

The January 18, 2023, regular meeting of the Pope County HRA-EDA was held at the Pope County Courthouse – Community Meeting Room and was called to order by Chairperson Lori Vaadeland at 11:00 a.m. with the following members present; Allan Rutter, Commissioner Paul Gerde, Commissioner Paul Gremmels, Lori Vaadeland, Jason Rupp, and Greg Vold. Staff present was Jason Murray and Barry Hegg. County Administrator Kersten Kappmeyer was also in attendance.

Vaadeland asked for any additional items. Murray noted with the sale of Bay Meadows finalized, he would like to add a discussion on the 2023 budget. A motion by Gerde, seconded by Rutter, to approve the agenda as amended, motion carried unanimously.

Public Comment: No public comment was received.

Official Proceedings: A motion by Gerde, seconded by Rupp, to approve the January 4, 2023, meeting minutes as presented, motion carried unanimously.

Monthly Bills: A motion by Rupp, seconded by Vold, to approve the following list of bills as presented, having been duly audited and ordered them paid, motion carried unanimously:

Bill	Amount	
Eco Water	\$	117.03
Guggisberg Plumbing (Unit 103)	\$	120.00
Guggisberg Plumbing (Unit 716)	\$	1,425.00
Guggisberg Plumbing (Unit 708)	\$	185.00
Guggisberg Plumbing (718)	\$	90.00
Verizon	\$	41.14
City of Starbuck	\$	993.03
Total	\$	2,971.20

December Financials: Murray reviewed the profit and loss, balance sheet, deposit, and check register with the Board. Murray shared that he has been in contact with the Auditors regarding the Bay Meadows sale and property adjustments to the financials. Murray reviewed the cash balance, fixed assets, and long-term liabilities from the balance sheet with the Board. A motion by Vold, seconded by Gerde, to approve the monthly financials as presented, motion carried unanimously.

Board Per Diem: A motion by Rupp, seconded by Rutter, to approve the board per diems, motion carried unanimously.

A motion by Vold, seconded by Gerde, to close the meeting pursuant to Minnesota Statute, 13D.05, Subd 3, c3, for the HRA-EDA Board to meet in a closed session to develop an offer for the purchase of parcel 21-0197-001 and 21-0198-000.

The meeting was closed at 11:26 am. Those attending the closed session were Rutter, Gerde, Vaadeland, Rupp, Gremmels, Vold, Kappmeyer, Hegg and Murray.

A motion by Rupp, seconded by Vold, to reconvene the HRA-EDA regular board meeting at 11:44 am.

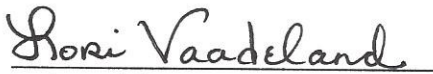
A motion by Vold, seconded by Rutter, to approve the purchase agreements related to parcel 21-0197-001 and 21-0198-000 as presented, motion carried unanimously.

2023 Budget: Murray shared an updated budget, discussing the removal of Bay Meadows revenues and expenses. Murray discussed the Housing project line item, along with TIF payments. Board discussed the several budget items.

A motion by Gerde, seconded by Vold, to approve the 2023 amended budget, motion carried unanimously.

Adjourn: A motion by Rupp, seconded by Rutter, to adjourn the meeting at 11:58 a.m., motion carried unanimously.

ATTEST:


Lori Vaadeland, President


Jason Rupp, Secretary