



POPE COUNTY MINNESOTA

Official Proceedings Pope County Board of Commissioners Regular Board Meeting

Tuesday, August 1, 2023

The Pope County Board of Commissioners Regular Board Meeting duly noticed for Tuesday, August 1, 2023 at 9:00 AM at the Pope County Courthouse, 3rd Floor Board Room, 130 E Minnesota Avenue, Glenwood, MN was called to order at 9:00 a.m. by the Chair, Gordy Wagner, with the following Board Members also present: Paul Gerde, Paul Gremmels, and Paul Wildman. Member Larry Lindor was not present. Kersten Kappmeyer, County Administrator, and Neil Nelson, County Attorney, were present. The Pledge of Allegiance was recited.

Approval of Agenda and Approval of Official Proceedings for July 18, 2023 were presented by Chair Wagner. Motion to approve the agenda as presented, made by Gerde and seconded by Wildman, Carried Unanimously. Motion to approve the Official Proceedings for July 18, 2023, made by Wildman and seconded by Gremmels, Carried Unanimously.

Highway Department Monthly Report and Sale of Surplus Equipment were presented by Brian Giese, Engineer. The Monthly Highway Report was received as an informational item. Motion to authorize the County Engineer to directly offer for sale two County surplus tandem trucks and plow equipment to local Pope County Townships, at \$33,000 for the 2004 Sterling and at \$35,000 for the 2009 International, made by Wildman and seconded by Gerde, Carried Unanimously.

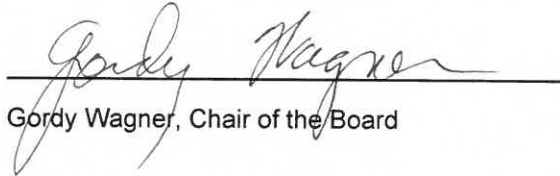
Update to Pope County Minnesota Government Data Practices Act Policies, Consider Approval of Professional Service and Hosting Agreements with Counties Providing Technology (CPT), Consider Reimbursable Appropriation of Funds to the Pope County HRA-EDA for Fremad Redevelopment Costs, Consider Approval of Election Services Agreement with the Minnewaska School District (ISD No. 2149), June 2023 Trial Balance and Fund Balance Analysis, 2nd Quarter 2023 Journal Entries and Billing, 2nd Quarter 2023 Revenue Expenditure Budget Report, Approval of the Per Diem Expense Reports, and Pay Bills were presented by Kersten Kappmeyer, Administrator. Motion to approve the updated Minnesota Government Data Practices Act Policies for Pope County as presented, made by Wildman and seconded by Gremmels, Carried Unanimously. Motion to approve and authorize execution by the Chair and Administrator of the presented 2024-2026 enterprise software professional services agreement and hosting agreement, with the selected software options indicated, with Counties Providing Technology (CPT) of Morris, made by Gremmels and seconded by Gerde, Carried Unanimously. Motion to approve appropriation of \$396,598.12 to the Pope County HRA-EDA, for the express purpose of payment of costs related to the redevelopment of the Fremad Building and associated sites, with understanding such appropriated funds will be subject to reimbursement to the County from land sale and tax increment financing proceeds upon receipt, made by Gremmels and seconded by Gerde, Carried Unanimously. Motion to approve and authorize the Chair, Administrator, and Auditor/Treasurer to execute the School Election Services Agreement with the Minnewaska School District (ISD No. 2149) as presented, made by Gerde and seconded by Wildman, Carried Unanimously. Motion to approve the June 2023 Trial Balance and Fund Analysis, made by Wildman and seconded by Gerde, Carried Unanimously. Motion to approve the 2nd Quarter 2023 Journal Entries and Billing, made by Gremmels and seconded by Wildman, Carried Unanimously. Motion to approve the 2nd Quarter 2023 Revenue Expenditure Budget Report, made by Gerde and seconded by Gremmels, Carried Unanimously. Motion to enter the Per Diem Expense Reports into the record, made by Gerde and seconded by Wildman, Carried Unanimously. Motion to approve payment of bills in the amount of \$657,460.53 as presented, made by Wildman and seconded by Gerde, Carried Unanimously, with payment as follows: Anoka County Treasury Office 2,000.00; Brownies Tire 5,278.00; Central McGowan, Inc 2,195.50; Code 4 Services, Inc 5,190.77; Dell Marketing LP 13,044.74; Ehlers & Associates Inc 2,500.00; Innovative Office Solutions, LLC 3,959.00; L & O Acres Transport Inc 2,591.13; Loffler Companies Inc 3,345.62; Midwest Drainage Supply 10,765.16; Morris Electronics Inc 4,997.20; Obenland & Nelson 6,256.21; Prairie Lakes Youth Programs 10,950.00; Primadata, LLC 3,200.00; Pro-West & Associates Inc 2,827.39; Rinke-Noonan 13,345.50; Starbuck Telephone Company 541,295.88; Trittech Software Systems 2,734.94; White Cap, LP 3,857.13; Ziegler, Inc. 5,950.62; and 35 payments less than \$2,000 totaling 11,175.74.

Informational updates were given by the County Attorney, County Administrator, and Commissioners.

There being no other business before the Board, the meeting was adjourned by the Chair at 10:48 AM.



Kersten Kappmeyer, County Administrator



Gordy Wagner, Chair of the Board